



## 2025 GRASS AND WEED ABATEMENT CONTRACT AMENDMENT

Ashley R. Holloway, Housing Administrator

Annette M. Blackwell, Mayor

Contract between the City of Maple Heights, known as “The City” and \_\_\_\_\_  
known as “The Contractor” due hereby enter into a contract agreement stated below;

### **Performance of Services and Requirements**

All services are to be performed in a professional manner; the contractor reflects the City and must be professional in conduct, attire, and work performed.

1. LANDSCAPE WORK will consist of mowing residential and commercial lawns (vacant and occupied) including front yard, back yard, tree lawn, flower beds, fence lines, and around building structures including removing clippings, weeds, and debris. Contractor agrees to remove all debris and garbage prior to mowing as to minimize blight.
2. THE CONTRACTOR shall provide all personnel, equipment, tools, supervision, and services necessary to ensure that ground maintenance is performed in a clean, neat, and professional manner and shall indemnify the City harmless from any damage to the property caused by its employees or agents.
3. THE CONTRACTOR shall register with the Building Department before this contract shall take effect pursuant to Section 1444 of the Codified Ordinances of the City and obtain all necessary permits, insurance, and/or any bond as required.
4. THE CONTRACTOR shall submit a maximum of four (4) pictures per lot and pictures must include the address of the property, before and after cuts of the front and back yard, and the measurement of the grass showing identifiable landmarks. All pictures must be imprinted with a date stamp.
5. THE CONTRACTOR shall submit the standard Request for Payment Invoice Form and available pictures once each week of a given month. The contractor shall submit invoices every Wednesday no later than 12:00pm; each invoice must cover services rendered from Sunday through Saturday of the previous week. Any services not included in the invoice submitted on Wednesday will not be eligible for payment. Please be advised checks will be processed within 21 days or less of being received and reviewed. If the contractor’s request for payment is not received or is incomplete, the payment request form will be fulfilled with the next payment cycle, provided the Request for Payment Form is complete.
6. THE CONTRACTOR shall provide the City with an active e-mail address so that the City can submit cut sheets on Tuesday and Friday of each week. The cut sheets must be followed, due to new addresses, with new start dates and, on occasion, stop dates for properties.
7. THE CONTRACTOR shall not cut grass that is not on the cut sheet or specified as stopped on the cut sheet unless notified.
8. THE CONTRACTOR shall not cut grass that does not exceed six (6) inches. If this is done, or pictures provided do not clearly show that the property grass exceeds six (6) inches, payment will not be made.

5353 LEE ROAD, MAPLE HEIGHTS, OHIO, 44137

(216) 587-9032 [www.citymapleheights.com](http://www.citymapleheights.com)



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- 9. THE CONTRACTOR must provide signage on his/her vehicle stating the name of the company, the phone number, and nature of the business.
- 10. THE CONTRACT renewal shall be valid for a seven (7) month mowing season beginning May 1, 2025 and continuing through October 31, 2025 subject to a ten (10) day cancelation notice by either party.
- 11. THE CITY shall make random site visits and inspect progress and the quality of performed work before payment will be authorized.
- 12. THE CITY reserves the right to provide the Contractor with a list of vacant/occupied properties that may or may not need to be maintained on a bi-weekly schedule. Work on additional cut requests ordered by the City should be completed within 48 hours of notice.
- 13. THE COST per cut shall not exceed \$40.00 for a single lot, \$80.00 for a double lot, \$120.00 for a triple lot, and \$160.00 for a quadruple lot unless pre-approved by the City. A lot is described as a property with or without a structure on it.
- 14. The CONTRACTOR shall agree to attend a season launch meeting hosted by the City in which general expectations of invoicing and standards of service shall be communicated by the Housing Administrator.
- 15. The year's invoices are not-to-exceed \$25,000 in total.

IN WITNESS WHERE OF, the parties hereto have executed this agreement as of \_\_\_\_\_, 2025.

Contractor: \_\_\_\_\_

City of Maple Heights

Address: \_\_\_\_\_

5353 Lee Road

\_\_\_\_\_

Maple Heights, OH 44137

Phone: \_\_\_\_\_

(216) 662-6000

Email: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

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