

The Building & Housing Divisions are here to serve the residents of Maple Heights by enforcing the Ordinances of the city and State of Ohio Building Codes in order to protect the housing stock and the city as a whole.



**Reminder:**  
*Disregard this notification if you have already registered.*  
**ANNUAL RENTAL REGISTRATION REQUIRED**  
**JANUARY 1 TO MARCH 31**

**CURRENT FEES:**

**\$75 per Landlord  
or Ownership Entity,  
providing tenant  
information for all  
properties in City.**



## **RENTAL: NEED TO KNOW**

Annual rental registrations must be submitted between January 1st and March 31st. If registration and payment are submitted after March 31st, additional fees will apply.

A rental inspection is required before placement of a new tenant.

Each purchased property requires the new owner to purchase an Occupancy License.

All properties being sold require a Point-of-Sale Inspection.

Rental Owner/ Property Mangement is required to provide up to date contact information.

## **PROPERTY MAINTENANCE: NEED TO KNOW**

Waste Management will NOT pick-up trash exceeding the limit.

A dumpster or trash hauling service is recommended for tenant move outs.

Commerical Property Owners are responsible for trash removal.

Systematic Exterior Inspections are conducted on every property every 3 to 5 years.

All residents are required to store trash in front of rear property line, with trash behind building structure.

## **GRASS ABATEMENT: NEED TO KNOW**

All grass must be below 6 inches & free of weeds. Properties with grass taller than 6 inches will be cited and **MUST** be cut within 48 hours of citation. If found non-compliant, the grass will be cut for a minimum fee of at least \$150 per cut, per parcel.

## **RESOURCES**

lascle.org - Ohio Landlord-Tenant Law: The Basics

ghmc.org/renting - Garfield Heights Municipal Court



(216) 663-4093



citymapleheights.com

In collaboration with Maple Heights City Council Housing Committee