



SMALL BUSINESS PARTNERSHIP PROGRAM APPLICATION

Municipal Small Business Initiative (MSBI)

Department of Planning and Development

Applicant & Business Information

Applicant/Owner Name(s): _____

Business Name: _____

Business Phone Number: _____

Email Address: _____

Contact Address: _____

Business Address (current or proposed): _____

Business Description: _____

Current Payroll (existing businesses): \$ _____

Number of Current Full-Time Employees (existing businesses): _____

Total Revenue Last Year: \$ _____

Project Information

Project Description: _____

Total Project Cost: \$ _____

Current Full-Time Employees Projected Payroll: \$ _____

Purpose of Loan (please provide specific details, including cost estimates for specific line items): _____

Existing Approved Loan Lenders or Lenders to Apply With: _____

Current Full-Time Employees Projected Payroll: \$ _____

Jobs to be created upon completion of the project as a result of the loan: Full-Time _____ Part-Time _____

Jobs to be retained upon completion of the project (existing businesses): Full-Time _____ Part-Time _____

Projected Payroll of Jobs to be Created: \$ _____



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Required Documentation

New businesses please attach the following:

1. Resumes of all principals with at least 10% ownership

Existing businesses please attach the following:

1. Resumes of all principals with at least 10% ownership
2. Financial statements for the past two (2) years
3. Business Projections for the forgivable loan payback period

Demographic Information

Demographic information is required for statistical reporting by Cuyahoga County Department of Development.

Applicant/Owner Gender: _____

Applicant/Owner Race: _____

Acknowledgement & Signature

I understand the requirements of a consultation and referral to the Small Business Development Center (SBDC) for technical assistance (please initial): _____

I, _____ also acknowledge, understand, and agree to contribute the 10% equity injection requirement.

Applicant Signature: _____ Date: _____



Small Business
Development Centers
Cleveland State University



Urban League of
Greater Cleveland

*Empowering Communities.
Changing Lives.*

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