

office use only:			
Permit Fee	\$ _____	OBBC Construction	_____
	\$ _____	Non-OBBC Construction	_____
Subtotal of City Fees	\$ _____	Date Received	_____
State 3% OBBC Fee	\$ _____	Date Permit Issued	_____
TOTAL AMOUNT	\$ _____	Received By:	_____

City of Maple Heights, Ohio
Department of Building
5353 Lee Road
Maple Heights, Ohio 44137-2574
Office: 216.663.4094 Fax: 216.587.9094

APPLICATION FOR PERMIT

(One For Each Proposed Permit)

_____ Plumbing	_____ Electrical	_____ Mechanical	_____ Paving
_____ Waterproofing/Water Control	_____ Sign	_____ Fence	

The Undersigned hereby applies for a PERMIT at: _____
 Property Owner's Name(s): _____
 Property Owner's Address: _____
 Property Owner's Phone #: _____
 Name of Business: _____
 Business Owner's Name: _____
 Contractor's Name: _____
 Contractor's Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Contractor's Office Number: _____ Contractor's Cell Number: _____
 Briefly describe proposed work: _____

Cost or value of Materials and Labor (whichever is greater): \$ _____

PLUMBING PERMIT			
Water Service _____ Feet	Dishwasher _____	Laundry Tub _____	Water Closet _____
Gas Piping _____ Feet	Drinking Fountain _____	Lavatory _____	Water Heater _____
Sewer Piping _____ Feet	Domestic Sink _____	Oil Interceptor _____	_____
Backflow Devise _____	Final Air Test _____	Service Sink _____	_____
Bath Tub _____	Floor Drain _____	Shower _____	_____
Disposal _____	Grease Interceptor _____	Urinal _____	_____

ELECTRICAL PERMIT		
Number of Outlets Installed _____	Panel Changed: _____	Number of Switches Installed: _____
Number of Motors Installed _____	Number of Fixtures Installed: _____	Correction of Violation(s): _____

WATERPROOFING/WATER DIVERTING/WATER CONTROL WORK

- I hereby certify that:
1. All applicable laws will be conformed to.
 2. A City witnessed dye test will be performed at my expense.
 3. The storm sewer lines shall be open and flowing properly into the city sewer.
 4. Inspections will be made by the City before concealment of any work.
 5. A Final inspection and approval of all work will be requested of the City.

Signature _____	Title _____
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PAVING PERMIT

Concrete: _____ Asphalt: _____
_____ Driveway Consisting of _____ square feet
_____ Driveway Apron with _____ square feet
_____ Public Sidewalk with _____ square feet
_____ Floor or Pad with _____ square feet
_____ Patio with _____ square feet
_____ Pool Walkway with _____ square feet
_____ Other with _____ square feet

MECHANICAL PERMIT

_____ Mechanical equipment (furnace; boiler; pressure vessel; water heater)
_____ Solid fuel-burning appliance (wood, coal stove; masonry/factory-built fireplace; barbecue pit)
_____ Mechanical refrigeration (refrigeration; air conditioning)
_____ Flammable and combustible liquid storage and piping system (above or below ground fuel storage tanks; fuel-dispensing system)
_____ Ducts (air distribution ducts/system; smoke control system)
_____ Kitchen exhaust equipment (commercial) _____ Fuel Supply (gas piping; fuel oil piping)
_____ Chimneys and/or vents (masonry or metal) _____ Hydronic piping
_____ Solar heating and cooling system _____ Incinerator or crematory
_____ Other, described as, _____

Number of new heating or air conditioning registers to be installed: _____

Total Value \$ _____

SIGN PERMIT

Sign Length: _____ Sign Width: _____ Total Face Area: _____ SF

Sign Illumination (check one) Internally _____ Externally _____

WALL or CANOPY SIGN

Is proposed sign for front, side, or rear wall of building? _____

Describe other wall signs on building: _____

The building or business unit has a frontage width of _____ feet

Will the sign be for a first or second floor business unit: _____

If second floor, the total floor area of this business unit is: _____ Sq. Ft.

Free Standing Sign

Is lot over 80 feet wide? _____

Top of sign will be how many feet from original grade? _____

Lowest member of sign will be how many feet above grade? _____

Will sign obstruct traffic devices such as signals, signs, or lights? _____

Describe any other free-standing signs on the same property. _____

Projecting Wall Sign

Distance in feet of projection over sidewalk or driveway is _____

Temporary Promotional Sign

Type of sign (real estate; trailer: banner; A-frame; flags; balloons; streamers) _____

Dates it will be displayed are from _____ to _____ equals _____ days

FENCE PERMIT

Residential _____ Commercial _____

Description of Fence Type _____ Fence Height From the Ground _____

Location of Proposed Fence _____ Total Length of Fence _____

2 plot plans must be attached showing proposed fence, all structures, property lines and all structures within 5 feet of property line.

Agreement: This work has been authorized by the owner of record. In consideration of receiving a permit for work described above the undersigned agrees to conform to the rules and Ordinance of the City of Maple Heights regulating such work. Failure to do so or obtain any required inspection may result in court action, revocation of registration, or other legal action.

Signature of Property Owner/Contractor _____ Date _____

Building Commissioner/Inspector's Approval to Issue Permit _____ Date _____