



VACANT PROPERTY REGISTRATION

Building Department

Vacant Property Registration Fee: \$250.00

Property Information

Address: _____ City: _____ State: _____ Zip Code: _____

Parcel Number: _____

Date of Application: _____ Date of Foreclosure Filing with County: _____

Type of Property (check one): Single-Family Two-Family Commercial Other

Current Owner Information

Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Name of Local Agent/Property Conservation Company/Representative for Maintenance when Property is Vacant

Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Emergency Name: _____ Emergency Phone: _____

Fee Information

In accordance with Section 1484.04 of the Codified Ordinances of the City of Maple Heights, a fee of two hundred fifty dollars (\$250.00) is required to be submitted with this notification/registration.

Late Fee: In accordance with Section 1484.05 "Any person as defined in 1484.01(a) who fails to file a complaint of foreclosure form with the City of Maple Heights within the time required as defined in 1484.02 shall be charged a late filing fee in the amount of seven hundred fifty dollars (\$750.00). Registration is valid one (1) year from the date of this application. The owner shall renew the registration upon expiration for as long as the property remains vacant.

Please make checks payable to City of Maple Heights ATTN: Building Department.