

**CITY OF MAPLE HEIGHTS  
COUNCIL MEETING AGENDA**

**Maple Heights Senior Center - 7:00 PM**

**March 20, 2024**

- |  |  |
|--|--|
| <b>1. Caucus: 6:30 pm</b>                  | <b>All Members of Council</b>  |
| <b>2. Call to Order:</b>                   | <b>Council President Ron Jackson</b>   |
| <b>3. Invocation/Pledge of Allegiance:</b> | <b>Councilwoman Tina Stafford Marbury, District 6</b>  |
| <b>4. Roll Call:</b>                       | <b>Council Clerk Leonette Cicirella Johnson</b>  |
| <b>5. Addendum:</b>                        |  |
| <b>6. Approval of Minutes:</b>             | <b>February 21, 2024 Regular Meeting of Council<br/>March 6, 2024 Regular Meeting of Council</b> |
| <b>7. Communications:</b>                  |  |
| <b>8. Council Committee Reports:</b>       |  |
| <b>9. Department Reports:</b>              |  |
| <b>10. Comments from City Residents:</b>   | <b>Per Council Rule 220.01(c)(9)</b>   |
| <b>11. Legislation:</b>                    |  |

**2024-13, As Amended AN ORDINANCE FIXING THE SALARY AND WAGE SCHEDULE FOR NON-BARGAINING UNIT CITY EMPLOYEES FOR 2024, AND DECLARING AN EMERGENCY.**

**Reading 3 (Blackwell)**

**2024-25 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A DELINQUENT DEBT COLLECTION AGREEMENT WITH THE OHIO ATTORNEY GENERAL PURSUANT TO R.C. 131.02 FOR THE COLLECTION OF DELINQUENT DEBTS OWED TO THE CITY, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

- |   |  |
|---|--|
| <b>12. Expenditures over \$25,000.00:</b>       |  |
| <b>13. Mayor's Report:</b>                      |  |
| <b>14. Council/Council President's Reports:</b> |  |
| <b>15. Adjournment:</b>                         |  |

**ORDINANCE NO. 2024-13, As Amended**  
**INTRODUCED BY:** Mayor Annette M. Blackwell  
**MOTION FOR ADOPTION BY:**  
**CO-SPONSORED BY:**

**AN ORDINANCE FIXING THE SALARY AND WAGE SCHEDULE FOR NON-BARGAINING UNIT CITY EMPLOYEES FOR 2024, AND DECLARING AN EMERGENCY.**

**WHEREAS**, pursuant to Article IV of the City Charter and Cod. Ord. Sec. 260.29, Council desires to fix the salaries and wages for all full-time and part-time non-bargaining unit employees for 2024.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** Effective January 1, 2024, Council hereby authorizes that the current wages for all full-time and part-time non-bargaining unit employees be increased by 3.50% and the wage ranges for all full-time and part-time non-bargaining positions in the City shall be as set forth in the following schedule. Actual employee wage rates are on file with the Finance Department.

**City Council**

Council Clerk \$21.15 - \$32.78

**Engineering**

Engineer \$17,000 to \$35,530.00

Assistant Engineer \$17,000 to \$35,530.00

**Finance**

**Director** \$33.65 - \$53.04

**Assistant Director** \$24.04 - \$37.77

Accountant \$14.42 - \$32.78

Finance Specialist \$19.23 - \$32.78

Financial Analyst \$14.42 - \$32.78

Office Manager \$14.42 - \$34.62

Administrative Assistant \$14.42 - \$32.78

**Fire**

**Chief** \$42.79 - \$67.31

Office Manager \$14.42 - \$34.62

Administrative Assistant \$14.42 - \$32.78

**Human Resources**

**Director** \$31.25 - \$46.44

Human Resources Coordinator \$14.42 - \$32.78

**Human Services**

**Director** \$31.25 - \$46.44

**Assistant Director** \$24.04 - \$37.77

**Program Manager** \$14.42 - \$32.78

Transportation Coordinator \$12.00 - \$17.05

Food Service Coordinator \$12.00 - \$17.05

Office Manager \$14.42 - \$34.62

Administrative Assistant \$14.42 - \$32.78

Van Driver \$11.00 - \$14.78

**Law**

**Director** \$44.71 - \$60.09

**Assistant Law Director/Prosecutor** \$16.83 - \$27.32

Paralegal \$14.42 - \$32.78

**Mayor's Office**

Executive Assistant \$14.42 - \$34.62

Communications Coordinator \$15.00 - \$22.72

Mayor's Court Administrator \$16.83 - \$27.32

**Planning and Development**

**Director** \$33.65 - \$53.04

**Housing Administrator** \$24.04 - \$37.77

**Community Development Manager** \$21.63 - \$32.78

Code Enforcement Officer \$14.42 - \$30.05

Building Inspector \$21.63 - \$32.78

Office Manager \$14.42 - \$34.62

Administrative Assistant \$14.42 - \$32.78

Intern \$10.45 - \$22.72

**Police**

**Chief** \$42.79 - \$67.31  
Office Manager \$14.42 - \$34.62  
Administrative Assistant \$14.42 - \$32.78  
Data Entry (Records) \$10.45 - \$27.32  
Evidence Custodian \$10.45 - \$27.32  
Special Police Officer \$18.00 - \$37.18  
School Crossing Guard \$10.45 - \$13.00  
Animal Control Officer \$10.45 - \$27.32  
IT Administrator \$21.63 - \$32.78  
Auxiliary Police Officers  
    Officer \$10.45 - \$12.00  
    Corporal \$10.45 - \$13.00  
    Sergeant \$10.45 - \$14.00  
    Lieutenant \$10.45 - \$15.00  
    Captain \$10.45 - \$16.00

**Service**

**Director** \$31.25 - \$46.44  
**Assistant Director** \$31.25 - \$42.64  
**Foreman** \$24.04 - \$38.24  
Office Manager \$14.42 - \$34.62  
Administrative Assistant \$14.42 - \$32.78  
Maintenance Worker \$14.00 - \$25.01  
Janitor \$10.45 - \$14.78  
Coordinator \$12.00 - \$22.74  
Seasonal Laborer \$10.45 - \$17.66

**Interns may be assigned to any department** \$10.45 - \$22.72

**Safety Director** \$20,279.54

*FLSA Exempt positions are highlighted in bold and will be paid on a salary basis calculated based upon the wage rate listed.*

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reason that the new pay rates take effect January 1, 2024, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2024

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

**RESOLUTION NO. 2024-25**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**CO-SPONSORED BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A DELINQUENT DEBT COLLECTION AGREEMENT WITH THE OHIO ATTORNEY GENERAL PURSUANT TO R.C. 131.02 FOR THE COLLECTION OF DELINQUENT DEBTS OWED TO THE CITY, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Mayor, Mayor's Court Clerk, Finance Director, and Law Director have recommended that the City enter into a Delinquent Debt Collection Agreement ("Agreement") with the Ohio Attorney General wherein the Attorney General agrees to undertake the collection of delinquent debt owed to the City pursuant to R.C. Sec. 131.02, including delinquent debts owed to Mayor's Court; and

**WHEREAS**, pursuant to R.C. Sec. 131.02, the Attorney General is authorized to deduct the Attorney General's collection cost from all amounts collected, calculated upon all certified amounts recovered, plus interest and fees accruing from the date of certification to Attorney General and the City and the Attorney General agrees that the Attorney General will pass all Attorney General collection costs on to the debtor as an additional obligation of debtor. The Attorney General collection cost is 10% pursuant to R.C. Sec. 109.08.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor is hereby authorized to enter into a Delinquent Debt Collection Agreement ("Agreement") with the Ohio Attorney General wherein the Attorney General agrees to undertake the collection of delinquent debt owed to the City pursuant to R.C. Sec. 131.02, including delinquent debts owed to Mayor's Court, as set forth in the attached Agreement marked as Exhibit A, which is incorporated as if fully rewritten herein.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that it is necessary to timely collect delinquent debts owed to the City, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2024

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council