

**CITY OF MAPLE HEIGHTS  
COUNCIL MEETING AGENDA**

**Maple Heights Senior Center - 7:00 PM**

**March 15, 2023**

1. **Caucus: 6:30 pm** All Members of Council
2. **Call to Order:** Council President Ron Jackson
3. **Invocation/Pledge of Allegiance:** Councilman Richard Trojanski, District 6
4. **Roll Call:** Council Clerk Leonette Cicirella Johnson
5. **Addendum:**
6. **Approval of Minutes:** March 1, 2023 Regular Meeting of Council
7. **Communications:**
  - a. Letter of Appeal Regarding Planning and Zoning Case No. 2023-PZ-06
  - b. Letter of Appeal Regarding Planning and Zoning Case No. 2023-PZ-10
8. **Council Committee Reports:**
9. **Department Reports:**
10. **Citizens' Comments:** Per Council Rule 220.01(c)(9)  
*Comments from City residents will be entertained at Regular Council Meetings only, and shall be limited to four (4) minutes per person for comments on the agenda and comments of a general nature and no person shall be allowed to speak more than once. A person wishing to address Council shall first be recognized by the President of Council, and when recognized, shall come forward, state his or her name and address and state the subject matter which he or she wishes to discuss. Total resident comments shall be limited to 45 minutes for all comments. Under special circumstances, this rule can be extended or modified by a majority of Council present. No profanity or comments of a personal or inflammatory nature will be tolerated under any circumstances. The Presiding Officer shall permit a one (1) minute response from the Mayor or Council Member or Department Director to whom the Citizen's question is directed.*
11. **Legislation:**

**2023-18 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO AUDITOR OF STATE FOR AN AUDIT OF THE CITY'S BASIC FINANCIAL STATEMENTS AS OF, AND FOR THE YEAR ENDED, DECEMBER 31, 2022, FOR AN AMOUNT NOT TO EXCEED TWENTY-SEVEN THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$27,470.00), AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**2023-19 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LONGINO LAWN CARE AND SNOW PLOW TO INSTALL TREES ON HANSEN ROAD, WATSON ROAD AND RAYMOND STREET, FROM NORTHFIELD ROAD TO WARRENSVILLE CENTER ROAD, AS PART OF THE CUYAHOGA COUNTY HEALTHY TREE CANOPY PROGRAM (HTCP) NORTHEAST QUADRANT TREE PLANTING PROJECT (COUNTY PROJECT NO. MAP-22-01), AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**2023-20 AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO CONTRACT WITH GATCHELL GRANT RESOURCES, LLC TO SUBMIT AN APPLICATION FOR A FISCAL YEAR 2022 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT (SAFER GRANT) FOR THE HIRING OF TWO (2) ADDITIONAL FIREFIGHTER/PARAMEDICS, AND IF AWARDED, TO ACCEPT THE SAFER GRANT, WITH NO COST SHARE CONTRIBUTION REQUIRED BY THE CITY, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

- 12. Expenditures over \$25,000.00:**
- 13. Mayor's Report:**
- 14. Council/Council President's Reports:**
- 15. Adjournment:**

**RESOLUTION NO. 2023-18**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**CO-SPONSORED BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO AUDITOR OF STATE FOR AN AUDIT OF THE CITY'S BASIC FINANCIAL STATEMENTS AS OF, AND FOR THE YEAR ENDED, DECEMBER 31, 2022, FOR AN AMOUNT NOT TO EXCEED TWENTY-SEVEN THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$27,470.00), AND DECLARING AN EMERGENCY.**

**WHEREAS**, on February 27, 2023, the Auditor of State issued an engagement letter and agreement dated February 27, 2023 to the City's Finance Director indicating it will audit the City's basic financial statements as of, and for the year ended, December 31, 2022 to express its opinion concerning whether the basic financial statements and related disclosures present fairly, in all material respects, the City's financial position, changes in financial position, required budgetary comparisons, and cash flows (where applicable), in conformity with U.S. generally accepted accounting principles for an amount not to exceed Twenty-Seven Thousand Four Hundred Seventy Dollars and Zero Cents (\$27,470.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor is authorized to enter into the February 27, 2023 engagement letter and agreement with the Auditor of State whereby the Auditor of State will audit the City's basic financial statements as of, and for the year ended, December 31, 2022 to express its opinion concerning whether the basic financial statements and related disclosures present fairly, in all material respects, the City's financial position, changes in financial position, required budgetary comparisons, and cash flows (where applicable), in conformity with U.S. generally accepted accounting principles for an amount not to exceed Twenty-Seven Thousand Four Hundred Seventy Dollars and Zero Cents (\$27,470.00). A copy of the February 27, 2023 engagement letter and agreement is on file in the office of the Finance Director and incorporated as if fully rewritten herein.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the Auditor of State must timely begin its audit in order to complete its report by May 31, 2023, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and

be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2023

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

**RESOLUTION NO.: 2023-19**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**CO-SPONSORED BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LONGINO LAWN CARE AND SNOW PLOW TO INSTALL TREES ON HANSEN ROAD, WATSON ROAD AND RAYMOND STREET, FROM NORTHFIELD ROAD TO WARRENSVILLE CENTER ROAD, AS PART OF THE CUYAHOGA COUNTY HEALTHY TREE CANOPY PROGRAM (HTCP) NORTHEAST QUADRANT TREE PLANTING PROJECT (COUNTY PROJECT NO. MAP-22-01), AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Maple Heights, upon application of the City Engineer, was awarded a grant in the amount of Forty-Four Thousand Nine Hundred Twenty-Three Dollars and Fifty Cents (\$44,923.50) for the Northeast Quadrant Tree Planting Project, MAP-22-01 ("the Project"); and

**WHEREAS**, the Cuyahoga County Planning Commission required that the City of Maple Heights provide a commitment for ten percent (10%), or \$4,992.50, of local funds towards the total project cost estimated to be \$49,925.00; and

**WHEREAS**, the Cuyahoga County Planning Commission required that the City confirm that it accepted the funds and intended to complete the Projects in a timely manner; and

**WHEREAS**, the Mayor and Engineer had recommended to Council that the City accept the funds and that the Engineer immediately begin the planning and design, bid specifications and cost estimates so that the Project, and bidding said Project, would be completed in a timely manner; and

**WHEREAS**, on May 18, 2022, by **Resolution No. 2022-48**, Council authorized and directed the Mayor and/or Engineer to accept the HTCP funding award from the Cuyahoga County Planning Commission, sign and file all necessary documents, prepare plans, bid specifications and cost estimates for the Northeast Quadrant Tree Planting Project (County Project No. MAP-22-01), and to provide for bidding said Project so that the City could complete the Project in a timely manner; and

**WHEREAS**, the City Engineer had recommended that the City of Maple Heights immediately move forward with the purchase of One Hundred and Seven (107) trees for the Northeast Quadrant Tree Planting Project, using a portion of the HTCP funding award, to insure that such trees would be available for planting by a qualified landscape contractor in the Spring of 2023; and

**WHEREAS**, on February 15, 2023, by **Resolution No. 2023-14**, Council authorized the Mayor to enter into a contract with Rusty Oak Nursery, Ltd., in the amount not to exceed Twenty-Four Thousand and Five Hundred Twenty-Three Dollars and Zero Cents (\$24,523.00), to purchase One Hundred and Seven (107) trees for the Northeast Quadrant Tree Planting Project, and

**WHEREAS**, the City Engineer sought eight (8) price proposals, and received two (2) price proposals back, for the installation of One Hundred and Seven (107) trees for the Northeast Quadrant Tree Planting Project and determined that Longino Lawn Care and Snow Plow, has submitted the lowest and best proposal, which proposal is in the total amount of Twenty-Three Thousand Three Hundred Eighty-Five Dollars and Fifty Cents (\$23,385.50).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

**Section 1.** The Mayor is authorized to enter into a contract with Longino Lawn Care and Snow Plow, in the amount not to exceed Twenty-Three Thousand Three Hundred Eighty-Five Dollars and Fifty Cents (\$23,385.50), to install One Hundred and Seven (107) trees for the Northeast Quadrant Tree Planting Project, as more fully described in the price proposal on file in the Office of the City Engineer, so that the City will complete the Project in a timely manner pursuant to the terms of the award.

**Section 2.** The Council of the City of Maple Heights hereby authorizes the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution.

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to complete the Project in the Spring 2023 planting season, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2023

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

**ORDINANCE NO.:** 2023-20  
**INTRODUCED BY:** Mayor Annette M. Blackwell  
**MOTION FOR ADOPTION BY:**  
**CO-SPONSORED BY:**

**AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO CONTRACT WITH GACHELL GRANT RESOURCES, LLC TO SUBMIT AN APPLICATION FOR A FISCAL YEAR 2022 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT (SAFER GRANT) FOR THE HIRING OF TWO (2) ADDITIONAL FIREFIGHTER/PARAMEDICS, AND IF AWARDED, TO ACCEPT THE SAFER GRANT, WITH NO COST SHARE CONTRIBUTION REQUIRED BY THE CITY, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City desires to apply for a fiscal year 2022 Staffing for Adequate Fire and Emergency Response Grant (SAFER Grant) to receive financial assistance to support the hiring of two (2) additional firefighter/paramedics for a 36-month period; and

**WHEREAS**, The SAFER Grant is one of three grant programs that constitute the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA) focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards; and

**WHEREAS**, the SAFER Grant provides funding directly to fire departments and volunteer firefighter interest organizations to assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate fire protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments; and

**WHEREAS**, under the SAFER Grant for hiring of firefighters, grant recipients are not required to contribute a cost share. Salary and associated benefits (actual payroll expenses) for the positions funded under the SAFER Grant are eligible for reimbursement; and

**WHEREAS**, the Mayor and Fire Chief have recommended that the City enter into a contract with Gatchell Grant Resources, LLC ("GGR") to develop and submit on behalf of the City an application for the SAFER Grant to receive financial assistance to support the hiring of two (2) additional firefighter/paramedics for a 36-month period;

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** Council hereby authorizes the Mayor to enter into a contract with GGR, which contract is attached hereto as Exhibit A and incorporated as if fully rewritten herein, to

develop and submit on behalf of the City an application for the SAFER Grant to receive financial assistance to support the hiring of two (2) additional firefighter/paramedics for a 36-month period, with no cost share contribution by the City. In consideration of developing and submitting the grant application, GGR shall be paid a non-refundable fee of Nine Hundred Fifty Dollars and Zero Cents (\$950.00), plus an administration fee in an amount not to exceed Three Thousand Five Hundred Dollars and Zero Cents (\$3,500.00) if the grant is awarded.

**Section 2.** Council further authorizes the Mayor to accept the SAFER Grant, if awarded, and authorizes the Finance Director to deposit the funds awarded to the City into the SAFER GRANT FUND, Fund No. 295.

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reason that it is necessary to apply for the FY 2022 SAFER Grant by March 17, 2023 and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2023

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette Cicirella Johnson, Clerk of Council