

**CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA**

Maple Heights Senior Center - 7:00 PM

February 1, 2023

- | | | |
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| 1. | Caucus: 6:30 pm | All Members of Council |
| 2. | Call to Order: | Council President Ron Jackson |
| 3. | Invocation/Pledge of Allegiance: | Councilman Timothy Tatum, District 3 |
| 4. | Roll Call: | Council Clerk Leonette Cicirella Johnson |
| 5. | Addendum: | |
| 6. | Approval of Minutes: | December 21, 2022 Regular Meeting of Council
January 18, 2023 Regular Meeting of Council |
| 7. | Communications: | Notice from the Ohio Division of Liquor Control |
| 8. | Council Committee Reports: | |
| 9. | Department Reports: | |
| 10. | Citizens' Comments: | Per Council Rule 220.01(c)(9) |

Comments from City residents will be entertained at Regular Council Meetings only, and shall be limited to four (4) minutes per person for comments on the agenda and comments of a general nature and no person shall be allowed to speak more than once. A person wishing to address Council shall first be recognized by the President of Council, and when recognized, shall come forward, state his or her name and address and state the subject matter which he or she wishes to discuss. Total resident comments shall be limited to 45 minutes for all comments. Under special circumstances, this rule can be extended or modified by a majority of Council present. No profanity or comments of a personal or inflammatory nature will be tolerated under any circumstances. The Presiding Officer shall permit a one (1) minute response from the Mayor or Council Member or Department Director to whom the Citizen's question is directed.

11. Legislation:

2023-07 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH 14900 BROADWAY AVENUE LLC FOR THE SALE OF THE BUILDING AND PROPERTY LOCATED AT 14900 BROADWAY AVENUE FOR DEVELOPMENT AND REHABILITATION FOR A PURCHASE PRICE OF \$10,000.00, AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2023-09 AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO APPLY FOR, AND IF AWARDED, ACCEPT, WITH MATCHING FUNDS OF 10% OF THE AWARD, A FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR OPERATIONS AND SAFETY EQUIPMENT, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2023-10 AN ORDINANCE APPROVING A PURCHASING CARD POLICY TO BE ADDED AS EXHIBIT 10 TO THE CITY'S FINANCIAL POLICIES AND PROCEDURES, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2023-11 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PROVIDE FOR THE DETENTION CENTER – PHASE III OVERALL CONVERSION PROJECT IN THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

- 12. Expenditures over \$25,000.00:**
- 13. Mayor's Report:**
- 14. Council/Council President's Reports:**
- 15. Adjournment:**

RESOLUTION NO.: 2023-07

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH 14900 BROADWAY AVENUE LLC FOR THE SALE OF THE BUILDING AND PROPERTY LOCATED AT 14900 BROADWAY AVENUE FOR DEVELOPMENT AND REHABILITATION FOR A PURCHASE PRICE OF \$10,000.00 AND DECLARING AN EMERGENCY.

WHEREAS, 14900 Broadway Avenue LLC (“the Developer”) has advised the Mayor and Planning and Development Director that it desires to purchase the building and property located at **14900 Broadway Avenue (PPN 784-03-005)** (referred to as the “Property”), for development and rehabilitation; and

WHEREAS, the Property is owned by the City through its Land Reutilization Program and the Mayor desires to sell the Property to the Developer, with the Developer required to rehabilitate the existing building and keep it as originally designed; and

WHEREAS, pursuant to R.C. 5722.07, the fair market value of the Property, as determined by the Cuyahoga County Fiscal Officer, and after taking into account the required rehabilitation, is Ten Thousand Dollars and Zero Cents (\$10,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized to enter into an Agreement with 14900 Broadway Avenue LLC (“the Developer”) to sell the building and property located at **14900 Broadway Avenue (PPN 784-03-005)** (referred to as the “Property”), owned by the Maple Heights Land Reutilization Program for development and rehabilitation, at a sales price of Ten Thousand Dollars and Zero Cents (\$10,000.00) with the Developer required to rehabilitate the building in compliance with all City and State of Ohio Building Code Standards.

Section 2. Pursuant to R.C. 5722.07, the fair market value of the Property, as determined by the Cuyahoga County Fiscal Officer, and after taking into account the required rehabilitation, is Ten Thousand Dollars and Zero Cents (\$10,000.00) per lot. Pursuant to R.C. 5722.08 all of the proceeds from the sale of the Property shall be used to maintain the remaining parcels of real property held by the City in its Land Reutilization Program.

Section 3. The Mayor, Planning and Development Director and the Law Director are authorized to prepare, sign and file with the County Recorder and Fiscal Officer all documents, and tender any closing fees necessary as the Seller to affect the transfer of the Property from the City to the Developer, 14900 Broadway Avenue LLC.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such

formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to allow the Developer to begin rehabilitation of the Property to bring it into compliance with all state and local building and safety codes, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2023

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

ORDINANCE NO.: 2023-09

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO APPLY FOR, AND IF AWARDED, ACCEPT, WITH MATCHING FUNDS OF 10% OF THE AWARD, A FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR OPERATIONS AND SAFETY EQUIPMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the Federal Emergency Management Agency (FEMA) sponsors a grant known as the Assistance to Firefighters Grant (AFG) and is seeking applications through February 10, 2023 for fiscal year (FY) 2022 grants; and

WHEREAS, the primary goal of the AFG is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations and since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards; and

WHEREAS, the Mayor and Fire Chief have recommended that the City apply for a FY 2022 AFG grant for operations and safety equipment and resources in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00) for emergency communications equipment and IDLH gas monitoring equipment, which if awarded the City would be responsible for 10% of the total amount awarded.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. Council hereby authorizes the Mayor and Fire Chief to apply for, and if awarded, accept, a FY 2022 AFG grant for operations and safety equipment and resources in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00) for emergency communications equipment and IDLH gas monitoring equipment, which if awarded the City would be responsible for 10% of the total amount awarded.

Section 2. Council hereby appropriates the sum of Five Thousand Dollars and Zero cents (\$5,000.00) to cover the cost of the City's share of the AFG grant.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reason that it is necessary to apply for the AFG grant by February 10, 2023, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2023

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

ORDINANCE NO.: 2023-10

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

AN ORDINANCE APPROVING A PURCHASING CARD POLICY TO BE ADDED AS EXHIBIT 10 TO THE CITY'S FINANCIAL POLICIES AND PROCEDURES, AND DECLARING AN EMERGENCY.

WHEREAS, Council passed **Ordinance No. 2019-99**, on November 20, 2019, pursuant to the recommendation of the State Auditor and the Maple Heights' Financial Planning and Supervision Commission, authorizing the Finance Director to prepare and/or update certain financial policies and procedures to be utilized by the City after approval and authorization by Council; and

WHEREAS, the Finance Director has prepared a Purchasing Card Policy, a copy of which is attached hereto and incorporated as if fully rewritten herein, to be added to the City's Financial Policies And Procedures as **Exhibit 10**, and has recommended to Council that it approve and authorize the use of the Purchasing Card Policy;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. Council hereby approves of, and authorizes the use of, the Purchasing Card Policy, prepared by the Finance Director, to be added as **Exhibit 10** to the City's Financial Policies and Procedures, a copy of which Purchasing Card Policy is attached hereto and incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that updated Financial Policies and Procedures are necessary for the day-to-day operations of the City, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2023

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

RESOLUTION NO.: 2023-11

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

A RESOLUTION AUTHORIZING THE MAYOR, TO ENTER INTO A CONTRACT TO PROVIDE FOR THE DETENTION CENTER – PHASE III OVERALL CONVERSION PROJECT IN THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

WHEREAS, Cuyahoga County, per Resolution No. R2022-0275, awarded \$50,000.00 from the District 8 ARPA Community Grant Fund for the Maple Heights Police Department Locker Room Expansion Project; and

WHEREAS, on November 2, 2022, by **Resolution No. 2022-99**, Council authorized the Finance Director to accept and deposit funding from the District 8 ARPA Community Grant Fund in the amount of \$50,000.00 into the Local Fiscal Recovery Fund, to be used for the Maple Heights Police Department Locker Room Expansion Project; and

WHEREAS, on December 7, 2022, by **Resolution No. 2022-120**, Council authorized and directed the City Engineer and Calvin Singleton and Associates to begin the preparation of plans and specifications and to provide advertising for bids for the Maple Heights Police Department Locker Room Expansion Project; and

WHEREAS, on January 27, 2023, the bids for the Detention Center – Phase III Overall Conversion were opened and inspected by the City Engineer and Calvin Singleton and Associates to determine the lowest and best bid.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Council of the City of Maple Heights hereby authorizes the Mayor to enter into a contract with Caves Road Construction for the Detention Center – Phase III Overall Conversion Project, for a cost not to exceed Ninety-Three Thousand Two Hundred Forty-Five Dollars and Zero Cents (\$93,245.00), as more fully described in the bid record on file in the Office of the Finance Director in the City of Maple Heights.

Section 2. The Council of the City of Maple Heights hereby authorizes the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the health and general welfare of the residents of the City, and to complete the project in a timely manner so that the District 8 ARPA Community Grant funding schedule can be maintained, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2023

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

Resolution No. 2023-11
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