

**CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA (Amended)**

Maple Heights Senior Center - 7:00 PM

March 2, 2022

1. **Caucus: 6:30 pm** All Members of Council
2. **Call to Order:** Council President Ron Jackson
3. **Invocation/Pledge of Allegiance:** Councilwoman Dana D. Anderson, District 4
4. **Roll Call:** Council Clerk Leonette Cicirella Johnson
5. **Addendum**
6. **Approval of Minutes:** January 19, 2022 (Regular Meeting of Council)
February 16, 2022 (Regular Meeting of Council)
7. **Communications:**
 - a. Letter of Appeal Regarding Planning and Zoning Case No. 2021-PZ-53
 - b. Letter of Appeal Regarding Planning and Zoning Case No. 2022-PZ-07
8. **Council Committee Reports:**
9. **Department Reports:**
10. **Citizens' Comments:** Per Council Rule 220.01(c)(9)
Comments from City residents will be entertained at Regular Council Meetings only, and shall be limited to three (3) minutes per person during comments on the agenda and comments of a general nature and no person shall be allowed to speak more than once. A person wishing to address Council shall first be recognized by the President of Council, and when recognized, shall come forward, state his or her name and address and state the subject matter which he or she wishes to discuss. Total resident comments shall be limited to 45 minutes for all comments. Under special circumstances, this rule can be extended or modified by a majority of Council present. No profanity or comments of a personal or inflammatory nature will be tolerated under any circumstances. The Presiding Officer shall permit a one (1) minute response from the Mayor or Council Member or Department Director to whom the Citizen's question is directed.
11. **Legislation:**

2022-14, As Amended A RESOLUTION APPROVING THE 2022 EXTERIOR HOME REPAIR GRANT PROGRAM AND AUTHORIZING THE MAYOR TO AWARD FUNDING TO ELIGIBLE APPLICANTS, AND DECLARING AN EMERGENCY.

Reading 3 (Blackwell)

2022-16 A RESOLUTION AUTHORIZING THE MAYOR AND CITY ENGINEER TO SUBMIT AN APPLICATION FOR THE SAFE ROUTES TO SCHOOL PROGRAM (SRTS) ON BEHALF OF THE CITY OF MAPLE HEIGHTS, A LOCAL PUBLIC AGENCY, AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2022-18 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PROVIDE FOR THE MENDOTA AVENUE WATERMAIN REPLACEMENT PROJECT IN THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2022-21 AN ORDINANCE AMENDING AND RE-STATING CODIFIED ORDINANCE CHAPTER 236 DEPARTMENT OF PLANNING AND DEVELOPMENT, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2022-22 AN ORDINANCE AMENDING AND RESTATING THE AUTHORIZED PAY SCHEDULE FOR NON-BARGAINING UNIT CITY EMPLOYEES FOR 2022 AND 2023, AND PROVIDING A HIGH DEDUCTIBLE HEALTH INSURANCE PLAN WITH A HEALTHCARE SAVINGS ACCOUNT (HSA) AND ESTABLISHING CONTRIBUTION AMOUNTS TO THE HSA ACCOUNTS FOR FULL-TIME NON-BARGAINING UNIT CITY EMPLOYEES BEGINNING 2022 AND 2023, AND SETTING THE PAY RANGE FOR THE POSITIONS OF PLANNING AND DEVELOPMENT DIRECTOR, COMMUNICATIONS COORDINATOR, AND INTERN, AND REPEALING ORDINANCE NO. 2021-163, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2022-23 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AND ACCEPT A SOFTWARE LICENSING AGREEMENT AND QUOTES 1545 AND 1558 WITH SOFTWARE SOLUTIONS INC. FOR A LICENSE FOR THE FINANCE DEPARTMENT TO USE AND OPERATE CERTAIN PROPRIETARY COMPUTER PROGRAMS FOR ACCOUNTING, PAYROLL, ASSET MANAGEMENT, DEPARTMENTAL PURCHASING AND TIME ENTRY, EMPLOYEE PORTAL, AND ANALYTICS, IN THE AMOUNT OF ONE HUNDRED THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$103,750.00), AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

12. Expenditures over \$25,000.00:
13. Mayor's Report:
14. Council/Council President's Reports:
15. Adjournment:

RESOLUTION NO.: 2022-14, As Amended
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:
CO-SPONSORED BY:

A RESOLUTION APPROVING THE 2022 EXTERIOR MAINTENANCE HOME REPAIR GRANT PROGRAM AND AUTHORIZING THE MAYOR TO AWARD FUNDING TO ELIGIBLE APPLICANTS, AND DECLARING AN EMERGENCY.

WHEREAS, the Mayor and Economic Development Director have proposed a grant program known as the 2022 Exterior ~~Maintenance~~ Home Repair Grant Program, the terms of which are attached hereto as Exhibit A and incorporated as if fully rewritten herein, to provide owners who occupy their homes with financial assistance to maintain the exterior of their homes as a way to preserve and promote the curb appeal of homes in the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The 2022 Exterior ~~Maintenance~~ Home Repair Grant Program, which is attached hereto as Exhibit A and incorporated as if fully rewritten herein, is approved. Council hereby authorizes and approves the Finance Director to fund the 2022 Exterior ~~Maintenance~~ Home Repair Grant Program by appropriating up to One Hundred Thousand Dollars and No Cents (\$100,000.00), of which amount only Fifty Thousand Dollars and No Cents (\$50,000.00) shall be appropriated from the City's funds held at the time of the passage of this Resolution, with the additional amount being appropriated from funds provided to the City from private entities, the County or State, which are specifically designated for the 2022 Exterior ~~Maintenance~~ Home Repair Grant Program.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that applications for the 2022 Exterior ~~Maintenance~~ Home Repair Grant Program will be available beginning in the Spring 2022, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

RESOLUTION NO.: 2022-16

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

A RESOLUTION AUTHORIZING THE MAYOR AND CITY ENGINEER TO SUBMIT AN APPLICATION FOR THE SAFE ROUTES TO SCHOOL PROGRAM (SRTS) ON BEHALF OF THE CITY OF MAPLE HEIGHTS, A LOCAL PUBLIC AGENCY, AND DECLARING AN EMERGENCY.

WHEREAS, the United States Congress has set aside monies for Safe Routes to School (SRTS) Projects through the State of Ohio, Department of Transportation; and

WHEREAS, the City of Maple Heights is a Local Public Agency (LPA) and LPAs can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the City of Maple Heights will work closely with the Maple Heights City Schools to improve student safety as children go to and from school, which is a transportation activity eligible to receive federal funding.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor and City Engineer are hereby empowered on behalf of the City of Maple Heights to prepare and execute an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

Section 2. The total cost of the project is estimated to be Three Hundred Ninety-Four Thousand Four Hundred Thirty-Two Dollars and Zero Cents (\$394,432.00), of which the City of Maple Heights, as the LPA, if awarded the funds, further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation.

Section 3. Upon completion of the described Project, and unless otherwise agreed, the City of Maple Heights, as the LPA, shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

Section 4. If the application is approved for funding the Mayor is hereby authorized on behalf of the City of Maple Heights, as the LPA, to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

Section 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the residents of the City, and for the further reason that it is necessary to meet the SRTS application deadline, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

RESOLUTION NO. 2022-18
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:
CO-SPONSORED BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PROVIDE FOR THE MENDOTA AVENUE WATERMAIN REPLACEMENT PROJECT IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maple Heights, upon application of the City Engineer, was awarded a grant in the amount of Eight Hundred Sixty-Four Thousand Four Hundred Fifty Dollars and Zero Cents (\$864,450.00) for the Mendota Avenue Watermain Replacement Project from the Cleveland Water Department through the Suburban Water Main Renewal (SWMR) program; and

WHEREAS, the City of Maple Heights, upon application of the City Engineer, was awarded a grant in the amount of Six Hundred Seventy Thousand Five Hundred Ninety-Seven Dollars and Zero Cents (\$670,597.00) for the Rowena Avenue and Mendota Avenue Watermain Replacement Projects by the Ohio Public Works Commission which will provide funding for up to Twenty Eight Percent (28%) of the Mendota Avenue Watermain Replacement Project cost; and

WHEREAS, on September 16, 2020, by **Resolution 2020-80**, Council authorized and directed the City Engineer to begin the preparation of plans and specifications and to provide advertising for bids for the Mendota Avenue Watermain Replacement Project in the City of Maple Heights; and

WHEREAS, on February 11, 2022, the bids for the Mendota Avenue Watermain Replacement Project were opened and inspected by the City Engineer to determine the lowest and best bid.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Council of the City of Maple Heights hereby authorizes the Mayor, to enter into a contract with Fabrizi Trucking and Paving Company Inc., for the Mendota Avenue Watermain Replacement Project, at a cost not to exceed One Million One Hundred Ninety-Five Thousand Eight

Hundred Four Dollars and Zero Cents (\$1,195,804.00), as more fully described in the bid record on file in the Office of the Finance Director in the City of Maple Heights.

Section 2. The Council of the City of Maple Heights hereby authorizes the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the public welfare and to ensure the timely completion of the construction and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

ORDINANCE NO.: 2022-21

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

CO-SPONSORED BY:

**AN ORDINANCE AMENDING AND RE-STATING CODIFIED ORDINANCE
CHAPTER 236 DEPARTMENT OF PLANNING AND DEVELOPMENT, AND
DECLARING AN EMERGENCY.**

WHEREAS, Chapter 236 of the City’s Codified Ordinances establishes the Department of Economic Development and a Director with duties focused on business attraction and retention within the City; and

WHEREAS, the Mayor has recommended that, in the best interests of the City, its residents and its businesses, the Economic Development Department be renamed the Department of Planning and Development and its purpose be re-stated and broadened beyond business attraction and retention to coordinating all planning, community and economic development activity within the City, including, but not limited to, better use of available City land and resources; development and implementation of all city-wide, neighborhood, streetscape, and corridor plans; development and implementation of programs towards improving the quality of life of residents and City's tax base; stabilizing commercial and industrial areas and attracting new commerce and industry; administering the City’s Zoning Code; and providing technical and administrative support to analyze and improve the housing stock in the City to define problem areas and to fight deterioration; and to pursue grant funding for City programs and projects.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, Cuyahoga County, State of Ohio, that:

Section 1. Amended and Re-Styled Chapter 236 of the Codified Ordinances of the City of Maple Heights is enacted to read as follows:

“CHAPTER 236 DEPARTMENT OF PLANNING AND DEVELOPMENT

“236.01 ESTABLISHMENT; PURPOSE

There is hereby established a Department Of Planning and Development pursuant to the Council's authority set forth in Article VI, Section 1, of the City Charter. The purpose of the Department of Planning And Development is to coordinate all planning, community and economic development activity within the City, including, but not limited to, better use of available City land and resources; development and implementation of all city-wide, neighborhood, streetscape, and corridor plans; development and implementation of programs towards improving the quality of life of residents and City's tax base; stabilizing commercial and industrial areas and attracting new commerce and industry; administering the City’s Zoning Code; and providing technical and administrative support to analyze and improve the housing

stock in the City to define problem areas and to fight deterioration; and to pursue grant funding for City programs and projects.

236.02 DIRECTOR OF PLANNING AND DEVELOPMENT.

There is hereby established the position of Director of Planning and Development. The Director of Planning and Development shall be appointed by the Mayor, with approval of Council. The Director of Planning and Development shall be responsible for managing and carrying out the duties and purpose of the Department of Planning and Development and shall also be responsible for performing such other duties as assigned by the Mayor. The Director of Planning and Development shall be designated as the Housing Officer, responsible for the implementation of the City’s Community Reinvestment Area, as described further in Chapter 898 of the City’s Codified Ordinances. The Director of Planning and Development shall administer the land reutilization program established pursuant to the provisions of Chapter 1226 of the City’s Codified Ordinances and Ohio R. C. Chapter 5722.”

Section 2. The Clerk of Council is authorized to forward a certified copy of this Ordinance to the publisher of the Codified Ordinances of the City for immediate inclusion of amended and re-stated Chapter 236 in the current print and electronic editions of the City’s Codified Ordinances.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including O.R.C. Section 121.22.

Section 4. This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and so that planning, community and economic development activity within the City is not delayed, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

ORDINANCE NO. 2022-22

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE AMENDING AND RESTATING THE AUTHORIZED PAY SCHEDULE FOR NON-BARGAINING UNIT CITY EMPLOYEES FOR 2022 AND 2023, AND PROVIDING A HIGH DEDUCTIBLE HEALTH INSURANCE PLAN WITH A HEALTHCARE SAVINGS ACCOUNT (HSA) AND ESTABLISHING CONTRIBUTION AMOUNTS TO THE HSA ACCOUNTS FOR FULL-TIME NON-BARGAINING UNIT CITY EMPLOYEES BEGINNING 2022 AND 2023, AND SETTING THE PAY RANGE FOR THE POSITIONS OF PLANNING AND DEVELOPMENT DIRECTOR, COMMUNICATIONS COORDINATOR, AND INTERN, AND REPEALING ORDINANCE NO. 2021-163, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Article IV of the City Charter and Cod. Ord. Sec. 260.29, Council passed **Ordinance No. 2021-163** authorizing the Pay Schedule for all full-time and part-time non-bargaining unit employees for 2022 and 2023 and providing a high deductible health insurance plan with a healthcare savings account (HSA) and establishing contribution amounts to the HSA accounts for full-time non-bargaining unit city employees beginning 2022 and 2023; and

WHEREAS, the Mayor has recommended that the Pay Schedule be amended and re-stated to account for the new job positions of “Director of Planning and Development”, which position will replace the position of Economic Development Director, “Communications Coordinator”, which position will coordinate web-site maintenance and social media posting of City news and announcements, and “Intern”, which position may be utilized by various Departments who need part-time, temporary or seasonal help, such as Law Department for a summer Law Student Intern to assist with research; and

WHEREAS, the Mayor has recommended that the pay range for the position of Director of Planning and Development be the same as the prior pay range for the position of Economic Development Director and that the pay range for the positions of Communications Coordinator and Intern each be initially set at \$15.00/hour-\$21.00/hour.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. Effective January 1, 2022, Council hereby authorizes that the salaries and wages for all full-time and part-time non-bargaining unit employees shall be increased by 2.00% and effective January 1, 2023, Council hereby authorizes that the salaries and wages for all full-time and part-time non-bargaining unit employees shall be increased by an additional 2.00%, and the following Pay Schedule be in effect, which reflects 2.00% increases to the higher bracket in each below range:

	<u>2022</u>	<u>2023</u>
Safety Director	\$18,750.00	\$19,125.00
Building Inspector	\$29,000 to \$42,024	\$29,000 to \$42,864.48
Building Inspector (Certified)	\$45,000 to \$63,036	\$45,000 to \$64,296.72
Chief (Fire)	\$89,000 to \$115,566	\$89,000 to \$117,877.32
Chief (Police)	\$89,000 to \$115,566	\$89,000 to \$117,877.32
Council Clerk	\$44,000 to \$63,036	\$44,000 to \$64,296.72
Director (Planning & Development)	\$50,000 to \$84,048	\$50,000 to \$85,728.96
Director (Finance)	\$70,000 to \$94,554	\$70,000 to \$96,445.08
Director (Finance, Assistant)	\$50,000 to \$72,624	\$50,000 to \$74,076.48
Director (Human Resources)	\$50,000 to \$84,048	\$50,000 to \$85,728.96
Director (Human Services)	\$50,000 to \$84,048	\$50,000 to \$85,728.96
Director (Law)	\$89,000 to \$115,566	\$89,000 to \$117,877.32
Director (Law, Assistant)	\$35,000 to \$52,530	\$35,000 to \$53,580.60
Director (Service)	\$65,000 to \$89,301	\$65,000 to \$91,087.02
Administrative Assistant	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Office Manager	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Executive Assistant	\$40,000 to \$63,036	\$40,000 to \$64,296.72
Payroll Coordinator	\$30,000 to \$47,277	\$30,000 to \$48,222.54
Purchasing Agent	\$40,000 to \$63,036	\$40,000 to \$64,296.72
Accountant	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Financial Analyst	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Animal Warden	\$12 to \$21.02 per hr.	\$12 to \$21.44 per hr.

Housing Manager	\$45,000 to \$63,036	\$45,000 to \$64,296.72
Code Enforcement Officer	\$30,000 to \$57,783	\$30,000 to \$58,938.66
Maintenance Worker	\$14 to \$23.12 per hr.	\$14 to \$23.59 per hr.
Janitor	\$10 to \$13.66 per hr.	\$10 to \$13.94 per hr.
Mayor's Court Administrator	\$35,000 to \$52,530	\$35,000 to \$53,580.60
Auxiliary Police Officers:		
Officer	\$9.30 to \$9.99 per hr.	\$9.30 to \$10.19 per hr.
Corporal	\$10 to \$11.56 per hr.	\$10 to \$11.80 per hr.
Sergeant	\$10.25 to \$12.09 per hr.	\$10.25 to \$12.34 per hr.
Lieutenant	\$10.50 to \$12.61 per hr.	\$10.50 to \$12.87 per hr.
Captain	\$11.50 to \$13.14 per hr.	\$11.50 to \$13.41 per hr.
Data Entry (Records)	\$15.00 to \$21.02 per hr.	\$15.00 to \$21.44 per hr.
Evidence Custodian	\$15.00 to \$25.00 per hr.	\$15.00 to \$25.50 per hr.
Special Police Officer	\$18.00 to \$31.52 per hr.	\$18.00 to \$32.15 per hr.
Recreation Programs Coordinator	\$11 to \$13.66 per hr.	\$11 to \$13.94 per hr.
School Crossing Guard	\$9.30 to \$10.51 per hr.	\$9.30 to \$10.72 per hr.
Van Driver	\$11 to \$13.66 per hr.	\$11 to \$13.94 per hr.
Transportation Coordinator	\$12 to \$15.76 per hr.	\$12 to \$16.08 per hr.
Human Services Coordinator	\$30,000 to \$52,530	\$30,000 to \$53,580.60
Food Service Coordinator	\$10 to \$14.81 per hr.	\$10 to \$15.11 per hr.
Food Service Aide	\$9.30 to \$10.51 per hr.	\$9.30 to \$10.72 per hr.
Foreman	\$50,000 to \$73,542	\$50,000 to \$75,012.84
Seasonal Laborer	\$9.30 to \$16.32 per hr.	\$9.30 to \$16.65 per hr.

Human Resources Coordinator	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Paralegal	\$30,000 to \$63,036	\$30,000 to \$64,296.72
Engineer	\$17,000 to \$34,000	\$17,000 to \$34,000
Assistant Engineer	\$17,000 to \$34,000	\$17,000 to \$34,000
Communications Coordinator	\$15 to \$21.00 per hr.	\$15 to \$21.44 per hr.
Intern	\$15 to \$21.00 per hr.	\$15 to \$21.44 per hr.

Section 2. The City shall provide all non-bargaining unit employees with a high deductible health insurance plan, eligible for a Healthcare Savings Account (HSA), which beginning January 1, 2022, non-bargaining unit employees will be making monthly deductible contributions of \$150 for single plan coverage (\$1,800 per year) and \$300 for family plan coverage (\$3,600 per year) into their HSA account, with the City contributing into the non-bargaining unit employee’s HSA account the remaining monthly amount necessary to fully fund the annual deductible for each employee’s HSA plan. Half of the non-bargaining unit employee’s monthly contribution toward the deductible will be deducted in each of the first two pays each month. The City shall advance funds into a non-bargaining unit employee’s HSA account to be used towards satisfying the employee’s annual HSA deductible should the employee be faced with a healthcare crisis which requires the employee to pay more than the amount currently available in the employee’s HSA account to meet the required annual deductible. The City shall not advance more than the respective annual deductible amounts for single and family HSA plans. However, if an employee shall leave employment before using the advanced funds then the employee shall refund the unused, advanced funds to the City. Non-bargaining unit employees shall be permitted to opt out of, and waive the coverage provided by, the City’s medical, dental and vision insurance. Employees must opt out of all insurance plans. For example, employees cannot elect to opt out of the medical insurance and continue to participate in the dental and vision insurance. Employees who opt out and waive coverage shall receive Two Hundred Dollars (\$200.00) a month for each month that coverage is waived by the employee. Employees wishing to opt out and waive coverage must notify the Finance Director of their intent, in writing, by the 10th day of the month for which waiver of coverage is sought. Once the employee opts out the employee is not eligible to be covered by the City provided medical, dental and vision insurance plan until the annual renewal period is open or the employee becomes eligible due to a qualifying event whereby the employee loses their other medical insurance.

Section 3. Ordinance No. 2021-163 is hereby repealed.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reason that the new pay and HSA contributions take effect January 1, 2022, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council

RESOLUTION NO.: 2022-23

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AND ACCEPT A SOFTWARE LICENSING AGREEMENT AND QUOTES 1545 AND 1558 WITH SOFTWARE SOLUTIONS INC. FOR A LICENSE FOR THE FINANCE DEPARTMENT TO USE AND OPERATE CERTAIN PROPRIETARY COMPUTER PROGRAMS FOR ACCOUNTING, PAYROLL, ASSET MANAGEMENT, DEPARTMENTAL PURCHASING AND TIME ENTRY, EMPLOYEE PORTAL, AND ANALYTICS, IN THE AMOUNT OF ONE HUNDRED THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$103,750.00), AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director recommended to Council's Finance Committee that the City upgrade its current software and computer programs provided by Software Solutions, Inc. ("SSI") for accounting, purchasing, asset management, time entry, payroll and employee management ("the upgrade") in order to improve the productivity, accuracy and efficiency of the Finance Department, at a total cost of approximately \$100,000.00 payable over two years, 2022 and 2023; and

WHEREAS, the Finance Director's recommendation for the upgrade was accepted by the Finance Committee and the 2022 cost of the upgrade was appropriated by Council in the 2022 Budget; and

WHEREAS, since SSI is the sole source of the upgrade, the upgrade is an exception to the requirement for public bidding for purchases over \$50,000.00 pursuant to the City's Purchasing Policies and Procedures adopted by Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized to enter into and accept a software licensing agreement ("SLA") and Quotes 1545 and 1558 with Software Solutions, Inc. for a license for the Finance Department to use and operate certain proprietary computer programs for accounting, payroll, asset management, departmental purchasing and time entry, employee portal, and analytics, in the total amount of One Hundred Three Thousand Seven Hundred Fifty Dollars and Zero Cents (\$103,750.00), payable over 2022 and 2023. A copy of the SLA and Quotes 1545 and 1558 are on file in the office of the Finance Director.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to improve the day-day operations of the Finance Department, and provided it receives the affirmative vote of two-thirds (2/3) of the

members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2022

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette Cicirella Johnson, Clerk of Council

I, Leonette Cicirella Johnson, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette Cicirella Johnson, Clerk of Council