

**City of Maple Heights
Regular Council Meeting Minutes**

Maple Height Senior Center

December 21, 2022

MEETING CAUCUS

Due to technical problems, the meeting recording is unavailable at this time for the Meeting Caucus, some of the Department Reports, the Mayor's Report and portions of the Council Reports.

REGULAR MEETING OF COUNCIL

Council President Jackson called the meeting to order at 7:00 p.m. with the following Council members present: Shenett, Jones, Tatum, Anderson, Madden, Trojanski and Agee. Also present were Mayor Annette M. Blackwell, Law Director Frank Consolo, Fire Chief Vito Kavaliunas, Police Chief Todd Hansen, Finance Director Tinita Tillman, Human Services Director Linda Vopat, Service Director Tony Ciresi and Planning and Development Director Joe Duffy. City Engineer Ed Hren and Council Clerk Leonette Cicirella Johnson were absent and excused. Law Director Frank Consolo was appointed by Council to act as Council Clerk Pro Temp for tonight's meeting

Councilwoman Edwina Agee gave the Invocation and led the Pledge of Allegiance to the Flag. Council Clerk Pro Temp Consolo called the roll.

ADDENDUM: There was no Addendum for tonight's meeting.

MINUTES: The Minutes of the December 7, 2022 Regular Meeting of Council will be on the agenda for the January 4, 2023 Council Meeting.

COMMUNICATIONS: There were no Communications for tonight's meeting:

COMMITTEE REPORTS: There was one (1) Council Committee Reports for tonight's meeting.

Finance Committee

Councilman Trojanski, Chairman of the Finance Committee, presented the following report attached hereto and incorporated herein by reference.

DEPARTMENT REPORTS:

Fire Department - Fire Chief Vito Kavaliunas presented the following report attached hereto and incorporated herein by reference.

Law Department – Law Director Mr. Frank Consolo wished everyone a Merry Christmas, Happy Hanukkah and Happy New Year on behalf of himself, Assistant Law Directors Thomas and Ridenour, Mayor's Court Clerk Dennison and Paralegal Stevenson.

The Department Reports for the Police Department, Human Services Department, Finance Department, Service Department and Planning and Development Department were unavailable.

CITIZENS' COMMENTS:

Mr. Mark Gabor residing at 5374 Lee Road, Maple Heights said he was Vice-President of the Senior Center Site Council and that he wanted to thank Mr. Tatum for the holiday event he hosted for the senior citizens. Mr. Gabor reminded everyone to be careful during the storm. Mr. Gabor said it was a very emotional time for individuals, so he wanted to remind everyone that the suicide prevention hotline was available by dialing 888 in Cuyahoga County.

Mr. Eric Patterson of 18200 Knoll Drive, Maple Heights said he was impressed by the Finance Director and Mayor during the recent Finance Committee Meetings,

LEGISLATION:

ORDINANCE NO. 2022-104

AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2022, AND DECLARING AN EMERGENCY.

Mr. Trojanski made a motion, seconded by Ms. Jones, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

Mr. Shenett said he had talked with the Finance Director regarding the reduced budget figures and was impressed with the appropriations.

Ms. Tillman discussed the decreases in the appropriation for Fiscal Year 2022.

Mr. Jackson asked if there were any other questions or discussion. There being no other questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-105

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.

Mr. Trojanski made a motion, seconded by Ms. Jones, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

There being no questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-121

AN ORDINANCE FIXING THE SALARY AND WAGE SCHEDULE FOR NON-BARGAINING UNIT CITY EMPLOYEES FOR 2023, AND PROVIDING A HIGH DEDUCTIBLE HEALTH INSURANCE PLAN WITH A HEALTHCARE SAVINGS ACCOUNT (HSA) AND ESTABLISHING CONTRIBUTION AMOUNTS TO THE HSA ACCOUNTS FOR NON-BARGAINING UNIT CITY EMPLOYEES, AND DECLARING AN EMERGENCY.

Ms. Jones made a motion, seconded by Mr. Tatum, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

There being no questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-122

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS WITH THE REPRESENTATIVES OF THE CITY'S BARGAINING UNIT EMPLOYEES TO INCREASE THEIR SALARIES AND WAGES BY 4.50% EFFECTIVE JANUARY 1, 2023, AND DECLARING AN EMERGENCY.

Ms. Jones made a motion, seconded by Mr. Tatum, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

Mr. Shenett said it was important to offer all City employees the same amount of raises and thanked the administration for presenting this increased pay raise for this year.

Mayor Blackwell said offering competitive wages was important for both employee retention and to help the City hire qualified employees.

Mr. Jackson asked if there were any other questions or discussion. There being no other questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

RESOLUTION NO. 2022-124

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE MAPLE HEIGHTS LPA AGREEMENT WITH ODOT (AGREEMENT NO. 35618) FOR THE SRTS INFRASTRUCTURE PROJECT IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Mr. Trojanski made a motion, seconded by Mr. Shenett, to suspend the rules and pass this Resolution on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

Mr. Shenett asked to be added as a Co-Sponsor of this legislation.

Ms. Jones also asked to be added as a Co-Sponsor of this legislation.

Mr. Jackson asked if there were any other questions or comments on this Resolution. There being no other questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On

the motion to suspend the rules and pass this Resolution on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Resolution. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Resolution passed on emergency and will become law upon the Mayor's signature.

RESOLUTION NO. 2022-125

A RESOLUTION AUTHORIZING THE ENGINEER TO BEGIN THE PREPARATION OF PLANS AND SPECIFICATIONS AND TO ADVERTISE FOR BIDS FOR THE DUNHAM ROAD SERVICE YARD SECURITY FENCE LOCATED WITHIN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Mr. Trojanski made a motion, seconded by Ms. Jones, to suspend the rules and pass this Resolution on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

Mr. Tatum asked to be added as a Co-Sponsor of this legislation.

Mr. Jackson asked if there were any other questions or comments on this Resolution. There being no other questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Resolution on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Resolution. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Resolution passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-126

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE AN AMOUNT NOT TO EXCEED NINETY-FIVE THOUSAND DOLLARS AND ZERO CENTS (\$95,000.00) FROM THE GENERAL FUND TO THE COPS GRANT FUND (#250), AND DECLARING AN EMERGENCY.

Ms. Jones made a motion, seconded by Mr. Tatum, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

There being no questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-127

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE AN AMOUNT NOT TO EXCEED FIVE-THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) FROM THE GENERAL FUND TO THE EMS GRANT FUND (#256), AND DECLARING AN EMERGENCY.

Ms. Jones made a motion, seconded by Mr. Trojanski, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

There being no questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

ORDINANCE NO. 2022-128

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE AN AMOUNT NOT TO EXCEED FIFTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$58,500.00) FROM THE GENERAL FUND TO THE FEMA FIRE GRANT FUND (#253), AND DECLARING AN EMERGENCY.

Mr. Trojanski made a motion, seconded by Mr. Tatum, to suspend the rules and pass this Ordinance on emergency. Mr. Jackson asked if there were any questions or discussion on this legislation.

There being no questions or discussion, Mr. Jackson asked for the vote to suspend the rules. On the motion to suspend the rules and pass this Ordinance on emergency, all voted aye, none opposed, the motion passed.

Mr. Jackson asked if there was any discussion on this Ordinance. There being no discussion, Mr. Jackson asked for the vote for passage on emergency.

ROLL CALL on the vote for passage on emergency: Agee: Yes; Shenett: Yes; Jones: Yes; Tatum: Yes; Anderson: Yes; Madden: Yes; Trojanski: Yes. The motion passed by the vote of seven (7) ayes to zero (0) nays. The Ordinance passed on emergency and will become law upon the Mayor's signature.

EXPENDITURES OVER \$25,000.00:

Mr. Jackson said there were no **Expenditures over \$25,000.00** or **Disclosure of Purchases Orders over \$10,000.00** for review at tonight's meeting.

MAYOR'S REPORT: Recording unavailable at this time.

COUNCIL REPORTS:

Councilwoman Edwina Agee, District 7 -- No Report.

Councilman Stafford L. Shenett, District 1 said he was pleased to announce that the Annual Christmas Concert at St. Martin of Tours Church was very successful with over 300 people in attendance.

Mr. Shenett concluded his report by wishing everyone a very Blessed Christmas Holiday.

Councilwoman Toni Jones, District 2 said she had no report but wanted to wish everyone Happy Holidays.

Councilman Timothy Tatum, District 3 said he wanted to thank Mrs. Vopat and her staff for their work, Fire Chief Kavaliunas for their work and Casey from Waste Management for his assistance.

Mr. Tatum said he enjoyed delivering toys to day cares for Christmas.

Councilwoman Dana D. Anderson, District 4 said the Community Life and Education Committee Photos with Santa was a successful event and announced that the next Coat and More

Giveaway sponsored by Districts 4 and 6 in partnership with Castle High School will be held on January 7, 2023. She said all were welcome.

Councilwoman Tanglyn Madden, District 5 thanked her colleagues for passing the legislation on the agenda for tonight's meeting and said that she wanted to wish everyone a Merry Christmas and Blessed New Year.

Councilman Richard Trojanski, District 6 said he recently visited residents of Sunrise Pointe in his District with the Mayor and Council President. Mr. Trojanski also recapped several of the District 6 events held over the year.

Mr. Trojanski concluded his report by wishing everyone a Happy and Safe Holiday Season.

Council President Ron Jackson wished everyone Happy Holidays.

There being no further business to come before this Council, Council President Jackson thanked everyone for attending and adjourned the meeting at 8:06 p.m.

Passed: March 1, 2023

ATTEST:

S/S

Leonette Cicirella Johnson Clerk of Council

**Maple Heights City Council's Finance Committee Meeting Minutes
Tuesday, December 13, 2022**

Committee Chairman: Councilman Richard Trojanski

On Tuesday, December 13th, the finance committee met to review and discuss the city's 2023 Annual Appropriations, payroll budget, Mayor and Directors budget requests and employee increases for 2023.

Meeting was called to order at 6:35pm. Present were Committee members Jones, Tatum and Trojanski.

Also in attendance was Mayor Blackwell, Council President Jackson, Councilpersons Agee, Anderson, Madden and Shenett, and all the directors of the city's departments.

- 2023 Annual Appropriations

Overall the city's Annual Appropriations for 2023 is \$41.4 million, slightly down from the 2022 Annual Appropriations, which was \$46.8 million.

For the 2023 appropriations the Administration has requested approval for expenses of the following by departments:

Police: Some of the request from police department include: one additional officer, IT improvements, replacement of a patrol car, additional cameras for public safety, improvements to the police department's building, increased budget for training and professional development of police officers, and shooting range updates for police training.

Fire: Some of the requests from fire department include: replacement of fire fighting gear, refurbishing a fire rescue vehicle, overtime budget due to shift shortages, fire prevention inspections and possibly funds from the Safer Grant, which the Chief will apply for in 2023.

Service: some of the requests from service department include: roof repair to service garage, fuel system upgrade, snow plow truck, 2 new vehicles, funds for personnel as the service department continues to fill vacant positions and small 2Ton Hot box for street repairs.

Finance: some of the requests from the finance department include, upgrading the accounting system, and city printers.

Building: some of the requests from the building department include: funds for the city's exterior maintenance grant program, continuing education and city parks signage.

Human Service: some of the requests from the human services department include: facilities improvements to the Senior Center, funds for continuing education of van drivers, one new vehicle, increases of funds for vendors due to raising their prices.

Finally, for the Mayor, Mayor has requested replacement of the Mayor's vehicle as the current vehicle is a 2011 Buick donated by the police department from an outside agency.

- Employee increases for 2023

In 2023 city employees were slated to receive a 2 percent raise, but for the city to remain competitive and circumvent personnel losses across city departments, the proposal is to increase employee raises to 4.5 percent. The comparison between the two raises is \$235,000.00. This financial measure is necessary to retain talented employees while attracting new ones in a very competitive marketplace for employees currently working in the public sector.

- Amendments

There were some amendments made to the budget including removal of the Mayor's request for \$5000.00 for carpet improvements in the Mayor's Court and Office and of \$15,000.00 towards facilities improvements inside the finance department's office.

After all discussion was concluded, Finance Director Tillman reported she would have the appropriations amendments ready and back to Council by the following Monday for Council's review.

With no further business to discuss, the committee meeting was adjourned at 10:15pm.

COUNCIL MEETING REPORT

DEPARTMENT: FIRE DEPARTMENT
DATE: DECEMBER 21, 2022
SUBMITTED BY: VITO KAVALIUNAS FIRE CHIEF

The Fire Department calls to date are 5900

The Fire Department responded to the following structure fires:

December 15th at 11:24 pm to 14609 Reddington for a house fire no injuries reported. Fire was ruled arson by the State Fire Marshall and is being investigated by the Maple Heights PD, anyone with information regarding this fire please contact the fire or police department.

December 17th at 12:30 pm to 717 Broadway in Bedford for a commercial fire, no injuries reported

December 18th at 05:55 am to 5111 Richmond in Bedford Heights for a warehouse fire, no injuries reported.

December 19th at 05:28 am to 18309 Dalewood for a house fire, no injuries reported.

December 21st at 12:46 am to 11911 Darlington in Garfield Heights for a house fire no injuries reported

Additionally, we had a home struck by a vehicle at 19308 Maple Heights Blvd, Saturday the 17th at 10pm, no injuries to occupants.

We would like to welcome fire cadet Patrick Behm who joined the department on December 12th. He is currently assigned to the "C" shift, one additional applicant

is in the final stages of pre-hire screening and hopefully will be on board soon finally taking the department to its budgeted staffing.

We placed in service a fire turnout gear washer at station 2 and a new gear dryer at each station that we acquired on the AFG Grant we were awarded earlier this year. This allows a soiled set of gear to be laundered and dried in under 4 hours.

This being our last regular meeting of the year I would like to thank the administration and also all members of council for your continued support of the fire department. I hope that we can continue to work towards improving the city, providing our citizens with the best community we can, and this holiday season take a moment to appreciate our employees throughout all departments that continue to work every day to the best of their ability, to protect and be proud of the community we serve. On behalf of all the members of my department I would also like to wish everyone and your families a safe and happy holiday season!

END OF REPORT