

**CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA**

Maple Heights Senior Center – 7:00 PM

October 16, 2019

- | | | |
|-----|----------------------------------|---|
| 1. | Caucus: 6:30 pm | All members of Council |
| 2. | Call to Order: | Council President Ron Jackson |
| 3. | Invocation/Pledge of Allegiance: | Councilwoman Ebony Miller, District 3 |
| 4. | Roll Call: | Council Clerk Leonette Cicirella |
| 5. | Special Presentation: | Councilman Stafford L. Shenett, Sr., District 1 |
| 6. | Approval of Minutes: | October 2, 2019 (Regular Meeting of Council) |
| 7. | Communications: | |
| 8. | Council Committee Reports: | |
| 9. | Department Reports: | |
| 10. | Citizens' Comments: | 3-minute limitation |
| 11. | Legislation: | |

2019-88 AN ORDINANCE ENACTING CHAPTER 819 "CIGARETTE AND TOBACCO VENDORS; SALES TO PERSONS UNDER 21" OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS IN ORDER TO AMEND AND CREATE REGULATIONS INVOLVING LICENSING FOR AND SALES OF TOBACCO PRODUCTS, AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell and Jackson)

2019-89 AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2019-90 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMBER COMMUNITY INFRASTRUCTURE GRANT PROGRAM AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR THE MAPLE HEIGHTS SOUTHWEST SEWER DISTRICT SEWER IMPROVEMENTS (PHASE 1) PROJECT, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

- | | |
|-----|---------------------------------------|
| 12. | Expenditures over \$1,000.00 |
| 13. | Mayor's Report |
| 14. | Council & Council President's Reports |
| 15. | Adjournment |

ORDINANCE NO.: 2019-88

INTRODUCED BY: Mayor Annette Blackwell and Council President Ron Jackson

MOTION FOR ADOPTION BY:

AN ORDINANCE ENACTING CHAPTER 819 "CIGARETTE AND TOBACCO VENDORS; SALES TO PERSONS UNDER 21" OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS IN ORDER TO AMEND AND CREATE REGULATIONS INVOLVING LICENSING FOR AND SALES OF TOBACCO PRODUCTS, AND DECLARING AN EMERGENCY.

WHEREAS, tobacco use is the foremost preventable cause of premature death in the United States, responsible for nearly half a million deaths per year in the United States and costing the nation approximately \$300 billion in healthcare and lost worker productivity costs each year; and

WHEREAS, secondhand smoke exposure contributes to approximately 41,000 deaths among nonsmoking adults and 400 deaths in infants each year; and

WHEREAS, if smoking continues at the current rate among youth in the United States, 5.6 million of today's Americans younger than 18 will die early from a smoking-related illness; and

WHEREAS, ninety-five percent (95%) of all adult smokers begin smoking before they turn twenty-one (21) years old, and that adolescence is a critical period when many smokers move from experimental smoking to regular, daily use; and

WHEREAS, there is strong evidence that people who begin smoking at an early age are more likely to develop a severe addiction to nicotine than those who start at a later age; and

WHEREAS, electronic nicotine delivery system use among minors has recently tripled, and use of these systems is associated with and may encourage the use of conventional tobacco products; and

WHEREAS, raising the minimum legal sales age for all tobacco products to twenty-one (21) will reduce access to these products by youth, as youth often acquire such products from older friends: over eighty percent (80%) of people purchasing tobacco for minors are between eighteen (18) and twenty (20) years old; and

WHEREAS, raising the age for tobacco sales to 21 and over in the City of Maple Heights would lessen the accessibility of tobacco to minors and would assist the City's interest in furthering the health, safety, and general welfare of the City's residents; and

WHEREAS, this Council has determined that these amended regulations shall be established in the Code as a matter of local self-government and a matter of local police powers; and

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, municipalities have the power of local self-government and the power to enact laws that are for the health, safety, welfare, comfort and peace of the citizens of the municipality.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. Chapter 819 Cigarette and Tobacco Vendors; Sales to Persons Under 21, of the Codified Ordinances of the City of Maple Heights is hereby adopted as follows:

CHAPTER 819

Cigarette and Tobacco Vendors: Sales to Persons Under 21

819.01 Definitions.

819.02 Sale to Persons Under 21 Prohibited.

819.03 Annual Permit Required.

819.04 Permit Revocation, Denial, o Suspension.

819.05 Non-Transferability.

819.06 Non-Retaliation.

819.07 Posting of Signs; Education; Outreach.

819.08 Enforcement; Appeals.

819.09 Injunction Relief.

819.10 Effective Date.

819.01 DEFINITIONS.

For the purpose of this Chapter:

(a) “Distribute” means to furnish, give or provide tobacco products to the ultimate consumer of the tobacco product.

b) “Permit” means an annual permit issued by the City of Maple Heights or the City’s permitting agent for retail sale of tobacco products pursuant to Section 1727.03 herein.

(c) “Permittee” means the holder of a valid permit under this Chapter.

(d) “Permitting Agent” means an entity with which the City of Maple Heights has contracted to administer permit applications, enforcement, and/or provisions contained in this Chapter.

(e) “Person under 21” means a natural person who has not yet reached the age of 21 years.

(f) “Proof of age” means a driver’s license, a commercial driver’s license, a military identification card, a passport, or an identification card issued under R.C. 4507.50 to 4507.52 that shows that a person is 21 years of age or older and not a person under 21.

(g) “Tobacco product” means any product that is made from tobacco or derived from tobacco or that contains nicotine, whether natural or synthetic, that is intended for human consumption or is likely to be consumed, whether smoke, heated, chewed, snorted, sniffed, absorbed, dissolved, inhaled or ingested by any other means, including, but not limited to, cigarettes, e-liquids, cigars, little cigars, pipe tobacco, chewing tobacco, snuff, or snus. “Tobacco product” also means electronic devices, including any device that can be used to deliver aerosolized or vaporized nicotine or any other substance to the person inhaling from the device including, but not limited to, e-cigarettes, e-cigars, e-pipes, vapor products, or e-hookahs. “Tobacco product” includes any component, part, or accessory used in the consumption of tobacco products, whether or not it contains nicotine including, but not limited to, filters, cartridges, pods, pens, rolling papers, or pipes. “Tobacco product” does not include any of the following:

(1) Any product that is a “drug” as that term is defined in 21 U.S.C. 321(g)(1); or

(2) Any product that is a “device” as that term is defined in 21 U.S.C. 321(h); or

(3) Any product that is a “combination product” as described in 21 U.S.C. 353(g).

819.02 SALE TO PERSONS UNDER 21 PROHIBITED.

(a) No permittee or agent of permittee shall sell or otherwise distribute to any person under 21 any tobacco product within the City.

(b) Before selling or otherwise distributing any tobacco product to another person, the person selling or distributing the tobacco product shall verify the age of any person who appears to be under 30 years of age by a proof of age.

(c) No person shall sell or otherwise distribute tobacco products by or from a vending machine except in an area within a business office, or other place not open to the general public or in an area to which persons under 21 are not permitted.

(d) It shall not be a violation of this Section to sell or otherwise distribute any product that has been approved as a tobacco cessation aid by the United States Food and Drug Administration.

819.03 ANNUAL PERMIT REQUIRED.

(a) No person shall engage in retail sales or distribution of tobacco products within the City without a valid permit issued by the City or its permitting agent.

(b) The following items shall be required in applying for a permit, or renewing a permit under this Section:

(1) A valid vendor's license from the Ohio Department of Taxation;

(2) If applicable, a license required by R.C. Chapter 5743;

(3) The location where the permit applicant proposes to engage in retail sales of tobacco products;

(4) A nonrefundable permit administration fee of \$100.00; and

(5) Such other information as determined by the City or its permitting agent to be necessary to administer the permitting system provided herein and to effectuate the purposes of this Chapter.

(c) A permit granted under this Section shall be valid from the date of issuance until December 31 of the year of issuance.

(d) Permit administration fees reinstatement fees, and civil penalties collected in administering this Chapter may be collected by the City or its permitting agent and shall be credited to the City's general fund to defray the costs of administration and enforcement of this Chapter. Alternatively, the City and its permitting agent may agree that the permitting agent will retain all or a portion of the fees as compensation for its services as the permitting agent.

(e) For purposes of this Section, "valid permit" means a permit issued under this Section that has not expired, that is not within a period of suspension or failure-to-reinstate status, and that has not been revoked under this Chapter or any provision of applicable law.

(f) A separate permit shall be required for each retail sales location regardless of whether or not a person owns or operates more than one retail sales location within the City.

(g) A penalty equal to 25 percent of the applicable permit fee shall be assessed and collected by the City or its permitting agent for permit fee renewal payments that are not received or postmarked by the first of January.

819.04 PERMIT REVOCATION, DENIAL, OR SUSPENSION.

(a) Application for a permit may be denied for any of the following reasons:

(1) The permit application had a permit revoked within the previous three years;

(2) The permit applicant is determined to have knowingly included false or misleading information in the permit application or renewal permit application;

(3) The applicant's current permit has been suspended and the period of suspension has not elapsed;

(4) A business owned or operated by the permit applicant engaging in the sale of tobacco products within the City is the subject of a court order or a city resolution or final order declaring such business to be a public nuisance, where said nuisance has not been abated, or where a court has ordered the sales of tobacco products shall cease pursuant to any temporary restraining order preliminary injunction, or permanent injunction issued by said court;

(5) The permit applicant is in arrears with respect to any fine imposed for violation of this Chapter; or

(6) The permit applicant has failed to provide any of the items required under Subsection 1727.03(b).

(b) For purposes of Subsection (a) of this Section, "applicant" shall include entities with common ownership or management to the entity or natural person listed on the application.

(c) A permit may be suspended for a definite period, not to exceed six months, as determined by the City or its permitting agent. Prior to reinstatement of the permit following expiration of the suspension, the permittee shall remit a \$100.00 permit reinstatement administration fee. A permit may be suspended for any of the following reasons:

(1) A business owned and operated by the permit applicant engaging in the sale of tobacco products within the City is the subject of a court order or city resolution or final order declaring such business to be a public nuisance where said nuisance has not been abated, or where the court has ordered that sales of tobacco products shall cease pursuant to any temporary restraining order, preliminary injunction, or permanent injunction issued by said court;

(2) Substantiated evidence that permittee or agent of permittee has sold or otherwise distributed any tobacco product to any person under 21 within the City more than one time in the past 12 months;

(3) The finding by a federal or state agency or court that the permit applicant has violated a federal or state rule or regulation governing the sale of tobacco products;

(4) Entry of a City or its permitting agent pursuant to Section 1727.08 is refused for inspection, or investigation is refused, hindered, or thwarted; or

(5) The permittee is in arrears with respect to any fine imposed for any civil penalty levied under this Chapter.

(d) A permit may be revoked for any of the following reasons:

(1) The permit applicant is determined to have knowingly included false or misleading information in the permit application or renewal permit application.

(2) Substantiated evidence that permittee or agent of permittee has sold or otherwise distributed any tobacco product to any person under 21 within the City more than one time in the past 12 months;

(3) Entry of a City or its permitting agent pursuant to Section 1727.08 is refused, or inspection or investigation is refused, hindered or thwarted;

(4) A period of suspension imposed under Subsection (c) herein has elapsed and the permittee remains in arrears of payment of such fine or penalty; or

(5) The permittee has been subject to three or more suspensions in the previous 24-month period.

819.05 NON-TRANSFERABILITY.

A permit is non-transferable. A new permit will be issued at no cost to the permittee who changes location. Any sale or transfer of ownership of permittee's business will require a new application and subsequent permit issuance.

819.06 NON-RETALIATION.

No person or employer shall discharge, refuse to hire, or in any manner retaliate against any employee, applicant for employment, or customer because such employee, applicant, or customer reported violations of any provisions of this Chapter.

819.07 POSTING OF SIGNS; EDUCATION; OUTREACH.

(a) A sign stating “Under 21 Sales of Tobacco and Nicotine Products and Devices is Prohibited by Law Pursuant to Chapter 819 of the Codified Ordinances of the City of Maple Heights shall be posted. The font for this signage text shall be no smaller than one-half of an inch in height. The sign shall be clearly and conspicuously posted at or near the tobacco product point of sale location within the business. The sign must be posted in a location that is clearly visible to any buyer attempting to purchase a tobacco product at each point of sale location within the business. Multiple signs shall be posted as deemed necessary by the City or its permitting agent to ensure proper visibility.

(b) The City or its permitting agent shall collaborate with the community to prepare and distribute education materials, required signage to all vendors, hold education events, implementation and compliance with this Chapter. The City or its permitting agent shall make all reasonable efforts to conduct such education efforts within the first six months of the program and at regular intervals as necessary thereafter.

819.08 ENFORCEMENT; APPEALS.

(a) The City and its permitting agent shall have authority to implement and enforce the provisions of this Chapter.

(b) The City or its permitting agent may conduct an inspection of a business prior to issuing a permit. The City or its permitting agent may inspect each business holding a permit upon proper identification and upon stating the purpose and necessity of an inspection. The City or its permitting agent may enter at reasonable times to inspect or investigate and examine or copy records to determine compliance with this Chapter. The City or its permitting agent may apply for and any judge of a court of record may issue an appropriate search warrant necessary to achieve the purpose of this Chapter within the

court's territorial jurisdiction. If entry is refused or inspection or investigation is refused, hindered or thwarted after the City or its permitting agent receives permission or a warrant to inspect, the City or its permitting agent may suspend or revoke the permit as set forth herein.

(c) In addition to the denial, suspension, or revocation of a permit, the City or its permitting agent may impose the following civil penalties for violations of this Chapter:

(1) For a first violation, a written warning shall be provided to violator.

(2) For a second violation within five years of the first violation, \$250.00.

(3) For a third violation within five years of the first violation, \$500.00.

(4) For a fourth violation within five years of the first violation, \$1,000.00.

(5) For a fifth violation within five years of the first violation, administrative permit review to determine if the permit should be suspended or revoked.

(d) When the City or its permitting agent determines to issue a civil penalty for a violation, to deny a permit application, or to suspend or revoke a permit, the City or permitting agent shall notify the permittee of said determination by sending written notice of said determination by U.S. first-class mail to the address provided on the permit application.

(e) The City or its permitting agent shall not be required to conduct an evidentiary hearing prior to issuing a determination provided for in Subsection (d) herein.

(f) The permittee may file a written notice of appeal with the City Director of Law within 14 calendar days after the date the determination was mailed. The process to request said appeal shall be provided in the notice of the determination set forth in Subsection (d) herein. The determination shall take effect following the expiration of time to file the notice of appeal.

(g) An appeal hearing shall be heard by the XXXX pursuant to Chapter XXXX, which shall follow the relevant hearing procedures established for appeals from orders of the XXXX. The burden of proof by preponderance of the evidence shall be upon the City or its permitting agent. The hearing board shall be the final, administrative decision maker.

819.09 INJUNCTION RELIEF.

(a) The provisions of **Sections 819.01 through 819.08** are health ordinances applicable to real property in the City and may be enforced by civil action pursuant to the Revised Code.

(b) Repeated violations of this Chapter may constitute a public nuisance. The law director may bring a cause of action to abate such nuisance and enjoin the recurrence of such violations and for such other relief may be available at law or in equity.

819.10 EFFECTIVE DATE.

Permits and other requirements set forth in this Chapter shall be effective as of XXXXXXXXXX.

Section 2. All former Ordinances or parts herein conflicting or inconsistent with the provisions of this Ordinance, or any part hereof, are hereby repealed.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all such deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. The Mayor is hereby authorized to enter into an agreement with the District Advisory Council of the Cuyahoga County Board of Health to serve as the permitting agent provided for under Chapter 819, on such terms as approved by the Director of Law.

Section 5. This Ordinance constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to begin the permitting process, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

Ordinance No. 2019-88

Page Eleven

ORDINANCE NO. 2019-89

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY.

WHEREAS, Council adopted a municipal budget pursuant to **Ordinance No. 2018-107 As Amended**, for the fiscal year January 1, 2019 through December 31, 2019 setting forth certain annual appropriations; and

WHEREAS, the Finance Director has recommended to Council that amendments to the annual appropriation ordinance, as set forth in the attached Exhibit A dated October 16, 2019, which is incorporated as if fully rewritten herein, are necessary to account for certain additional expenditures.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The annual appropriations of the City, established by **Ordinance No. 2018-107, As Amended**, shall be amended by Council, as recommended by the Finance Director in accordance with Exhibit A dated October 16, 2019, which is incorporated as if fully rewritten herein, and such amended budget is hereby adopted.

Section 2. To provide for operating expenditures during the fiscal year ending December 31, 2019, the amended appropriations, as recommended by the Finance Director in Exhibit A, are hereby made and the Finance Director is authorized to prepare and submit the amended appropriations set forth in Exhibit A dated October 16, 2019 to the Cuyahoga County Fiscal Officer.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the amended appropriations must be immediately made to insure the financial integrity of the City's budget and presented to the County Fiscal Officer. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: _____

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

RESOLUTION NO. 2019-90

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMBER COMMUNITY INFRASTRUCTURE GRANT PROGRAM AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR THE MAPLE HEIGHTS SOUTHWEST SEWER DISTRICT SEWER IMPROVEMENTS (PHASE 1) PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, the City Engineer has recommended that the City enter into the Member Community Infrastructure Grant Program Agreement for the Maple Heights Southwest Sewer District Sewer Improvements (Phase 1) Project, which Agreement is on file with the Law Department and incorporated as if fully rewritten herein.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized to enter into the Member Community Infrastructure Grant Program Agreement for the Maple Heights Southwest Sewer District Sewer Improvements (Phase 1) Project, which Agreement is on file with the Law Department and incorporated as if fully rewritten herein.

Section 2. The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution:

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to allow for the project to begin in a timely manner, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

City of Maple Heights
Council Expenditures over \$1,000.00
Wednesday, October 16, 2019

Date Requested	APPROVAL NUMBER	Requested By	Fund/Dept./Account	Fund	Department	Account Name	Beginning Department Fund Balance	Department Cost	Remaining Budget Balance	VENDOR	ITEM and DESCRIPTION	Add'l \$ Needed	Transfer from Budget Acct
8/9/2019	2019-062	Service Director	270.6100.56003	SCMR	Streets	Salt Supplies		\$52,455.60		TREASURER OF STATE DEPT OF TRANSPORTATION	2,000 Tons of Salt		
			271.6100.56004	State Hwy Fund				\$77,064.40					
Total Cost for Approval:								\$129,520.00					
7/22/2019	2019-080	Economic Development	100.4000.55059	General	Building	Membership Dues	\$1,500.00	\$1,500.00	\$0.00	FIRST SUBURBS DEVELOPMENT COUNCIL	2019 Membership Dues Jan-Dec 2019		
Total Cost for Approval:								\$1,500.00					
7/26/2019	2019-084	Finance Director	270.6100.55015	SCMR	Streets	Professional Services	\$28,813.02	\$3,999.00	\$24,814.02	NOACA	2019 Membership - Annual Fiscal Year July 1, 2019 - June 30,2020 Transpiration & Environmental Planning Work to the Region (TLCI)		
Total Cost for Approval:								\$3,999.00					
10/1/2019	2019-085	Service Director	270.6100.55073	SCMR	Streets	Vehicle Repairs	\$3,474.09	\$1,537.92	\$1,936.17	CERNI MOTORS	Fuel Tank Repair on #108 Snow Plow Truck		
Total Cost for Approval:								\$1,537.92					
10/2/2019	2019-086	Service Director	100.7160.55071	General	Lands & Buildings	Maintenance Repair	\$4,174.90	\$2,560.00	\$1,614.90	MAC Construction	Roof Repair to Gazebo at City Hall Approved by Council President, Ron Jackson		
Total Cost for Approval:								\$2,560.00					
9/27/2019	2019-087	Finance Director	100.7110.52150	General	Mayors Office	Cell / Telephones	\$50.00	\$40.98	\$9.02	FirstNet	Replacing Sprint for City Ceil Phone Service Approved by Council President, Ron Jackson		
			270.6100.52150	SCMR	Streets		\$1,225.00	\$231.96	\$993.04				
			100.4000.52150	General	Building		\$155.00	\$154.64	\$0.36				
			240.3500.52149	Senior Prog	Senior Ctr		\$525.00	\$309.28	\$215.72				
			252.1100.52149	Amb Billing	Police		\$8,300.00	\$794.54	\$7,505.46				
			252.1200.52149	Amb Billing	Fire		\$343.66	\$332.79	\$10.87				
Total Cost for Approval:								\$1,864.19					

City of Maple Heights
Council Expenditures over \$1,000.00
Wednesday, October 16, 2019

Date Requested	APPROVAL NUMBER	Requested By	Fund/Dept./Account	Fund	Department	Account Name	Beginning Department Fund Balance	Department Cost	Remaining Budget Balance	VENDOR	ITEM and DESCRIPTION	Add'l \$ Needed	Transfer from Budget Acct
10/9/2019	2019-088	Mayor's Court	201.7300.55090	Computer Fee Fund	Mayor's Court	IT Expense	\$8,254.46	\$1,500.00	\$6,754.46	Henschen & Associates	E-Citation Integration Module, Installation & Configuration, Annual Server Off-Set		
Total Cost for Approval:								\$1,500.00					
10/8/2019	2019-089	Service Director	100.4000.55080	General	Building	Gas / Fuel	\$3,593.19	\$45.27	\$3,547.92	Cuyahoga Landmark	Fuel for City Vehicles		
			240.3520.55080	Senior Prog	Senior Ctr		\$5,283.48	\$497.84	\$4,785.64				
			252.1100.55080	Amb Billing	Police		\$16,844.37	\$1,810.70	\$15,033.67				
			252.1200.55080	Amb Billing	Fire		\$6,193.69	\$769.55	\$5,424.14				
			270.6100.55080	SCMR	Streets		\$1,405.60	\$1,403.40	\$2.20				
Total Cost for Approval:								\$4,526.76					
TOTAL								\$147,007.87					

All Approved YES NO Pull Out # _____

Council President



CITY OF MAPLE HEIGHTS
Department of Administrative Services
Purchasing Division

Council Approval 2019-062

REQUEST FOR A PURCHASE ORDER
(THIS IS NOT A PURCHASE ORDER)

04-TR200

Treasurer of state

Suggested Supplier:

clo Dept. of Transportation

Address:

1980 West Broad Street, 4th Floor
Columbus Ohio 43223

Suggested Supplier:

Service Garage
5501 Dunham Rd.
Maple Hts, OH 44137

Date:

08/09/2019

Ship To:

Service Garage
5501 Dunham Rd.
Maple Hts, OH 44137

Telephone No.:

QUANTITY		UNIT PRICE	TOTAL
2,000t	Tons of Salt	\$ 64.76	129,520.00
	Account Breakdown:		
810t	270-6100-56003	\$ 52,452.60	
1190t	271-6100-56004	\$ 77,067.40	
		\$ 129,520.00	

Total Amount: \$ 129,520.00

Date Required:

Appropriation Code(s): See above.

Requisitioned By:

Approved By:

(Departmental Director/Chief)

Competitive Price Quotations:

Date Received by Purchasing Division:



INVOICE

THE OHIO DEPARTMENT OF TRANSPORTATION

IN ACCOUNT WITH:

CITY OF MAPLE HEIGHTS
5353 LEE RD
MAPLE HEIGHTS, OH 44137
FINANCE DEPARTMENT

**ADDRESS QUESTIONS CONCERNING
THIS INVOICE TO:**
OHIO DEPARTMENT OF TRANSPORTATION
5500 TRANSPORTATION BLVD

GARFIELD HTS District - 12
(216)584-2033 Ext. Acct.
(216)584-2203 Ext. Maint.

COUNTY	INVOICE NO.	INVOICE DATE	PATROL REPORT	DUE DATE
	120015	8/12/2019		9/11/2019

DESCRIPTION OF WORK DONE:	UNIT	QUANTITY	UNIT PRICE	TOTAL
---------------------------	------	----------	------------	-------

CITY OF MAPLE HEIGHTS 2019 SALT REIMBURSEMENT

SALT

TONS

2,000

\$64.76

\$129,520.00



SUBMISSION OF THIS INVOICE TO YOUR INSURANCE COMPANY OR EMPLOYER IS YOUR RESPONSIBILITY
FOR VISA/MASTERCARD PAYMENT PLEASE CALL THE ABOVE DISTRICT OFFICE FOR DETAILS

TOTAL AMOUNT DUE	\$ 129,520.00
-------------------------	----------------------

↓ PLEASE RETURN BOTTOM PORTION OF INVOICE WITH PAYMENT ↓

MAKE CHECKS PAYABLE TO:

TREASURER OF STATE
C/O DEPARTMENT OF TRANSPORTATION

REMIT TO:

OFFICE OF BUDGET AND FORECASTING
1980 WEST BROAD STREET, 4th FLOOR
COLUMBUS, OH 43223

INVOICE NUMBER:	120015
TOTAL DUE:	\$ 129,520.00
DUE DATE:	9/11/2019



INVOICE

THE OHIO DEPARTMENT OF TRANSPORTATION

DATE	TICKET #	TRUCK #	TONAGE
11/1/2018	766651	1127	25.0
11/1/2018	766652	321	30.0
11/1/2018	766653	1127	30.0
11/1/2018	766654	321	30.0
11/1/2018	766655	1127	27.5
11/1/2018	766656	321	27.5
11/1/2018	766657	1127	27.5
11/1/2018	766658	321	27.5
11/1/2018	766659	1127	27.5
11/1/2018	766660	321	27.5
11/1/2018	766661	1127	27.5
11/1/2018	766662	321	27.5
11/2/2019	766663	1127	27.5
11/2/2019	766664	321	27.5
11/2/2019	766665	130	22.5
11/2/2019	766666	826	22.5
11/2/2019	766667	1127	27.5
11/2/2019	766668	321	27.5
11/2/2019	766669	130	22.5
11/2/2019	766670	826	22.5
11/2/2019	766671	1127	27.5
11/2/2019	766672	321	27.5
11/2/2019	766673	826	22.5
11/2/2019	766674	130	22.5
11/2/2019	766675	1127	27.5
11/2/2019	766676	321	27.5
11/2/2019	766677	826	22.5
11/2/2019	766678	130	22.5
11/2/2019	766679	1127	27.5



INVOICE

THE OHIO DEPARTMENT OF TRANSPORTATION

DATE	TICKET #	TRUCK #	TONAGE
11/2/2019	766680	826	22.5
11/2/2019	766681	130	22.5
11/2/2019	766682	1127	27.5
11/2/2019	766683	826	22.5
11/2/2019	766684	130	22.5
11/5/2019	766685	1127	27.5
11/5/2019	766686	321	27.5
11/5/2019	766687	130	22.5
11/5/2019	766688	1127	27.5
11/5/2019	766689	321	15.0
2/1/2019	801401	411	27.5
2/1/2019	801402	411	27.5
2/1/2019	801403	411	27.5
2/1/2019	801404	411	27.5
2/1/2019	801405	411	27.5
2/4/2019	801406	1127	27.5
2/4/2019	801407	830	27.5
2/4/2019	801408	1127	30.0
2/4/2019	801409	830	27.5
2/4/2019	801410	1127	27.5
2/4/2019	801411	830	27.5
2/4/2019	801412	1127	27.5
2/4/2019	801413	830	27.5
2/4/2019	801414	1127	27.5
2/4/2019	801415	830	27.5
2/4/2019	801416	1127	27.5
2/4/2019	801417	830	27.5
2/5/2019	801418	830	30.0
3/5/2019	706851	1127	30.0



INVOICE

THE OHIO DEPARTMENT OF TRANSPORTATION

DATE	TICKET #	TRUCK #	TONAGE
3/5/2019	706852	1127	30.0
3/5/2019	706853	1127	30.0
3/5/2019	706854	321	30.0
3/5/2019	706855	1127	30.0
3/5/2019	706856	Paul	30.0
3/5/2019	706857	1127	30.0
3/5/2019	706858	321	30.0
3/5/2019	706859	1127	30.0
3/5/2019	706860	321	30.0
3/5/2019	706861	1127	30.0
3/7/2019	706863	1127	30.0
3/7/2019	706864	259	30.0
3/7/2019	706865	1127	30.0
3/7/2019	706866	1127	30.0
3/7/2019	706867	259	30.0
3/7/2019	706868	1127	20.0
TOTAL			2,000.0



REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)
Department of Administrative Services
Purchasing Division

Purchase Order No.

Address: _____

Tax ID:

[illegible]

Total Amount: \$ 1,500 -

Appropriation Code(s): 100.4000.55059
Membership Dues

Ashley King 1/10

W. N. Darr

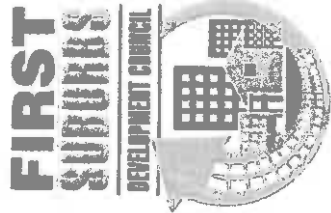
(Departmental Director/Chief)

Finance Director Approval:

Competitive Price Quotations:

Date Received by Purchasing Division

First Suburbs Development Council
165 Center Road
Bedford, OH 44146
Tel: 440-735-6520



INVOICE 2019FSDC-20

7.22.2019

BILL TO

City of Maple Heights
5353 Lee Road
Maple Heights, OH 44137

DESCRIPTION

2019 First Suburbs Development Council
Membership Dues (January - December, 2019)

\$1,500.00

TOTAL

\$1,500.00

**City of Maple Heights
Council Expenditures over \$1,000.00
Wednesday, October 02, 2019**

Date Requested	APPROVAL NUMBER	Requested By	Fund/Dept/Account	Fund	Department	Account Name	Beginning Department Fund Balance	Department Cost	Remaining Budget	VENDOR	ITEM and DESCRIPTION	Add'l's from Budget Needed	Transfer Act
8/9/2019	2019-062	Service Director	270.6100.56003	SCMR	Streets	Salt Supplies		\$52,455.60		TREASURER OF STATE	2,000 Tons of Salt		
			271.6100.56004	State Hwy Fund				\$77,064.40		TRANSPORTATION			
Total Cost for Approval:								\$129,520.00					
7/22/2019	2019-080	Economic Development	100.4000.55059	General	Building	Membership Dues	\$1,500.00	\$1,500.00	\$0.00	FIRST SUBURBS DEVELOPMENT COUNCIL	2019 Membership Dues Jan-Dec 2019		
Total Cost for Approval:								\$1,500.00					
9/24/2019	2019-081	Service Director	270.6100.55073	SCMR	Streets	Vehicle Repair	\$4,888.51	\$1,476.29	\$3,412.22	D & W DIESEL	Replace Turbo to Salt Truck #110		
Total Cost for Approval:								\$1,476.29					
9/25/2019	2019-082	Fire	252.1200.55075	Amb. Billing	Fire	Vehicle Repair	\$6,124.24	\$3,287.69	\$2,838.55	COUNTRYSIDE TRUCK SERVICE, INC.	Additional Repairs to E1 VGT Actuator, Rear Tool Tray Repair, Drag Link Assembly, Rear Driver Wheel, Cracked Discharge Gauge, Multiple Liquid Changes, Repair Officer Seat Bottom		
Total Cost for Approval:								\$3,287.69					
9/26/2019	2019-083	Service Director	270.6100.55073	SCMR	Streets	Vehicle Repair	\$3,412.22	\$3,080.22	\$332.00	CERNI INTL NORTH COAST	Repairs to Salt Truck #109		
Total Cost for Approval:								\$3,080.22					
TOTAL								\$138,864.20					

All Approved ☒ YES ☐ NO

Paid Out # 462,4080

Ken Valicenti
Council President

Form **W-9**

(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

First Suburbs Consortium Development Council

2 Business name/disregarded entity name, if different from above

First Suburbs Development Council

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check another LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) ►

501C3

6 Address (number, street, and apt. or suite no.) See instructions.

165 Center Road

6 City, state, and ZIP code

Bedford, OH 44146

7 List account number(s) here (optional)

Requester's name and address (optional)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
- - - - -

OR

Employer identification number
3 0 - 0 1 4 7 3 6 4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ►

Jennifer Kuzma

Date ► June 1, 2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X

Form **W-9** (Rev. 11-2017)

Expense Report

AS OF: 09/26/2019

YEAR: 2019

STARTING ACCOUNT: 100400052000

ENDING ACCOUNT: 100400059999

ACCOUNT NO. /	ACCOUNT DRSC/	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
100	GENERAL FUND					

4000	BUILDING COMMISSIONER		75.00	75.00	0.00	0.00
100-4000-52060	Continuing Education		750.00	255.58	196.65	297.77
100-4000-52062	Office Supplies		2250.00	1735.91	329.92	184.17
100-4000-52063	Operating Supplies		920.00	377.18	542.82	0.00
100-4000-52150	Telephone		90.00	0.00	90.00	0.00
100-4000-55015	Professional Service		100.00	0.00	0.00	100.00
100-4000-55016	Legal Notices		250.00	59.94	0.00	190.06
100-4000-55017	Refund/Reimbursements		2950.00	725.00	725.00	1500.00
100-4000-55059	Membership Dues		255.00	169.28	84.64	1.08
100-4000-55066	Copier Lease		1400.00	469.23	330.77	600.00
100-4000-55071	Maintenance		1400.00	1004.77	128.73	266.50
100-4000-55075	Vehicle Repairs		4250.00	656.67	0.14	3593.19
100-4000-55080	Gas/Fuel		865.00	0.00	87.06	777.94
100-4000-55082	UNIFORMS		6160.00	892.97	471.37	4795.66
100-4000-55095	Outside Contractors		375000.00	201021.26	26533.03	147445.71
100-4000-55096	SAFEBUILD		396715.00	207442.79	29520.13	159752.08
TOTAL 4000	BUILDING COMMISSIONER		396715.00	207442.79	29520.13	159752.08
TOTAL 100	GENERAL FUND		396715.00	207442.79	29520.13	159752.08
TOTAL REPORT:			396715.00	207442.79	29520.13	159752.08

(THIS IS NOT A PURCHASE ORDER)

Date: 7/26/2019

Suggested Supplier: NOACA

Address: 1299 Superior Ave
Cleveland, OH 44114

Ship To:

Telephone #

Tax ID:

[illegible]

Total Amount:	\$ 3,999.00
----------------------	--------------------

ASAP

270-6100-55015

Melissa Robinson

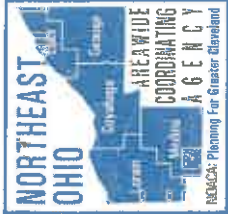
Professional Svcs

Approved By:

(Departmental Director/Chief)

Competitive Price Quotations:

Date Received by Purchasing Division



NOACA
1299 Superior Avenue
Cleveland, OH 44114
Phone (216) 241-2414

INVOICE

INVOICE # 288
INVOICE DATE 7/26/2019
DUE UPON RECEIPT



To: CITY OF MAPLE HEIGHTS
5353 LEE ROAD
MAPLE HEIGHTS, OH 44137

Description	Amount
NOACA Member Dues Fiscal Year 2020 July 1, 2019-June 30, 2020	\$3,999.00

Invoice Total \$3,999.00

THANK YOU

Please make check payable to: Northeast Ohio Areawide Coordinating Agency
1299 Superior Avenue
Cleveland, OH 44114



2019 NOACA BOARD OF DIRECTORS

President
William J. MacCall, Chief
Executive Officer
and International Affairs, City of
Cleveland

First Vice President
Tiffany C. Lemon, Board Counsel
and Secretary, City of Cleveland
Commissioner

Secretary
John R. Hines, Chief of Police
Commissioner

Assistant Secretary
Michael P. Simon, Mayor, City of
Lorain

Assistant Secretary
Michael P. Simon, Mayor, City of
Lorain

Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

Assistant Treasurer
William F. Wilson, Mayor, City of
Lorain

August 1, 2019

Honorable Annette M. Blackwell
Mayor
City of Maple Heights
5353 Lee Road
Maple Heights, OH 44137

Dear Mayor Blackwell:

Each year the Northeast Ohio Areawide Coordinating Agency (NOACA) asks its members for financial support in the form of local dues, which serve as vital matching funds for federal and state apportionments that NOACA receives as the Metropolitan Planning Organization (MPO) for Cuyahoga, Geauga, Lake, Lorain, and Medina counties.

NOACA's transportation and environmental planning work, including air and water quality responsibilities, is essential to the region. NOACA's Transportation Improvement Program (TIP) is key to implementing major projects in the five county region and includes \$236 million dollars of NOACA-funded transportation investments for the 2021 through 2024 state fiscal years. NOACA programs such as the Transportation for Livable Communities Initiative (TLCI) and Signalized Timing Optimization Program (STOP) continue to provide benefits to communities. The full Overall Work Program (OWP) for fiscal year 2020 can be found on our website at www.noaca.org.

NOACA's Code of Regulations specifies that the annual dues amounts for each member county be based on the most recent U.S. Census data (2010) and within the county according to each county's desired methodology. Enclosed is the FY2020 invoice which is due and payable on receipt.

It has been a pleasure to serve you over the course of the last year, and we look forward to another productive year. Also, we invite you to register for our Annual Meeting to be held on September 13th to learn more about the work we have done as well as our future efforts.

Our region has much to celebrate as we reflect on the successful collaboration of our member agencies. But we have much more to accomplish as we work together to ensure the mission of NOACA is achieved and our region is strengthened.

If you have questions please call me at 216-241-2414 ext. 100 or Billie Geyer, our comptroller, at ext. 240. Thank you for your ongoing support.

Sincerely,

Grace Gallucci
NOACA Executive Director

GG/bg/0149n

cc: Finance Department

Thanks!

1299 Superior Ave., Cleveland, Ohio 44114-3204 Phone 216-241-2414 Fax 216-621-3024
Website: www.noaca.org Email: @noaca_mpo

Expense Report

AS OF: 09/27/2019

STARTING ACCOUNT: 270610052000

ENDING ACCOUNT: 270610059999

S.C.M.& R.

ACCOUNT NO./	ACCOUNT DESC/	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
--------------	---------------	---------------	-------------	------------	--------------	---------------

6100	STREETS	Operating Supplies	10700.00	8614.10	166.85	1919.05
------	---------	--------------------	----------	---------	--------	---------

270-6100-52063	Telephone		2200.00	353.39	621.61	1225.00
270-6100-54600	Capital Equip (Computer)		6300.00	0.00	0.00	6300.00

270-6100-55015	Professional Services		97500.00	68686.98	0.00	28813.02
270-6100-55016	Legal Notices		1400.00	0.00	0.00	1400.00

270-6100-55066	Lease-Sweeper		60000.00	19719.00	0.00	40281.00
270-6100-55070	Equipment		42615.00	14340.00	798.94	27476.06

270-6100-55071	Maintenance		6800.00	5460.75	0.00	1339.25
270-6100-55072	Parts & Repairs		24620.00	11710.44	10081.15	2828.41

270-6100-55073	Vehicle Repair		10980.00	3761.88	2329.61	4888.51
270-6100-55078	Pavement Repair		85325.67	57219.73	0.00	28105.94

270-6100-55080	Gas/Fuel		40000.00	28643.75	18600.64	7244.39-
270-6100-55082	UNIFORMS		650.00	336.38	263.62	50.00

270-6100-55095	Outside Contractors		30000.00	20385.50	0.00	9614.50
270-6100-56001	Asphalt Supplies		30674.33	24774.39	5689.44	210.50

270-6100-56002	Concrete Supplies		20000.00	10248.00	752.00	9000.00
270-6100-56003	Salt Supplies		18735.00	3500.00	14656.00	579.00

270-6100-56004	Safety Supplies		1500.00	0.00	0.00	1500.00
270-6100-56005	Street Paint Supplies		10000.00	2246.25	5.00	7748.75

TOTAL 6100	STREETS		500000.00	280000.54	53964.86	166034.60
TOTAL 270	S.C.M.& R.		500000.00	280000.54	53964.86	166034.60
TOTAL REPORT:			500000.00	280000.54	53964.86	166034.60



REQUEST FOR A PURCHASE ORDER

Council Approval 2019-085

CITY OF MAPLE HEIGHTS
Department of Administrative Services
Purchasing Division

DATE: OCT 1, 2019

Suggested Supplier: CERNI'S

Address: 431 RICHMOND RD
RAINESVILLE, OH 44077

Telephone No.: 1.440.352.0731

Ship To: SERVICE DEPT
5501 DUNHAM RD
MAPLE HTS, OH 44137

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	FUEL TANK	1150. ⁰⁰	1150. ⁰⁰
2	STRAPS	190. ²⁰	380. ⁴⁰
2	NUTS	3. ⁷⁵	7. ⁵²

108 Snow Plow
SERVICE DEPT

[Signature]

* SEE ATTACHED QUOTE



Total Amount: \$ 1537.⁹²

Date Required: A.S.A.P.

Appropriation Code(s): 270.600.55073
Vehicle Repair

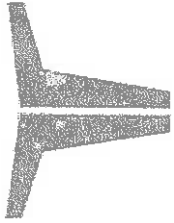
Requested By:

Approved By:

[Signature]
[Signature]

Competitive Price Quotations:

Date Received:



**CERNI
MOTORS**
A TRIVISTA COMPANY

www.cerni.com
1-440-352-0731

PARTS QUOTE

Quote: 8303
Date / Time: 9/26/2019 12:47:32PM
Customer: 52121
Branch: Painesvill
Quote Total: \$ 1,537.92
Page 1 of 1

Bill To: MAPLE HTS. CITY
5353 LEE ROAD
Finance Department
MAPLE HTS, OH 44137

Ship To: MAPLE HTS. CITY
5501 Dunham Rd.
Maple Heights, OH 44137
Office Phone: 216-587-9018 Tracy Fin Dir
Email: finance@mapleheightsohio.com

Office: 216-587-9018 Tracy F'in Dir
Customer P/O: 7J418829

Shop: 216-406-3015 KEN
Email: finance@mapleheightsohio.com

Inside Slsm: wmann		Delivery Method: Delivery			
Part / Misc	Description / Ref Number	U/M	Quantity	List Price	Extended Price
2506439C92 ALL ITEMS 1 DAY OUT	TANK FUEL 50GAL D-TYPE SERVICE	Each	1	1,879.70	1,150.00
3533106C3	STRAP FUEL TANK MTG*ASSY OF ST	Each	2	314.41	190.20
30755R1	NUT HEX M12 FLANGED	Each	2	5.50	3.76
					7.52
				Quote Subtotal:	\$1,537.92
				Total Tax:	\$0.00
				Quote Total:	\$1,537.92

Remit To:

Cerni Motors - Painesville
PO Box 4176
Youngstown, OH 44515

X

Customer Signature

A finance charge of 1-1/2% per month (or the maximum amount allowed by law if less) will be applied to all charges not paid within 30 days of invoice date. Purchaser agrees to pay all costs of collection including, but not limited to reasonable attorney fees incurred with the collection of any amounts payable to the seller under any provisions of this agreement. No return after 15 days, No return credit without copy of original invoice. All returns subject to a 25% restocking fee. No returns on electrical parts, open kits, or special ordered parts. Used Parts sold as is. Cores must be returned within 30 days, fully assembled, in the original box and drained of all fluids to receive credit. Any warranties on the products sold hereby are those made by manufacture. The Seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and the Seller, neither assumes nor authorizes any other person to assume for it any liability in connection with the sales of said products. In no event shall the Seller be liable for loss of profits, "down time" or special, indirect or consequential damages in connect with this invoice or the parts sold there on. Arbitration: Any controversy or claim arising out of or relating to the item/items on this invoice , delimited warranty described in his invoice, or any breach of limited warranty, shall be settled by binding arbitration administered by the American Arbitration Association under its rules related to consumer transactions. This arbitration agreement does not cause waiver or modification of the Trivista Companies, Inc. right to legal proceeding in a court to collect any debts arising from delivery of parts or service to a customer.

Expense Report

AS OF: 10/03/2019

YEAR: 2019

STARTING ACCOUNT: 270610052000

ENDING ACCOUNT: 270610059999

S.C.M.& R.

ACCOUNT NO./	ACCOUNT DESC/	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
270	SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE

6100	STREETS	Operating Supplies	10700.00	8633.45	147.50	1919.05
270-6100-52063		Telephone	2200.00	414.73	560.27	1225.00
270-6100-54600		Capital Equip (computer)	6300.00	0.00	0.00	6300.00
270-6100-55015		Professional Services	97500.00	68686.98	0.00	28813.02
270-6100-55016		Legal Notices	1400.00	0.00	0.00	1400.00
270-6100-55066		Lease-Sweeper	60000.00	19719.00	0.00	40281.00
270-6100-55070		Equipment	42615.00	15138.94	0.00	27476.06
270-6100-55071		Maintenance	6800.00	5460.75	0.00	1339.25
270-6100-55072		Parts & Repairs	24620.00	13005.35	9286.24	2328.41
270-6100-55078		Pavement Repair	85325.67	57219.73	0.00	28105.94
270-6100-55080		Gas/Fuel	40000.00	46889.62	354.78	7244.40-
270-6100-55082		UNIFORMS	650.00	336.38	263.62	50.00
270-6100-55095		Outside Contractors	30000.00	20385.50	0.00	9614.50
270-6100-56001		Asphalt Supplies	30674.33	24774.39	5689.44	210.50
270-6100-56002		Concrete Supplies	20000.00	10248.00	752.00	9000.00
270-6100-56003		Salt Supplies	18735.00	15775.87	2380.13	579.00
270-6100-56004		Safety Supplies	1500.00	0.00	0.00	1500.00
270-6100-56005		Street Paint Supplies	10000.00	2246.25	5.00	7748.75
TOTAL 6100	STREETS		500000.00	312754.59	23125.24	164120.17
TOTAL 270	S.C.M.& R.		500000.00	312754.59	23125.24	164120.17
TOTAL REPORT:			500000.00	312754.59	23125.24	164120.17

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

CITY OF MAPLE HEIGHTS
Department of Administrative Services
Purchasing Division

Date: 10-2-19

Suggested Supplier:

MAC CONSTRUCTION

Address:

98 GRANDVIEW DR.

Hussan, On 44230

Telephone No.: 216-401-4477

Telephone No.: 216-401-4477

QUANTITY		UNIT PRICE	TOTAL
	LABOR & MATERIALS FOR		
	TEAR OFF / RE-ROOFING GAZEBO		
	AT CITY HALL		\$2,560.00
	(SEE ATTACHED QUOTE)		

Date Required:

Total Amount: \$2,560.⁰⁰

Appropriation Code(s): 100-7160-55671

Requisitioned By:

Approved By:

Competitive Price Quotations:

Date Received by Purchasing Division:

~~Don Jackson~~
Don Jackson, Council President

MAC Construction & Snow Removal

98 Grandview Drive
Hudson, Ohio 44236
216.401.4477 Phone
330.342.9744 Fax

Estimate– 091219-1

Maple Heights City Hall
5353 Lee Rd.
Maple Heights, OH 44137

9/12/19

City of Maple Heights Parks and Recreation

Repair per Tony Ciresi Specifications

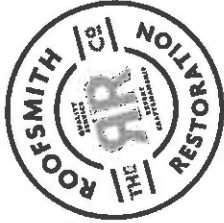
Project Location: Gazebo in Front of Police station

Remove and Replace Roof
Install Ridge Cap
Replace Plywood if needed.
Cap Facia in Aluminum.
Install new Bolts as necessary.

* Estimate includes all Labor and material

Total Estimate= \$2,560.00

Thank You for Your Business.
Tony Missella
MAC Construction & Snowplowing
216-401-4477



Joe Hardy I Roofsmith Restoration
122 Western Rd. Akron, OH 44313
Cell: (330) 687-4234
Office: (330) 822-4245
E-mail: joe@roof-smith.com
Web: <http://roofsmithrestoration.com>

5353 Lee Rd, Maple Heights, OH 44137

ROOFING SCOPE

1. Deliver material
2. Protect property from debris
3. Tear off existing layers (1) shingles & flashing
4. Inspect decking for rot (add'l cost if needed)
5. Install 453ft² Owens Corning Rhino synthetic Air, Water & Vapor Barrier
6. Install 84LF of 1.5" Drip Edge to all eaves/rakes of roof
7. Install 84LF Starter Shingles to all eaves/rakes of roof
8. Install 566ft² Owens Corning Oakridge Lifetime (50 year) roofing shingles
9. Install 78LF Owens Corning ridge cap shingles
10. Clean up gutters & ground (including magnets for nails)

Owner to supply dumpster & haul away

FASCIA SCOPE

1. Wrap 85LF fascia wood in white flat 8" aluminum
2. Inspect & replace wood as needed with 10lf 1"x8" (add'l cost)

PRICING

Roofing Scope - \$3396

Fascia Scope - \$840

-Each 10lf board of 1"x8" as needed - \$30

Note: Pricing includes all taxes, permits & fees. Pricing is good for 30 days from receipt of quote. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will be subject to an extra charge in addition to the estimate. All agreements contingent upon strikes, accidents, weather or delays beyond our control.

***Additional charges may apply for financing or credit card payments**

****Prices are contingent upon agreement of entire scope (excluding options). If only part of the scope is being used, re-pricing may be necessary**

Roofsmith Signature

Date

Customer Signature

Date

Thank you for your business!

ALL-STAR ROOFING CO.

34194 Aurora Rd., #137

Solon, OH 44139

Phone: (216) 332-0098 or (330)-221-3225

www.All-StarRoofingCo.com

Date 6-13-19

Source Contractor's List

PROPOSAL SUBMITTED TO:

Name: City of Maple Hts.

Address: 5300 Lee Road
Maple Hts., OH 44137

Phone(s): Ward – Service Dept.: 232-8931

Email: aulee@mapleheightsohio.com

Contractor:

Kirk Lejeune

Phone: (216) 332-0098 or (330)-221-3225

We hereby propose to furnish the materials as specified and perform the labor in a substantial workmanlike and timely manner				10 year Warranty on Labor (Excludes acts of God)		
Preparation:		Tear off shingles to wood ON GAZEBO Replacement of any bad wood is extra: \$50.00/sheet for plywood or \$5.00/foot for planks				
Install:		Felt paper Atlas Pinnacle Pristine HP (high performance) dimensional shingles WITH 3M SCOTCHGUARD (GAF Timberline and CertainTeed Landmark shingles are also available)				
Clean up:		Haul away all debris				
	Product Description	Color	Atlas Warranty	Labor & Material	Advertised Discount	Cost
	Atlas Pinnacle Pristine HP dimensional shingles WITH 3M SCOTCHGUARD		Lifetime Ltd. Warranty	\$3400.00	(\$300.00)	\$3100.00
TOTAL (REPLACEMENT OF ANY BAD WOOD IS EXTRA) PRICE VALID FOR 30 DAYS						
Payments to be made as follows:		NO DEPOSIT REQUIRED Payment in full on day of completion				
Respectfully submitted by All-Star Roofing Co. Per Kirk Lejeune Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.						

ACCEPTANCE OF ESTIMATE

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date signed: _____ Signature: _____



M.R. PLANK CONSTRUCTION CO., INC.
100 Pettit Road • Hudson, Ohio 44236
1-800-457-8209

Akron 330.929.1785 Cleveland 216.292.7582 Fax: 330.655.5921



Angie's list

ROOFING/GUTTERS

Contract Date 6-3-19

Names City of Maple Hts. (w/ans)

Mailing Address 5300 Lee Rd. City Maple Hts State OH Zip 44137

Home Phone (316) 232 8931 (w/ans) Cell () Business Phone ()

I/we the owners of the premises described below, hereinafter referred to as "Purchaser" offer to contract with **M.R. PLANK CONSTRUCTION COMPANY, INC.**, hereinafter referred to as "Contractor" to furnish, to deliver and arrange for installation of all materials necessary to improve the PREMISES LOCATED AT:

Job Address: Same City State Zip

according to the following specifications:

TEAR OFF ☒ **RE-ROOF** ☐ **REPAIR** ☐ **HOME MAINTENANCE** ☐

		NOT		SPECIFICATIONS
		INCLUDED	INCLUDED	
<u>PREPARATION</u>	1.	☒	☐	Obtain all necessary permits and insurance.
	2.	☒	☐	Deliver dumpster/dump truck to job site.
	3.	☒	☐	Remove all layers of roofing material from structure.
	4.	☒	☐	Inspect surfaces in work areas—re-nail loose wood, replace rotten surface wood where necessary in work areas. (At an additional cost.) \$ <u>4,500</u> per foot or \$ <u>445</u> per sheet
<u>INSTALLATION</u>	5.	☒	☐	Felt
	6.	☐	☒	Ice and Water Guard.
	7.	☐	☒	Ridge Vent.
	8.	☐	☐	Static Vents: # _____ Color: _____
	9.	☐	☒	Chimney Flashings: # _____ Color: _____
	10.	☐	☒	Stack Collars: # _____ Color: _____
	11.	☐	☒	"W" Valley: Color: _____
	12.	☒	☐	Drip Edge: Color: <u>white</u>
	13.	☐	☒	Main house roof.
	14.	☐	☒	Garage roof.
	15.	☐	☒	Front porch roof.
	16.	☐	☒	Back porch roof.
	17.	☒	☐	Clean up and remove job related debris.
	18.	☒	☐	Each job is over-shipped to avoid delays. Remove excess materials and re-stock.
	SHINGLE TYPE:	STYLE: <u>Cambridge</u> COLOR: _____		
	WARRANTY YEARS:	<u>Lifetime</u> MATERIAL LABOR		
	YEARS:	☐ 2 ☒ 5		

SPECIAL ITEMS

Carebo roof in front. Carebo roof in front. (Fair Cover on Fair boards) \$350 additional

Work not to be done:

NEW GUTTERS ☐ **REMOVE & REINSTALL** ☐ **REPAIR** ☐
COLOR _____ **LOCATION** _____
DOWNSPOUTS: Yes ☐ No ☐ # _____ **VALLEY SHIELDS:** Yes ☐ No ☐
LEAF RELIEF: Yes ☐ No ☐ **SCREENS:** Yes ☐ No ☐

WE ARE NOT RESPONSIBLE FOR CONDITIONS BEYOND OUR CONTROL RESULTING FROM PRE-EXISTING CONDITIONS.

SALES AGREEMENT (Schedule of payments):

TOTAL SALE PRICE INCLUDES All **DISCOUNTS** _____
DEPOSIT WITH ORDER ☐ Cash ☐ Check # _____ \$ _____
☐ Credit Card: # _____ Exp. _____ \$ _____
BALANCE DUE UPON COMPLETION _____

IT IS UNDERSTOOD BY PURCHASER THAT THE FOLLOWING CONTINGENCIES COULD MATERIALLY CHANGE THE ESTIMATED COMPLETION DATE: PURCHASER'S INABILITY TO OBTAIN OR QUALIFY FOR FINANCING; INCLEMENT WEATHER; STRIKES OR OTHER LABOR DISRUPTIONS; NON-AVAILABILITY OF MATERIAL; ACTS OF GOD. PURCHASER AGREES TO PAY CASH ACCORDING TO THE TERMS SHOWN ABOVE OR, IF CONTRACTOR APPROVES PURCHASER'S CREDIT, TO SIGN A NOTE PROVIDED BY CONTRACTOR FOR PAYMENT OF THE AMOUNT DUE. IF PURCHASER FAILS TO PAY ACCORDING TO THE ABOVE TERMS AND HAVE NOT SIGNED CONTRACTOR'S NOTE, THE ENTIRE UNPAID AMOUNT BECOMES IMMEDIATELY DUE AND PURCHASER MUST PAY A COLLECTION COST EQUAL TO CONTRACTOR'S ACTUAL COSTS OF COLLECTION, UP TO 15% OF THE TOTAL AMOUNT PURCHASER OWES, PLUS ATTORNEY'S FEES AND COURT COSTS. IN ADDITION, PURCHASER UNDERSTANDS THAT BY FAILING TO PAY ACCORDING TO THE ABOVE TERMS, THE CONTRACTOR MAY HAVE A CLAIM AGAINST PURCHASER WHICH MAY BE ENFORCED AGAINST PURCHASER'S PROPERTY IN ACCORDANCE WITH THE APPLICABLE LIEN LAWS. THE PARTIES AGREE THAT DAMAGES FOR BREACH OF CONTRACT SHALL IN NO EVENT EXCEED THE AMOUNT OF THE CONTRACT PRICE.

CONTRACTOR RESERVES THE RIGHT TO CANCEL THIS CONTRACT AT ANY TIME WITHIN THIRTY (30) DAYS OF THE DATE OF THIS CONTRACT. IF CONTRACTOR CANCELS, PURCHASER WILL BE PROMPTLY NOTIFIED IN WRITING BY AN AUTHORIZED OFFICER OF M.R. PLANK CONSTRUCTION COMPANY, INC. IF CONTRACTOR CANCELS, CONTRACTOR WILL PROMPTLY RETURN ANY DOWN PAYMENT(S) PURCHASER HAS MADE.

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE ACCOMPANYING NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

IN WITNESS WHEREOF Purchaser(s) have hereunto signed their name(s) this _____ day of _____, and acknowledges receipt of a true copy of this Contract. Signature(s) affixed below also acts as receipt that Purchaser(s) received separate cancellation forms. PURCHASER UNDERSTANDS AND AGREES THAT IF THIS AGREEMENT IS CANCELLED AFTER THE RESCISSION PERIOD, THAT THE PURCHASER IS LIABLE FOR TWENTY-FIVE PERCENT (25%) OF THE TOTAL SALES PRICE AS DAMAGES TO THE CONTRACTOR.

S	Subscribed By: Representative	Date
I		<u>6-3-19</u>
G	Accepted By: Authorized Signature for M.R. Plank Construction Company, Inc.	Date
N		

WHITE — CORPORATE

S	Purchaser	Date
I		
G	Purchaser	Date
N		

YELLOW — CUSTOMER

Expense Report

AS OF: 10/08/2019

YEAR: 2019

STARTING ACCOUNT: 100716052000

ENDING ACCOUNT: 100716059999

100 GENERAL FUND

ACCOUNT NO./	ACCOUNT DESC/ SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/ PRIOR YR ENC	Y-T-D EXP/ PRIOR YR EXP	ENCUMBERANCE/ M-T-D EXP	UNENC BALANCE
7160	LANDS AND BUILDING					
100-7160-52062	Office Supplies		650.00	4.56	30.00	615.44
100-7160-52063	Operating Supplies		10600.00	6384.42	2074.45	2141.13
100-7160-52065	Paper		0.00	979.65	0.00	979.65-
100-7160-52066	Copy Machines		1350.00	1340.91	446.97	437.88-
100-7160-52150	Telephone		60000.00	45490.94	18050.13	3541.07-
100-7160-52155	Electric		105000.00	77967.39	37927.55	10894.94-
100-7160-52165	Gas		70000.00	25110.79	25831.69	19057.52
100-7160-52175	Water		12200.00	6675.12	2885.40	2639.48
100-7160-52185	Cable/Internet		4000.00	310.80	0.00	3689.20
100-7160-55000	Other Administrative		750.00	0.00	0.00	750.00
100-7160-55015	Professional Fees		500.00	0.00	50.00	450.00
100-7160-55066	Leases		3200.00	8473.52	2798.48	8072.00-
100-7160-55070	Equipment		15725.00	970.55	30.45	14724.00
100-7160-55071	Maintenance		39000.00	24583.90	10241.20	4174.90
100-7160-55072	Parts / Repairs		6000.00	3565.76	1382.69	1051.55
100-7160-55079	Traffic Signal Repairs		10000.00	2507.33	5037.73	2454.94
100-7160-55082	Uniforms		750.00	301.25	247.45	201.30
100-7160-55900	IT Expenses		86727.00	45443.82	29741.52	11541.66
100-7160-55902	Insurance		200000.00	193943.60	0.00	6056.40
100-7160-57011	Parks Imp Proj-Reim		45000.00	50182.87	195.00	5377.87-
100-7160-57014	OHIO CAPITAL BUDGET		0.00	0.00	6321.00	6321.00-
TOTAL 7160	LANDS AND BUILDING		671452.00	494237.18	143291.71	33923.11
TOTAL 100	GENERAL FUND		671452.00	494237.18	143291.71	33923.11
TOTAL REPORT:			671452.00	494237.18	143291.71	33923.11

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)
Department of Administrative Services
Purchasing Division

Date: 9/27/2019

Vendor Code:

Suggested Supplier: Firstnet

Address:

Ship To: Various Departments

Telephone # _____ Tax ID: _____

[illegible]

Total Amount: \$ 1,864.19

Date Required: ASAP

ASAP

Appropriation Code(s):	
Various Account Codes	

Various Account Codes

Requisition By:

April Ulee

Approved By:

[Signature]
(Departmental Director/Chief)

Finance Director Approval:

Ron Jackson, CP

Competitive Price Quotations:

Date Received by Purchasing Division

2019 00640

Expense Report

AS OF: 09/27/2019

YEAR: 2019

STARTING ACCOUNT: 100711052000

ENDING ACCOUNT: 100711059999

GENERAL FUND

100

ACCOUNT NO. /	ACCOUNT DESC/	SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
---------------	---------------	--------------	---------------	-------------	------------	--------------	---------------

7110

MAYORS OFFICE

Membership Dues

Continuing Education

Office Supplies

Telephone/Utilities

Travel & Meeting Expense

Professional Services

Membership Dues

Maintenance

UNIFORMS

MAYORS OFFICE

TOTAL 7110

GENERAL FUND

10700.00

7322.62

1001.50

2375.88

TOTAL REPORT:

10700.00

7322.62

1001.50

2375.88

4860.00

4384.53

49.00

426.47

500.00

40.60

0.00

459.40

750.00

205.10

220.89

324.01

500.00

188.39

261.61

50.00

1500.00

864.00

470.00

166.00

350.00

0.00

0.00

350.00

1640.00

1640.00

0.00

0.00

500.00

0.00

0.00

500.00

100.00

0.00

0.00

100.00

10700.00

7322.62

1001.50

2375.88

Expense Report

AS OF: 09/27/2019

YEAR: 2019

STARTING ACCOUNT: 270610052000

ENDING ACCOUNT: 270610059999

S.C.M.& R.

ACCOUNT NO./	ACCOUNT DESC/	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
	SUPP. BUDGET		PRIOR YR ENC	PRIOR YR EXP	M-T-D EXP	

6100	STREETS	Operating Supplies	10700.00	8614.10	166.85	1919.05
------	---------	--------------------	----------	---------	--------	---------

270-6100-52063	Telephone		2200.00	353.39	621.61	1225.00
----------------	-----------	--	---------	--------	--------	---------

270-6100-54600	Capital Equip (Computer)		6300.00	0.00	0.00	6300.00
----------------	--------------------------	--	---------	------	------	---------

270-6100-55015	Professional Services		97500.00	68686.98	0.00	28813.02
----------------	-----------------------	--	----------	----------	------	----------

270-6100-55016	Legal Notices		1400.00	0.00	0.00	1400.00
----------------	---------------	--	---------	------	------	---------

270-6100-55066	Lease-Sweeper		60000.00	19719.00	0.00	40281.00
----------------	---------------	--	----------	----------	------	----------

270-6100-55070	Equipment		42615.00	14340.00	798.94	27476.06
----------------	-----------	--	----------	----------	--------	----------

270-6100-55071	Maintenance		6800.00	5460.75	0.00	1339.25
----------------	-------------	--	---------	---------	------	---------

270-6100-55072	Parts & Repairs		24620.00	11710.44	10081.15	2828.41
----------------	-----------------	--	----------	----------	----------	---------

270-6100-55073	Vehicle Repair		10980.00	3761.88	2329.61	4888.51
----------------	----------------	--	----------	---------	---------	---------

270-6100-55078	Pavement Repair		85325.67	57219.73	0.00	28105.94
----------------	-----------------	--	----------	----------	------	----------

270-6100-55080	Gas/Fuel		40000.00	28643.75	18600.64	7244.39-
----------------	----------	--	----------	----------	----------	----------

270-6100-55082	UNIFORMS		650.00	336.38	263.62	50.00
----------------	----------	--	--------	--------	--------	-------

270-6100-55095	Outside Contractors		30000.00	20385.50	0.00	9614.50
----------------	---------------------	--	----------	----------	------	---------

270-6100-56001	Asphalt Supplies		30674.33	24774.39	5689.44	210.50
----------------	------------------	--	----------	----------	---------	--------

270-6100-56002	Concrete Supplies		20000.00	10248.00	752.00	9000.00
----------------	-------------------	--	----------	----------	--------	---------

270-6100-56003	Salt Supplies		18735.00	3500.00	14656.00	579.00
----------------	---------------	--	----------	---------	----------	--------

270-6100-56004	Safety Supplies		1500.00	0.00	0.00	1500.00
----------------	-----------------	--	---------	------	------	---------

270-6100-56005	Street Paint Supplies		10000.00	2246.25	5.00	7748.75
----------------	-----------------------	--	----------	---------	------	---------

TOTAL 6100	STREETS		500000.00	280000.54	53964.86	166034.60
------------	---------	--	-----------	-----------	----------	-----------

TOTAL 270	S.C.M.& R.		500000.00	280000.54	53964.86	166034.60
-----------	------------	--	-----------	-----------	----------	-----------

TOTAL REPORT:			500000.00	280000.54	53964.86	166034.60
---------------	--	--	-----------	-----------	----------	-----------

Expense Report

AS OF: 09/27/2019

YEAR: 2019

STARTING ACCOUNT: 100400052000

ENDING ACCOUNT: 100400059999

GENERAL FUND

100

ACCOUNT NO. /	ACCOUNT DESC/	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
	SUPP. BUDGET	TRANS. BUDGET	PRIOR YR ENC	PRIOR YR EXP	M-T-D EXP

4000	BUILDING COMMISSIONER	75.00	75.00	0.00	0.00
100-4000-52060	Continuing Education	75.00	75.00	0.00	0.00
100-4000-52062	Office Supplies	750.00	255.58	257.62	236.80
100-4000-52063	Operating Supplies	2250.00	1735.92	329.92	184.17
100-4000-52150	Telephone	1075.00	377.18	542.82	155.00
100-4000-55015	Professional Service	90.00	0.00	90.00	0.00
100-4000-55016	Legal Notices	100.00	0.00	0.00	100.00
100-4000-55017	Refund/Reimbursements	250.00	59.94	0.00	190.06
100-4000-55059	Membership Dues	2950.00	725.00	725.00	1500.00
100-4000-55066	Copier Lease	255.00	169.28	84.64	1.08
100-4000-55071	Maintenance	1245.00	469.23	330.77	445.00
100-4000-55075	Vehicle Repairs	1400.00	1004.77	128.73	266.50
100-4000-55080	Gas/Fuel	4250.00	656.67	0.14	3593.19
100-4000-55082	UNIFORMS	865.00	0.00	87.06	777.94
100-4000-55095	Outside Contractors	6160.00	892.97	471.37	4795.66
100-4000-55096	SAFEBUILD	375000.00	201021.26	66533.03	107445.71
TOTAL 4000	BUILDING COMMISSIONER	396715.00	207442.79	69581.10	119691.11
TOTAL 100	GENERAL FUND	396715.00	207442.79	69581.10	119691.11
TOTAL REPORT:		396715.00	207442.79	69581.10	119691.11

Handwritten signature and date: 09/20/2019

Expense Report

AS OF: 09/27/2019 YEAR: 2019

STARTING ACCOUNT: 240350052000
ENDING ACCOUNT: 240350059999

240 Senior Program

ACCOUNT NO. / ACCOUNT DESC / SUPP. BUDGET TRANS. BUDGET BUDGET AMT / Y-T-D EXP / ENCUMBERANCE / UNENC BALANCE

3500	SENIOR SERVICES	600.00	347.92	152.08	100.00
240-3500-52062	Office Supplies	800.00	269.80	412.28	117.92
240-3500-52063	Operating Supplies	1050.00	248.36	276.64	525.00
240-3500-54600	Cell Phones	300.00	0.00	0.00	300.00
240-3500-54606	Senior Program Computers	300.00	0.00	0.00	300.00
240-3500-55006	MILEAGE	300.00	92.22	0.00	207.78
240-3500-55066	Copier Lease	1350.00	901.44	450.72	2.16-
240-3500-55071	Maintenance & Repairs	7850.00	5653.00	1706.84	490.16
TOTAL 3500	SENIOR SERVICES	12250.00	7512.74	2998.56	1738.70
TOTAL 240	Senior Program	12250.00	7512.74	2998.56	1738.70
TOTAL REPORT:		12250.00	7512.74	2998.56	1738.70

Expense Report

AS OF: 09/27/2019

YEAR: 2019

STARTING ACCOUNT: 252110052000

ENDING ACCOUNT: 252110059999

ACCOUNT NO./	ACCOUNT DESC/	TRANS. BUDGET	BUDGET AMT/	Y-T-D EXP/	ENCUMBERANCE/	UNENC BALANCE
252	AMBULANCE BILLING SERVICES					

252-1100-52060	Continuing Education	50.00	6723.00	0.00	0.00	6673.00-
252-1100-52062	Office Supplies	745.00	6229.31	992.02	992.02	876.33-
252-1100-52063	Operating Supplies	4500.00	3315.69	611.03	611.03	573.28
252-1100-52064	Bullet Proof Vest	19000.00	12682.23	3456.00	3456.00	2861.77
252-1100-52151	Car Washes	2500.00	1574.00	592.75	6089.50	8300.00
252-1100-52151	Cellphone	19000.00	4610.50	6089.50	6089.50	8300.00
252-1100-55001	Tires & Repair	4200.00	0.00	0.00	0.00	4200.00
252-1100-55005	Drug Screening	2000.00	790.00	181.00	181.00	1029.00
252-1100-55015	Professional Service Fees	12800.00	4038.08	6515.23	6515.23	2246.69
252-1100-55016	Legal Notices	550.00	0.00	0.00	0.00	550.00
252-1100-55017	Reimbursements	75.00	0.00	0.00	0.00	75.00
252-1100-55059	Membership Dues	10000.00	17046.00	0.00	0.00	7046.00-
252-1100-55066	Leases	41500.00	39832.83	406.36	406.36	1260.81
252-1100-55070	Equipment	9180.00	88.18	3727.43	3727.43	5364.39
252-1100-55071	Maintenance & Repairs	15000.00	4350.12	2756.50	2756.50	7893.38
252-1100-55072	Parts / Repairs	21000.00	15239.92	5543.51	5543.51	216.57
252-1100-55075	Vehicle Repair	17750.00	8970.88	3934.54	3934.54	4844.58
252-1100-55080	Gas/Fuel	37100.00	20081.44	174.19	174.19	16844.37
252-1100-55082	Uniforms	1050.00	1038.50	0.00	0.00	11.50
252-1100-55090	IT Expenses	28500.00	14215.04	13286.68	13286.68	998.28
252-1100-55095	Outside Contractors	3000.00	1035.65	704.35	704.35	1260.00
TOTAL 1100	POLICE	249500.00	156261.37	48971.09	48971.09	44267.54
TOTAL 252	AMBULANCE BILLING SERVICES	249500.00	156261.37	48971.09	48971.09	44267.54
TOTAL REPORT:		249500.00	156261.37	48971.09	48971.09	44267.54

Expense Report

AS OF: 09/27/2019

YEAR: 2019

STARTING ACCOUNT: 252120052000

ENDING ACCOUNT: 252120059999

252

AMBULANCE BILLING SERVICES

ACCOUNT NO./	ACCOUNT DESC/	BUDGET AMT/	Y-T-D EXP/	ENCUMBRANCE/	UNENC BALANCE
	SUPP. BUDGET	TRANS. BUDGET	PRIOR YR EXP	M-T-D EXP	

After
APR 2019 09004

1200

FIRE

Continuing Education

Office Supplies

Operating Supplies

Cellphone

Drug Screening

Ambulance Collection

Professional Fees

Medical Supplies

Membership

Leases

Lease - Fire Truck

Equipment

Maintenance & Repairs

Parts / Repairs

Vehicle Repairs

Gas/Fuel

Uniforms

IT Expenses

Outside Contractor

TOTAL 1200

TOTAL 252

AMBULANCE BILLING SERVICES

250.00

2000.00

10910.00

3670.00

1922.01

3312.00

273.65

36696.46

2050.54

4141.00

39926.16

43580.00

10365.00

26174.00

27500.00

23664.00

20910.00

8105.00

10616.00

56627.00

303500.00

204687.34

204687.34

204687.34

27566.53

3816.00

8101.72

14716.31

12594.12

18506.03

7528.29

1101.62

0.00

43580.00

1708.32

3476.30

2658.10

1003.68

6193.69

3.28

324.01

464.38

28596.09

67239.04

67239.04

67239.04

67239.04

6475.99

0.00

10066.20

6335.87

7528.29

1101.62

0.00

43580.00

1708.32

3476.30

2658.10

1003.68

6193.69

3.28

324.01

464.38

28596.09

67239.04

31573.62

31573.62

31573.62

28596.09

3816.00

8101.72

14716.31

12594.12

18506.03

7528.29

1101.62

0.00

43580.00

1708.32

3476.30

2658.10

1003.68

6193.69

3.28

324.01

464.38

28596.09

67239.04

TOTAL REPORT:

Request for Taxpayer
Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

AT&T Mobility II LLC

2 Business name/disregarded entity name, if different from above

AT&T Mobility National Accounts LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 6463

6 City, state, and ZIP code

Carol Stream, IL 60197-6463

7 List account number(s) here (optional)

*****NOTE*** Always use "Remit To" address when making payments.

Requester's name and address (optional)

(Applies to accounts maintained outside the U.S.)

Print or type.
See specific instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

 - - - - - -

or

Employer identification number

8 4 - 1 6 5 9 7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Karin Riggs

Date ►

2/5/18

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)
Department of Administrative Services
Purchasing Division

Date: 10/9/2019

Vendor Code: HENSC050

Suggested Supplier: Henschen and Associates

Address: 432 West Gypsy Lane Road

Bowling Green, Ohio 43202

Ship To: Mayor's Court

Telephone # 419-352-5454 Fax: 419-352-5557

Tax ID:

[illegible]

Total Amount: \$ 1,500.00

Date Required: 10/9/2019

Date Required: 10/9/2019

Appropriation Code(s): 201-7300-55090

Requisition By: **Brevelyn Williams**

Approved By: 
(Departmental Director/Chief)

Competitive Price Quotations:

Date Received by Purchasing Division

HENSCHEN and ASSOCIATES, INC.

Government Software Specialists

432 West Gypsy Lane Road
Bowling Green, Ohio 43402
Telephone: (419) 352-5454
Fax: (419) 352-5557

Bud L. Henschen, President

October 8, 2019

Maple Heights Mayor's Court
5353 Lee Road
Maple Heights, Ohio 44137

Dear Miss Williams,

The following proposal is for adding e-Citation integration to your Case Management System.

e-Citation Integration

e-Citation Integration Module	\$1,000.00
Installation/Configuration	\$300.00
Annual Server Off-Set	\$200.00
e-Citation Integration Total	\$1,500.00

Approved



Henschen & Associates, Inc. will guarantee this price quote for a period of 10 days from the date issued, provided the hardware listed is still available from the manufacturer. We understand the limits placed on government agencies with respect to allocating funds. However, there are times when we are forced to replace quoted equipment due to the manufacturer. We will do our best to provide another product within the same price range when possible.

In addition, we may provide you with a quote and later determine that, due to your current configuration, additional items or time will be necessary. We make every effort to assure that this does not happen, but on occasion it may. You will be notified as soon as we discover the problem to discuss your options.

On proposals where we have include phrasing like "estimate; bill actual, billed from service" or on larger quotes where we are including multiple items that have separate support/training times listed for each item, we will be creating a service balance and, upon completion of the project, apply the remainder to your existing service agreement.

We are the IT department for many of our Court installations and, as such, we handle most if not all of the court IT needs. If your Court receives support and/or assistance from the Local IT in your jurisdiction, please have them contact us regarding any changes they have made to the system that might impact this project.

We have developed various features that involve the internet, email and web based technology in general. We have made sure that these features work properly and efficiently in our environment where we control everything, including the desktop PC, application server, web server, email server, firewall and network infrastructure. If the requested feature does not work correctly in your court and we determine that it is a local issue, we will need your assistance in helping your IT department make the necessary changes so the feature works as designed.

Some of the products and services that we offer require information and/or materials that must be provided by the Customer in order for us to complete the installation. In order to complete the project in a timely manner, any information and/or materials we request from the Customer regarding items on this quote must be received within 60 days after us requesting it. If said information and/or materials are not received within that time frame, this project may be closed and invoiced. The time used to date in the project will be billed and the remaining hours will be billed and added to your service balance.

If you have any questions, please feel free to contact me. If you want to proceed, please sign and initial where indicated and fax or email this quote back to our office. Thank you for contacting Henschen & Associates, Inc. We look forward to helping you meet your computerization goals.

Respectfully,

A handwritten signature in dark ink, reading "David L. Hunter". The signature is written in a cursive, flowing style.

David L. Hunter
Henschen & Associates, Inc.

Expense Report

AS OF: 10/09/2019

YEAR: 2019

STARTING ACCOUNT: 201730055090

ENDING ACCOUNT: 201730055090

ACCOUNT NO. /		ACCOUNT DESC /	BUDGET AMT /	Y-T-D EXP /	ENCUMBRANCE /	UNENC BALANCE
		SUPP. BUDGET	TRANS. BUDGET	PRIOR YR EXP	M-T-D EXP	
201		COMPUTER FEE FUND				
201-7300-55090		MAYORS COURT	10000.00	1146.07	599.47	8254.46
TOTAL 7300		IT Expense	10000.00	1146.07	599.47	8254.46
TOTAL 201		COMPUTER FEE FUND	10000.00	1146.07	599.47	8254.46
TOTAL REPORT:			10000.00	1146.07	599.47	8254.46

Date Received by Purchasing Division:

Date Received by Purchasing Division:



21079 Westwood Dr, Strongsville, OH 44149
PH: 440-238-3900
FX: 440-238-3639
EMAIL: SEAN@LANDMARKFUEL.COM

WWW.LANDMARKFUEL.COM

WWW.LANDMARKLUBES.COM

PRICE QUOTE

DATE 10/8/2019

Company: Maple Heights Service Department

Contact: Tony Ciresi

Ken Friedl 216-587-9680

Address: 5501 Dunham Rd.

City: Maple Heights, OH 44137

PH: 216-587-9014

FX: 216-518-9724

216-587-9679

Email: aulee@mapleheightsohio.com

tciresi@mapleheightsohio.com
kfriedl@mapleheightsohio.com

446551	PRICE	TAX	PRICE W/ TAX	EST GAL	TOTAL
On Road Diesel	2.10590	0.51989	2.62579	0	\$0.00
446550					
No Lead Gasoline	1.86000	0.39938	2.25938	2,000	\$4,526.76

\$4,526.76

**** Fuel prices include freight and are for transport quantities.**

**** Diesel additive is .035 per gallon (included in price).**

**** Fuel prices are subject to fluctuate up or down daily.**

**** Fuel & Environmental surcharges = \$10 per load.**

**** Terms are net 10 days.**

If you have any questions, please contact:

Sean Daley - Inside Contact

Office: 440-238-3900

Email: sean@landmarkfuel.com

Matt Smith - Outside Contact

Cell: 440-503-3711

Email: matt@landmarkfuel.com

A FULL SERVICE COMPANY SINCE 1934

VETERAN OWNED

Expense Report by Object

AS OF: 10/11/2019

STARTING ACCOUNT: ENDING ACCOUNT: ZZZZZZZZZZ

ACCOUNT NO. /

[illegible]

TRANS. BUDGET

BUDGET AMT/
PRIOR YR ENC

Y-T-D EXP/
PRIOR YR EXP

ENCUMBRANCE/
M-T-D EXP

UNENC BALANCE

55080	100-1100-55080	Gas/Fuel
55080	100-1200-55080	Gas/Fuel
55080	100-3000-55080	Gas/Fuel
55080	100-3520-55080	Gas/Fuel
55080	100-3530-55080	Gas/Fuel
55080	100-4000-55080	Gas/Fuel
55080	100-5200-55080	Gas/Fuel
55080	240-3520-55080	Gas & Fuel
55080	252-1100-55080	Gas/Fuel
55080	252-1200-55080	Gas/Fuel
55080	270-6100-55080	Gas/Fuel
TOTAL	55080	

TOTAL

00 - 0

00-0

122685-00

88797.37

567.30

33320-33

TOTAL REPORT:

[illegible]