CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA

Maple Heights Senior Center – 7:00 PM — November 20, 2019

1.	Caucus: 6:30 pm	All members of Council
2.	Call to Order:	Council President Ron Jackson
3.	Invocation/Pledge of Allegiance:	Councilwoman Tanglyn Madden, District 5
4.	Roll Call:	Council Clerk Leonette Cicirella
5.	Addendum:	
6.	Approval of Minutes:	November 6, 2019 (Regular Meeting of Council)
7.	Communications:	
8.	Council Committee Reports:	
9.	Department Reports:	
10.	Citizens' Comments:	3-minute limitation
11.	Legislation:	

2019-61, As Amended AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 660.16(C) CREATING A COST-SHARING PROGRAM WITH PRIVATE PROPERTY OWNERS FOR REMOVAL OF DEAD, DISEASED OR DAMAGED TREES AND THOSE TREES WHOSE ROOTS HAVE ADVERSELY IMPACTED SIDEWALKS AND SEWERS FROM TREE LAWNS, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-98 AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-99 AN ORDINANCE APPROVING AND AUTHORIZING FINANCIAL POLICIES AND PROCEDURES AND REPEALING SECTIONS 240.01, 240.03, AND 240.08 OF THE CITY'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-100 A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2019-101 A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM (CDSG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2019-102 **A RESOLUTION PROVIDING FOR THE MAYOR'S APPOINTMENT OF FRANK CONSOLO AND CONSOLO LAW FIRM CO., LPA AS LAW DIRECTOR/PROSECUTOR FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.**

Reading 1 (Shenett and Agee)

2019-103 **A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THE CONSOLO LAW FIRM CO., LPA AND JOHN E. THOMAS AND CHRISTINA LONDRICO AS ASSISTANT PROSCUTORS AND LAW DIRECTORS FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.**

Reading 1 (Shenett and Agee)

2019-104 **AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-105 **AN ORDINANCE ENACTING NEW SECTION 240.13 – PURCHASE ORDER POLICY AS PART OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

Reading 1 (Miller and Shenett)

2019-106 **A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUZANNE MARQUETTE TO SELL HER THE UNIMPROVED VACANT LOT LOCATED AT 5533 CLEMENT AVENUE, PPN: 781-15-111, FOR CONSTRUCTION OF AN OWNER OCCUPIED NEW HOME AT THE FAIR MARKET VALUE OF $2,000.00, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-107 **A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR PARTICIPATION IN THE CUYAHOGA COUNTY LOCAL GOVERNMENT, NON-PROFIT, AND SCHOOL DISTRICT SOLAR PROGRAM FOR 2019, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-108 **A RESOLUTION RECOGNIZING SATURDAY, NOVEMBER 30, 2019 AS SMALL BUSINESS SATURDAY, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

12. **Expenditures over $1,000.00**
13. **Mayor's Report**
14. **Council & Council President's Reports**
15. **Adjournment**

ORDINANCE NO.: 2019-61, AS AMENDED
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 660.16(C) CREATING A COST-SHARING PROGRAM WITH PRIVATE PROPERTY OWNERS FOR REMOVAL OF DEAD, DISEASED, OR DAMAGED TREES AND THOSE TREES WHOSE ROOTS HAVE ADVERSELY IMPACTED SIDEWALKS AND SEWERS FROM TREE LAWNS, AND DECLARING AN EMERGENCY.

WHEREAS, Section 660.16 of the City's Codified Ordinances declares that dead, diseased and damaged trees on private property, including tree lawns, are a nuisance that must be abated by the private property owner; and

WHEREAS, the Mayor and Service Director, based on the significant amount of tall and older trees in the City that are dead, diseased or damaged or whose roots have impacted sidewalks and sewers, have recommended that it is necessary and in the public interest for the City to participate and share in the expense of removing dead, diseased and damaged trees and those trees whose roots have adversely impacted sidewalks and sewers from tree lawns;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, Cuyahoga County, State of Ohio, that:

Section 1. New Section 660.16(c) of the Codified Ordinances of the City of Maple Heights is enacted to read as follows:

" (c) Beginning April 1, 2020, the City will pay an amount not to exceed five hundred dollars ($500) per tree lawn property, or a total amount of ten thousand dollars ($10,000) per calendar year, to participate and share in the expense of removing dead, diseased and damaged trees and those trees whose roots have adversely impacted sidewalks and sewers from tree lawns, on as many tree lawn properties as the funds will cover, provided hereinafter that Council will appropriate funds for such purpose after estimates of cost and applications for such assistance have been filed with the Director of Finance and the Service Director. The Mayor, the Director of Finance and the Safety Director are hereby authorized and directed to plan and effectuate a program to accomplish this tree removal program in substantially the following manner:

(1) By March 31of each year, the Service Director will request qualification statements from tree removal companies. These statements will be kept on file and made available to residents applying for the tree removal program. Tree removal companies that are hired to remove trees as set forth in this Section will be required to obtain the proper registration certificates and permits required by the Building Commissioner.

(2) The owner of each tree lawn property must apply in writing to the Service Director for tree removal assistance.

(3) The Service Director, or his designee, which may be an arborist, will investigate each tree lawn property for which application for tree removal has been made to determine whether the tree is dead, diseased, or damaged or its roots adversely impact sidewalks or sewers making removal necessary. After the Service Director, or his designee, confirms the need for tree removal, the private property owner must obtain two estimates of cost to perform the work from tree companies who submitted qualification statements to the Service Director.

(4) The applicant's cost estimates and the Safety Director's approval will be submitted to the Finance Director, who shall document each application for City financial assistance based upon the availability of appropriated funds.

(5) If funds are available, the Finance Director will notify the private property owner and the Service Director, in writing, that the City will contribute such funds, in an amount not to exceed $500, for the tree removal by the private property owner.

(6) Upon completion of the work and approval of the work from the Service Director, the private property owner shall forward a copy of the bill from the tree removal company to the Service Director for delivery to the Finance Director.

(7) Upon receiving the bill and approval from the Service Director, the Finance Director will reimburse the private property owner up to $500, which amount is totally at the discretion of the Finance Director based on the amount of funds available for the tree removal program each year."

Section 2. The Clerk of Council is authorized and directed to forward a certified copy of this Ordinance to the publisher of the Codified Ordinances of the City for immediate inclusion of new Section 660.16(c) in the current print and electronic editions of the City's Codified Ordinances.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including O.R.C. Section 121.22.

Section 4. This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reasons stated in the Preamble and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____ _____
Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2019-98
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY.

WHEREAS, Council adopted a municipal budget pursuant to **Ordinance No. 2018-107 As Amended**, for the fiscal year January 1, 2019 through December 31, 2019 setting forth certain annual appropriations, which appropriations were amended by **Ordinances Nos. 2019-47**, passed June 5, 2019, and **2019-89**, passed October 16, 2019; and

WHEREAS, the Finance Director has recommended to Council that further amendments to the annual appropriation ordinance, as set forth in the attached Exhibit A dated November 13, 2019, which is incorporated as if fully rewritten herein, are necessary to account for certain additional expenditures.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The annual appropriations of the City, established by **Ordinance No. 2018-107, As Amended**, which appropriations were amended by **Ordinances Nos. 2019-47**, passed June 5, 2019, and **2019-89,** passed October 16, 2019, shall be further amended by Council, as recommended by the Finance Director in accordance with Exhibit A dated November 13, 2019, which is incorporated as if fully rewritten herein, and such amended budget is hereby adopted.

Section 2. To provide for operating expenditures during the fiscal year ending December 31, 2019, the amended appropriations, as recommended by the Finance Director in Exhibit A, are hereby made and the Finance Director is authorized to prepare and submit the amended appropriations set forth in Exhibit A dated November 13, 2019 to the Cuyahoga County Fiscal Officer.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the amended appropriations must be immediately made to insure the financial integrity of the City's budget and presented to the County Fiscal Officer. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5)

members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED:_____

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST:_____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

ORDINANCE NO.: 2019-99
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

AN ORDINANCE APPROVING AND AUTHORIZING FINANCIAL POLICIES AND PROCEDURES AND REPEALING SECTIONS 240.01, 240.03 AND 240.08 OF THE CITY'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, the State Auditor and the Maple Heights' Financial Planning and Supervision Commission has required the Finance Director to prepare and/or update certain financial policies and procedures to be utilized by the City after approval and authorization by Council; and

WHEREAS, the Finance Director has recommended to Council that it approve and authorize the following financial policies and procedures which have been prepared and/or updated by the Finance Director:

1) Bad Checks- Policies and Procedures
2) Capital Assets and Supplies- Policies and Procedures
3) Cash Receipts- Policies and Procedures
4) Investments- Policies and Procedures
5) Payroll- Policies and Procedures
6) Petty Cash- Policies and Procedures
7) Purchasing- Policies and Procedures
8) Disaster Recovery- Policies and Procedures
9) Sale of Personal Property-Policies and Procedures

and that prior financial policies and procedures contained in Sections 240.01, 240.03 and 240.08 of the Codified Ordinances be repealed;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. Council hereby approves and authorizes the following financial policies and procedures to be utilized by the City, which policies and procedures are attached hereto as Exhibits 1-9, and incorporated as if fully rewritten herein:

1) Bad Checks- Policies and Procedures
2) Capital Assets and Supplies- Policies and Procedures
3) Cash Receipts- Policies and Procedures
4) Investments- Policies and Procedures
5) Payroll- Policies and Procedures
6) Petty Cash- Policies and Procedures
7) Purchasing- Policies and Procedures
8) Disaster Recovery- Policies and Procedures.
9) Sale of Personal Property-Policies and Procedures

Prior financial policies and procedures contained in Sections 240.01, 240.03 and 240.08 of the Codified Ordinances are hereby repealed.

Section 2. The Finance Director is hereby authorized and directed to submit a certified copy of this Ordinance and said Financial Policies and Procedures to the City's Fiscal Supervisors at the Office of the State Auditor and the Maple Heights' Financial Planning and Supervision Commission.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that Financial Policies and Procedures must be immediately approved and authorized and presented to the Maple Heights' Financial Planning and Supervision Commission to meet the Auditor's requirements for the City to be released from fiscal emergency, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-100
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, Cuyahoga County, as an Urban County designated by the Department of Housing and Urban Development ("HUD"), receives and administers an annual entitlement from the Community Development Block Grant ("CDBG") program through the Cuyahoga County Department of Development; and

WHEREAS, the Department of Development carries out various housing and community development activities with Community Development Block Grant ("CDBG") funds including funding eligible activities carried out by other units of local government through the County's Municipal Grant Program, which eligible activities include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the City Of Maple Heights is a local government eligible to receive CDBG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDBG funds may be available through the 2020 Community Development Block Grant program through the Cuyahoga County Department of Development in an amount not exceeding One Hundred Fifty Thousand Dollars and No Cents ($150,000.00), to fund improvements to City Hall to make it accessible to persons with disabilities pursuant to the Americans With Disabilities Act (ADA) **(Maple Heights City Hall ADA Improvements).**

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDBG funding through the 2020 Community Development Block Grant program for the following project:

Maple Heights City Hall ADA Improvements

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to timely submit the grant application, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-101
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM (CDSG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Section 714.02 of the Cuyahoga County Code, there is created the Cuyahoga County Community Supplemental Block Grant ("CDSG") program to be administered in conjunction with and using the same grant process as the County Community Development Block Grant Program; and

WHEREAS, the Cuyahoga County Community Development Supplemental Grant ("CDSG") program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development; and

WHEREAS, the CDSG program shall be funded through the County Casino Revenue Fund as established in Chapter 709 of the County Code. Fifteen percent (15%) of the funds transferred into the Casino Revenue Fund annually shall be used to fund projects approved through the Cuyahoga County Community Development Supplemental Grant program; and

WHEREAS, CDSG funds are available to eligible municipal corporations to fund projects meeting a community development need related to the health or welfare of the community, which projects include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the City Of Maple Heights is a municipal corporation eligible to receive CDSG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDSG funds may be available through the 2020 Cuyahoga County Community Development Supplemental Grant (CDSG) program in an amount not exceeding Fifty Thousand Dollars and No Cents ($50,000.00), to fund improvements to City Hall to make it accessible to persons with disabilities pursuant to the Americans With Disabilities Act (ADA) **(Maple Heights City Hall ADA Improvements).**

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDSG funding through the 2020 Cuyahoga County Community Development Supplemental Grant (CDSG) program for the following project:

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to timely submit the grant application, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-102
INTRODUCED BY: Councilman Stafford L. Shenett, Sr. and Councilwoman Edwina Agee
MOTION FOR ADOPTION BY:

A RESOLUTION PROVIDING FOR THE MAYOR'S APPOINTMENT OF FRANK CONSOLO AND CONSOLO LAW FIRM CO., LPA AS LAW DIRECTOR/PROSECUTOR FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.

WHEREAS, Council desires to confirm the Mayor's re-appointment of, and renew the contract of, Law Director/Prosecutor Frank Consolo and Consolo Law Firm Co., LPA according to Article IX of the Charter of City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Mayor's re-appointment of Frank Consolo and Consolo Law Firm Co., LPA as Law Director/Prosecutor for the City of Maple Heights for the period January 1, 2020 through December 31, 2021 is hereby approved.

Section 2. The City shall enter into a professional services contract for said services and the Mayor is hereby directed to accept said contract on behalf of the City, a copy of which is on file in the Office of the Clerk of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the Law Director must be appointed by January 1, 2020 so as not to interfere with the day to day operations of the City, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-103
INTRODUCED BY: Councilman Stafford L. Shenett, Sr. and Councilwoman Edwina Agee
MOTION FOR ADOPTION BY:

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THE CONSOLO LAW FIRM CO., LPA AND JOHN E. THOMAS AND CHRISTINA LONDRICO AS ASSISTANT PROSECUTORS AND LAW DIRECTORS FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.

WHEREAS, the Law Director desires to re-appoint the Consolo Law Firm Co., LPA and John E. Thomas and Christina Londrico as Assistant Prosecutors and Law Directors according to Article IX of the City Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Law Director's re-appointment of the Consolo Law Firm Co., LPA and John E. Thomas and Christina Londrico as Assistant Prosecutors and Law Directors according to Article IX of the City Charter for the period January 1, 2020 through December 31, 2021 is hereby approved.

Section 2. The City shall enter into a professional services contract for said services and the Mayor is hereby directed to accept said contract on behalf of the City, a copy of which is on file in the Office of the Clerk of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the Assistant Prosecutors and Law Directors must be appointed by January 1, 2020 so as not to interfere with the day to day operations of the City, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

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Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

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Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2019-104
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director has prepared a budget for the appropriation of monies for current expenses and other expenditures of the City of Maple Heights for the fiscal year ending December 31, 2020 ("2020 Appropriations Budget").

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. Council hereby approves and adopts the 2020 Appropriations Budget, which is on file in the office of the Finance Director and attached hereto as Exhibit A and incorporated as if fully rewritten herein, to provide for the current expenses and other expenditures of the City of Maple Heights during the fiscal year ending December 31, 2020.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the 2020 Appropriations Budget must be immediately adopted to insure the financial integrity of the City and presented to the County Fiscal Officer by December 31, 2019.. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED:_____

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST:_____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

ORDINANCE NO.: 2019-105
INTRODUCED BY: Councilwoman Ebony Miller and Councilman Stafford L. Shenett, Sr.
MOTION FOR ADOPTION BY:

AN ORDINANCE ENACTING NEW SECTION 240.13 - PURCHASE ORDER POLICY AS PART OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director and Council's Finance Committee have recommended enacting new section 240.13 - Purchase Order Policy as part of the City's Codified Ordinances in order to codify the City's financial policies and procedures with regard to standard, blanket and super blanket purchase orders.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. Council hereby enacts new **Section 240.13 - Purchase Order Policy** as part of the Codified Ordinances of the City of Maple Heights to read as follows:

"240.13 PURCHASE ORDER POLICY

(a) Standard Purchase Order (PO). The standard purchase order is used for normal purchases where a single vendor and specific items and quantities are ordered. The PO expires when the contract and/or unit costs are filled, or the PO is cancelled. Appropriation codes are assigned and dollar amount is included on the PO when the PO is requested. May include multiple funds and appropriation accounts.

(b) Blanket Purchase Order (BPO). The blanket purchase order (BPO) is used for the purchase of a variety of items over a specified period of time from a variety of vendors. The BPO is created for single or multiple vendors. There is no specific items or quantities, or prices. The maximum dollar amount of any BPO is set as $XXXXXXXXX. The BPO is limited to the current year and only one BPO may be open at a time to each account. Once it has been determined that BPO will be created, the BPO is labeled as such.

(c) Super Blanket Purchase Order (SBPO). The super blanket purchase order (SBPO) is used for certain types of expenditures that are recurring and reasonably predictable. The SBPO is created for single or multiple vendors and is used for the services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor, or appraiser by or on behalf of the subdivision or contracting authority; fuel oil, gasoline, food items, roadway materials, and utilities; any purchases exempt from competitive bidding under section 125.04 of the Revised Code; and, any other specific expenditure that is a recurring and reasonably predictable operating expense. SBPO is limited to one expenditure code per SBPO. The dollar limit is the amount appropriated to that line-item. SBPO cannot extend beyond current fiscal year. SBPO are limited to specific goods/services. Multiple SBPOs may exist per account code."

Section 2. The Clerk of Council is authorized and directed to forward a certified copy of this Ordinance to the publisher of the Codified Ordinances of the City for immediate inclusion of new **Section 240.13** in the current print and electronic editions of the City's Codified Ordinances.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the City's financial policies and procedures for purchase orders affect the daily operations of the City, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-106
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUZANNE MARQUETTE TO SELL HER THE UNIMPROVED VACANT LOT LOCATED AT 5533 CLEMENT AVENUE, PPN 781-15-111, FOR CONSTRUCTION OF AN OWNER OCCUPIED NEW HOME AT THE FAIR MARKET VALUE OF $2,000.00, AND DECLARING AN EMERGENCY.

WHEREAS, Suzanne Marquette has advised the Mayor and Housing Manager that she desires to purchase the unimproved vacant lot located at **5533 Clement Avenue, PPN 781-15-111** to build a new home to be an owner-occupied home and not a rental home; and

WHEREAS, the unimproved vacant lot located at **5533 Clement Avenue, PPN 781-15-111** is owned by the City through its Land Reutilization Program and the Mayor desires to sell the lot, with deed restrictions requiring: 1) the home must be built within three years of lot purchase; 2) the home must be an owner-occupied single family home with a detached one car garage; 3) the home must have a front porch and back patio; and 4) a builder agreement must be signed and presented within one year of lot purchase, pursuant to R.C. 5722.07, at a fair market value of $2,000.00, as determined by the Cuyahoga County Fiscal Officer and taking into account the deed restrictions.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized to enter into an Agreement to sell the unimproved vacant lot located at **5533 Clement Avenue, PPN 781-15-111** with deed restrictions requiring: 1) the home must be built within three years of lot purchase; 2) the home must be an owner-occupied single family home, not a rental home, with a detached one car garage; 3) the home must have a front porch and back patio; and 4) a builder agreement must be signed and presented within one year of lot purchase, at a cost of $2,000.00 to Suzanne Marquette.

Section 2. Pursuant to R.C. 5722.07 the fair market value of **Permanent Parcel No.: 786-16-016,** as determined by the Cuyahoga County Fiscal Officer, and taking into account the deed restrictions, is $2,000.00 and pursuant to R.C. 5722.08 all of the proceeds from the sale of the lot shall be used to maintain the remaining parcels of real property held by the City in its Land Reutilization Program.

Section 3. The Mayor, Housing Manager and the Law Director are authorized to prepare, sign and file with the County Recorder and Fiscal Officer all documents and tender any closing fees necessary as the Seller to effect the transfer of **5533 Clement Avenue, PPN 781-15-111** from the Maple Heights Land Reutilization Program to the Buyer, Suzanne Marquette.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to immediately allow the Buyer to use and develop the lot, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-107
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR PARTICIPATION IN THE CUYAHOGA COUNTY LOCAL GOVERNMENT, NON-PROFIT, AND SCHOOL DISTRICT SOLAR PROGRAM FOR 2019, AND DECLARING AN EMERGENCY.

WHEREAS, Cuyahoga County has recently created the Local Government, Non-Profit, and School District Solar Program for 2019 (Solar Program) open to all municipalities in the County; and

WHEREAS, the Solar Program is a County Cooperative Purchase Program where a Political Subdivision, Non-Profit, or School District may purchase equipment, materials, supplies or services on the same terms and conditions as the County, with selected vendors who are awarded contracts with the County. This program allows for accessibility to pricing and third-party ownership not typically available to these solar projects; and

WHEREAS, solar systems are deployed at a municipal facility on the roof, carport, or on vacant land. Electricity generated by the solar array goes to power the municipal facility, reducing the amount of power the municipality buys from the electrical utility company. "Net Metering" is used to keep track of the power that is generated and used providing the municipality with a significant reduction on the municipality electric bill. Importantly, there is no out of pocket expense. Municipalities are simply buying the electricity which is created from the solar panels sitting on their facility.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized to apply, on behalf of the City, for participation in the Cuyahoga County Local Government, Non-Profit, and School District Solar Program for 2019.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to make timely application for participation in the Solar Program, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

RESOLUTION NO.: 2019-108
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION RECOGNIZING SATURDAY NOVEMBER 30, 2019 AS SMALL BUSINESS SATURDAY, AND DECLARING AN EMERGENCY.

WHEREAS, Small Business Saturday 2019 happens on November 30, the Saturday after Thanksgiving. This is a huge event for small businesses during the holiday season. As most people know, national Small Business Saturday lands between Black Friday and Cyber Monday, which are two of the biggest consumer spending days of the year. However, most of that spending happens at large retail chains.

WHEREAS, this celebration of small businesses aims to inspire shoppers to support local businesses. Since its launch in 2010, the day has been fully adopted by consumers and the U.S. government alike. This is incredibly important for our economy because small businesses make up over 99% of the businesses in this country. In addition. having large numbers of consumers venture out to "shop small" at their neighborhood stores and restaurants benefits more than the individual merchants: An average of 67 cents of every dollar spent at small businesses stays in the local community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. This Council proudly recognizes Saturday November 30, 2019 as Small Business Saturday and encourages shoppers to support local businesses, especially small businesses in Maple Heights.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the event begins November 30 and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

Cuyahoga County Local Government and Non-Profit Solar Co-op Program

Cuyahoga County is pleased to announce our Local Government, Non-Profit, and School District Solar Program for 2019. The Solar Program is a County Cooperative Purchase Program where a Political Subdivision, Non-Profit, or School District may purchase equipment, materials, supplies or services on the same terms and conditions as the county with selected vendors who are awarded contracts with the county. This program allows for accessibility to pricing and third-party ownership not typically available to these solar projects.

Solar systems are deployed at your facility on the roof, carport, or on vacant land. Electricity generated by the solar array goes to power your facility, reducing the amount of power you buy from the electrical utility company. "Net Metering" is used to keep track of the power that is generated and used providing you with a significant reduction on your electric bill. Importantly, there is no out of pocket expense. You are simply buying the electricity which is created from the solar panels sitting on your facility.

The Local Government, School District, and Non-Profit Solar Program has a standard PPA rate of $0.0989 per KWh for solar projects of at least 100 KW in size.

County Solar Co-op Program is open to all 59 Communities, school districts and non-profits.

SPECIFIC PROGRAM SITE REQUIREMENTS.

Proposed site must be within Cuyahoga County
Annual electric consumption of at least 100,000 kW year
Roof top application size of at least 10,000 sq. ft.
Land application size of at least 1 acre.
Ideally a site with electricity costs greater than $0.10 /kWh

Enerlogics Solar was selected by Cuyahoga County under a competitive bid RFP to provide solar services through this program in accordance with Ohio Revised Code Section 9.48.

Please complete the attached application and you will be contacted to evaluate how your electrical costs can be lowered and your facility improved by participation in this county solar program. **Program Eligibility runs through December 2020.**

Deadline for the current PPA rate per KWh. via. tax credit is: December 31, 2019

Cuyahoga County Solar Program

Use your rooftop or vacant land to provide your facility with clean, renewable energy. Under the power purchase agreement (PPA) structure, your facility agrees to buy the power from the solar system for a known price with no up front costs.

How Does Solar Help My Facility?

Solar systems are deployed at your facility on your roof, carport, or vacant land. The system is connected to your facility's electrical infrastructure. Power generated by the solar system goes to power your facility, reducing the amount of power you buy from the electrical utility company. This approach, called "net metering", provides you with significant reductions on your electric bill. The Cuyahoga County Solar Program has a standard PPA rate of $0.0989 per kWh for rooftop solar projects of at least 100 kW.[1]

Eligibility Requirements

- Proposed site location must be within Cuyahoga County.
- Site should have annual electricity consumption of at least 100,000 kWh per year. [1]
- Site should have at least 10,000 sq ft of available roof space or at least 1 acre of available land.[1]
- Site with electricity costs of greater than $0.10 per kWh are prime candidates for significant electricity cost savings.

Note: [1] Smaller systems can be deployed under this program, however the PPA rate may vary.

How We Work

1. Provide us with basic information on your site including address and recent electric bills
2. Execute a non-binding letter of intent
3. We will perform an analysis of your site including preliminary solar layout, indicative cost savings, etc.
4. Once you decide to go forward, we provide you with a turnkey installation.

About Enerlogics Solar

Enerlogics Solar was selected by Cuyahoga County under a competitive bid RFP. In accordance with Ohio Revised Code Section 9.48, by participating in the County Cooperative Purchase Program, a Political Subdivision may purchase equipment, materials, supplies or services on the same terms and conditions as the County with selected vendors who are awarded contracts with the County. This County Program allows municipalities to access pricing and third-party ownership not typically available to these solar projects.

Enerlogics Solar recently developed the 4 MW solar project on a former landfill in Brooklyn OH.

For more information or to get started:

Enerlogics Solar: Scott Ameduri | 216.362.3000 x303 | sameduri@enerlogics.com
Cuyahoga County: Mike Foley | 216.443.3055 | mfoley@cuyahogacounty.us

ENERLOGICS SOLAR

LOCAL GOVERNMENT and NON-PROFIT SOLAR CO-OP – SOLAR POWER APPLICATION

Date: Municipality or Non-Profit Name: Address:	
County Council District: _____ County Council Representative: _____ Federal IRS Tax Exempt No: _____	
Name of Project or facility where solar is to be installed: County Parcel Number PPN for property information #: _____	
Mayor/City Manager/Director:	
Contact Name and Title:	Contact Phone #'s:
Contact Email:	Contact Address:
Approximate Solar Area Sq. ft.: (_____) Roof Based: Y / N Land Based: Y / N Type of Land for land based solar: Vacant area: __ Paved lot: __ Hill side: __	**Approximate Roof Age: (_____)** **Roof Type: Slate Metal Shingle** **Type of Roof**: Flat Hip Shed **Roof Condition** (Circle)**:** New Good Fair Poor Do you have an electric service pole in proximity of the building or land your adding Solar: Y / N
Current Energy Supplier: ____First Energy ____Cleveland Public Power _____Other Annual Total Cost for Facility Current Rate Per KW/HR:	

Does any part of the activity include parcel(s) that are in a floodway or floodplain?

Yes No

Is the activity listed on or eligible for listing on the National Register of Historic Places?

Yes No

If your answer is yes to any of the 2 questions above, you must consult with the County Planning Commission's Historic Preservation staff (216-443-3723).

Additional Required Documents:

- ☐ Copy of the IRS tax-exempt determination or affirmation letter. https://www.irs.gov/charities-non-profits/eo-operational-requirements-obtaining-copies-of-exemption-determination-letter-from-irs
- ☐ Copy of Business name on file with State of Ohio as verified in the Business Filing Portal https://www5.sos.state.oh.us/ords/f?p=100:1::::::
- ☐ Copy of letter from Mayor/City Manager in support of proposed project
- ☐ Resolution from council (cities) or Board of Directors (501c3) authorizing application.
- ☐ Ohio Secretary of State Certificate of Good Standing. https://cogs.sos.state.oh.us/(S(xxuit3ulvckmhrlg4gykhhbi))/index.aspx
- ☐ **Supplemental Attachments:**
  Limited to five (5) pages, which provide additional information regarding the impact of the project/activity to the community/neighborhood.

  Current Energy contract and terms:

  Photos of Area where Solar is to be installed:

  Please provide up to 12 months of Electric Bills for each meter being off-set:

  Roof manufacturer and (Warranty):

NOTE: ***Under the power purchase agreement (PPA) structure, your municipality agrees to buy power from the solar system for a known set price with no upfront costs.***

For questions about the County Solar Co-op Program or completing this application please contact:

Cuyahoga County: Michael Towarnicky **(216-698-2473)** MTowarnicky@cuyahogacounty.us

Enerlogics Solar: Scott Ameduri **(216-362-3000 x 303)** sameduri@enerlogics.com

I HEREBY CERTIFY that I have the authority to apply for the County Local Government and Non-profit Solar Program on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge.

I acknowledge and agree that County contracts and programs may be subject to all applicable regulations, County Ordinances, including, without limitation, the County's Ethics Code, Inspector General Ordinance and the Contracting Ordinance.

I understand that any willful misrepresentation on this application or any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code.

The undersigned representative, being duly authorized to do so, has signed this application.

Municipality or Non-Profit:

Mayor or Director:

Signature Date:

AGREEMENT

This Agreement is entered into effective January 1, 2020 by and between Frank Consolo and Consolo Law Firm Co., LPA, on the one hand, and the City of Maple Heights, on the other hand, for the position of Law Director/Prosecutor ("Law Director").

The duties and compensation of the Law Director shall be as follows:

1. The Law Director shall receive a salary in the amount of $110,000.00 per annum effective January 1, 2020 subject to any increases approved by Council. Said salary shall be paid bi-weekly. The salary shall be subject to the contribution by the City and the Law Director to the Ohio Public Employees Retirement System (OPERS). Said sum is a flat rate and no hourly billings will be permitted. He shall not charge the City for any overhead expenses such as office supplies, postage, phone, copying, or long-distance telephone. He shall not be entitled to compensatory, sick time, longevity pay or health insurance.

2. The Law Director shall perform the following services:

(a) Prepare legislation and perform research incidental thereto, as requested by the members of Council and/or the Mayor; advise the Mayor, the Council, Administrative Officers, Administrative Boards, and Administrative and Legislative Personnel upon the direction of their Department Heads; attend all meetings of Council, Council Committee meetings, Planning Commission meetings and the Board of Zoning Appeals meetings, if required.

(b) As directed by the Mayor or Council, represent the City, its officers, boards, commissions, and agents at meetings of, or in negotiation with, other governmental entities, boards, commissions and representatives thereof, including union collective bargaining or similar employment negotiations with non-union employees.

(c) The Law Director will be available for consultation with the Mayor, Council and Department Heads as requested.

(d) The Law Director shall advise the Building and Zoning inspector regarding any perceived violations of the Building and/or Zoning Code, as needed.

(e) The Law Director shall aid, assist, advise and counsel all City departments as necessary in the administration of said depa1tment.

(f) The Law Director shall initiate and carry out all administrative functions and procedures necessary for implementing the proper operation of this office.

(g) As directed by the Mayor or Council, negotiate contracts and other agreements on behalf of the City.

(h) The Law Director shall be responsible for labor and employment relations, including collective bargaining, fact finding, conciliation, unfair labor practices, grievances, arbitrations, EEOC matters, employee complaints, wage and hour matters, FMLA matters, workers' compensation matters and unemployment matters.

(i) The Law Director shall be responsible for complying with all public record requests;

(j) To prosecute, initiate, modify or otherwise dispose of all cases within the jurisdiction of the Maple Heights Mayor's Court and Garfield Heights Municipal Court involving criminal violations of the Codified Ordinances of the City of Maple Heights and the Revised Code of the State of Ohio, including Building and Zoning Code violations

(k) The Law Director is authorized to secure the services of any law firm authorized to give note and bond approval and to secure the assistance of the same in any proceedings and legislation in the issuance of bonds, notes and any evidence of indebtedness, and transcripts therefore.

(l) The Law Director shall perform such other and further duties as may be directed by the Mayor and/or ordinances or resolutions of Council.

4. This Agreement shall remain in effect for the period January 1, 2020 through December 31, 2021.

CITY OF MAPLE HEIGHTS

Mayor Annette Blackwell

CONSOLO LAW FIRM CO., LPA
FRANK CONSOLO

Frank Consolo

AGREEMENT

This Agreement is entered into effective January 1, 2020, by and between Consolo Law Firm Co., LPA, its employees, John E. Thomas, and Christina F. Londrico and the City of Maple Heights for the positions of Assistant Prosecutors and Law Directors.

1. Consolo Law Firm Co., LPA, and its employees, John E. Thomas and Christina F. Londrico are appointed by the Director of Law as Assistant Prosecutors and Law Directors of the City of Maple Heights, Ohio.

2. Beginning January 1, 2020, Consolo Law Firm Co., LPA shall receive a monthly retainer amount of $3,333.34 ($40,000.00 per annum) as compensation for its services through its employees, John E. Thomas and Christina F. Londrico as Assistant Prosecutors and Law Directors of the City of Maple Heights, Ohio. They shall not be eligible for OPERS, compensatory, sick time, longevity pay or health insurance from the City. This amount shall also cover the compensation of any other employees of Consolo Law Firm Co., LPA who shall perform legal services for, or on behalf of the City. Consolo Law Firm Co., LPA shall be entitled to hourly billing for jury trials at the rate of $125.00 per hour.

3. Consolo Law Firm, Co., LPA, through its employees shall perform the following services under the direction of the Director of Law:

(a) advise the Police Department on all administrative issues relating to Police operations, protocol, procedure, records and policies of the Department.

(b) review and advise when requested any report or recitation of facts regarding conduct that gives rise to potential wrongdoing, criminal activity or criminal charges, including the implementation and review of appropriate procedure.

(c) appear in Mayor's court and municipal court on behalf of the City in misdemeanor prosecutions and felony preliminary hearings.

(d) cooperate with any and all other police agencies in joint operations as required.

(e) periodically meet with any and all Police personnel to review all procedures, operations and functions of the police department as needed.

(f) initiate, modify or otherwise dispose of all cases within the jurisdiction of the Maple Heights Mayor's Court and Garfield Heights Municipal Court involving criminal violations of the Codified Ordinances of the City of Maple Heights and the Revised Code of the State of Ohio, including Building and Zoning Code violations.

(g) represent the City of Maple Heights, its subdivisions and the State of Ohio in the Maple Heights Mayor's Court if requested and Garfield Heights Municipal Court on the dates appointed for the Traffic and Appearances Docket, on the dates appointed for pretrials and other related motions on the dates appointed for trial, whether before a judge and/or jury; on the dates

appointed for preliminary hearing in felony cases, and in all appellate matters related to the exercise of these duties.

(h) aid, assist and counsel the Police Department, the Fire Department and Building Department in criminal investigations and in the preparation of affidavits and warrants relating thereto.

(i) initiate and carry out all administrative functions and procedures necessary for implementing the proper operation of this office.

(j) be available at City Hall for the purpose of representing the City in Mayor's Court if the Law Director is unavailable, for conducting of general business related to court and/or police operations.

(k) perform such other and further duties as may be directed by the Director of Law and shall confer with him pertaining to the conduct of the legal business of the City at such times as the Director of Law may require.

4. This Agreement shall remain in effect for the period January 1, 2020 through December 31, 2021.

CITY OF MAPLE HEIGHTS

_____
Mayor Annette Blackwell

CONSOLO LAW FIRM CO., LPA

_____
Frank Consolo

_____
John E. Thomas

_____
Christina F. Londrico

CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA (Amended)

Maple Heights Senior Center – 7:00 PM — November 20, 2019

1.	Caucus: 6:30 pm	All members of Council
2.	Call to Order:	Council President Ron Jackson
3.	Invocation/Pledge of Allegiance:	Councilwoman Tanglyn Madden, District 5
4.	Roll Call:	Council Clerk Leonette Cicirella
5.	Special Presentation:	Community Life and Education Committee
6.	Addendum:	
7.	Approval of Minutes:	November 6, 2019 (Regular Meeting of Council)
8.	Communications:	
9.	Council Committee Reports:	
10.	Department Reports:	
11.	Citizens' Comments:	3-minute limitation
12.	Legislation:	

2019-61, As Amended AN ORDINANCE ENACTING NEW CODIFIED ORDINANCE SECTION 660.16(C) CREATING A COST-SHARING PROGRAM WITH PRIVATE PROPERTY OWNERS FOR REMOVAL OF DEAD, DISEASED OR DAMAGED TREES AND THOSE TREES WHOSE ROOTS HAVE ADVERSELY IMPACTED SIDEWALKS AND SEWERS FROM TREE LAWNS, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-98 AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-99 AN ORDINANCE APPROVING AND AUTHORIZING FINANCIAL POLICIES AND PROCEDURES AND REPEALING SECTIONS 240.01, 240.03, AND 240.08 OF THE CITY'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

This Ordinance is currently in the Finance Committee

2019-100 A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2019-101 A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM (CDSG) FOR 2020, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2019-102 **A RESOLUTION PROVIDING FOR THE MAYOR'S APPOINTMENT OF FRANK CONSOLO AND CONSOLO LAW FIRM CO., LPA AS LAW DIRECTOR/PROSECUTOR FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.**

Reading 1 (Shenett and Agee)

2019-103 **A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THE CONSOLO LAW FIRM CO., LPA AND JOHN E. THOMAS AND CHRISTINA LONDRICO AS ASSISTANT PROSCUTORS AND LAW DIRECTORS FOR THE CITY OF MAPLE HEIGHTS FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 AND AUTHORIZING A CONTRACT FOR SUCH PROFESSIONAL SERVICES AND DECLARING AN EMERGENCY.**

Reading 1 (Shenett and Agee)

2019-104 **AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-105 **AN ORDINANCE ENACTING NEW SECTION 240.13 – PURCHASE ORDER POLICY AS PART OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

Reading 1 (Miller and Shenett)

2019-106 **A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUZANNE MARQUETTE TO SELL HER THE UNIMPROVED VACANT LOT LOCATED AT 5533 CLEMENT AVENUE, PPN: 781-15-111, FOR CONSTRUCTION OF AN OWNER OCCUPIED NEW HOME AT THE FAIR MARKET VALUE OF $2,000.00, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-107 **A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR PARTICIPATION IN THE CUYAHOGA COUNTY LOCAL GOVERNMENT, NON-PROFIT, AND SCHOOL DISTRICT SOLAR PROGRAM FOR 2019, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

2019-108 **A RESOLUTION RECOGNIZING SATURDAY, NOVEMBER 30, 2019 AS SMALL BUSINESS SATURDAY, AND DECLARING AN EMERGENCY.**

Reading 1 (Blackwell)

MOTION: A Motion pursuant to Article VII, Section 2 of the City Charter, hereby determining that a vacancy in the office of District 3 councilperson exists, effective November 16, 2019, for the unexpired term of the office, due to the November 16, 2019 written resignation of District 3 Councilwoman Ebony Miller.

13. **Expenditures over $1,000.00**
14. **Mayor's Report**
15. **Council & Council President's Reports**
16. **Adjournment**

CITY OF MAPLE HEIGHTS COUNCIL MEETING
Maple Heights Senior Center
15901 Libby Road, Maple Heights, OH 44137

November 20, 2019 **7:00 p.m.**

ADDENDUM FOR REGULAR COUNCIL MEETING OF NOVEMBER 20, 2019

LEGISLATION:

RESOLUTION NO. 2019-109

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN EXTENSION AGREEMENT, AT NO ADDITIONAL COST, WITH THE OHIO AUDITOR OF STATE AND JAMES G. ZUPKA, INC., AN INDEPENDENT PUBLIC AUDITOR, FOR THE 2019 AND 2020 ANNUAL AUDITS, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

RESOLUTION NO. 2019-109
INTRODUCED BY: Mayor Annette M. Blackwell
MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN EXTENSION AGREEMENT, AT NO ADDITIONAL COST, WITH THE OHIO AUDITOR OF STATE AND JAMES G. ZUPKA, INC., AN INDEPENDENT PUBLIC AUDITOR, FOR THE 2019 AND 2020 ANNUAL AUDITS, AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Auditor of State (OAS), the City and James G. Zupka, Inc., an independent public auditor (Zupka), have been parties to an original agreement and several extensions for the 2011-2018 audit periods, whereby Zupka, at the direction of the OAS, performs annual reviews of the City's financial records and conducts annual audits of the City's finances and financial procedures; and

WHEREAS, the OAS desires that the City agree to another extension agreement with Zupka for the audit periods 2019 and 2020, at no additional cost, because the OAS cannot perform the 2019 audit because the City was still in fiscal emergency and under the supervision of the OAS;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. Council authorizes the Mayor to enter into an extension agreement with the OAS and Zupka for the audit periods 2019 and 2020, at no additional cost from the cost of the prior extension agreement. A copy of the extension agreement for the 2019 and 2020 audit periods is available in the office of the Finance Director, and incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the 2019 audit period must begin on a timely basis and not be delayed, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2019

_____
Ron Jackson, Council President

_____
Annette M. Blackwell, Mayor

Approved as to legal form:

_____
Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

_____
Leonette F. Cicirella, Clerk of Council

City of Maple Heights
Council Expenditures over $1,000.00
Wednesday, November 20, 2019

Date Requested	APPROVAL NUMBER	Requested By	Fund/Dept. Account	Fund	Department	Account Name	Beginning Department Fund Balance	Department Cost	Remaining Budget Balance	VENDOR	ITEM and DESCRIPTION	Addt'l $ Needed	Transfer from Budget Acct
11/18/2019	2019-099	Service Director	100.4000.55080	General	Building	Gas / Fuel	$2,017.99	$74.11	$1,943.88	Cuyahoga Landmark	Fuel for City Vehicles		
			100.7170.55080	General	Misc Expense		$14,493.35	$11,537.27	$2,956.08				
			240.3520.55080	Senior Prog	Senior Ctr		$4,826.18	$954.05	$3,872.13				
			252.1100.55080	Amb Billing	Police		$14,470.60	$3,119.68	$11,350.92				
			252.1200.55080	Amb Billing	Fire		$4,374.10	$1,325.07	$3,049.03				
			270.6100.55080	SCMR	Streets		$9,808.80	$1,795.82	$8,012.98				
						Total Cost for Approval:		*$18,806.00*					
11/15/2019	2019-100	Fire Chief	252.1200.55075	Amb. Billing	Fire	Vehicle Repair		$2,377.15	($2,377.15)	Countryside Truck Service	Repair Defective Front Steer Axle Brakes, Exhaust System on Engine 1		
						Total Cost for Approval:		*$2,377.15*					
						GRAND TOTAL		**$21,183.15**					

All Approved _____ **YES** _____ **NO**

Pull Out #_____ **Additions #**_____
Pull Out #_____ **Additions #**_____
Pull Out #_____ **Additions #**_____

_____
Council President

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

CITY OF MAPLE HEIGHTS
Department of Administrative Services
Purchasing Division

Date: 11-18-19

Suggested Supplier: CUYAHOGA LANDMARK

Address: 21079 WESTWOOD DR.
STRONGSVILLE OH 44149

Telephone No.: 440-238-3900

Ship To: SERVICE DEPT.
5501 DUNHAM RD.
MAPLE HTS OH 44137

QUANTITY		UNIT PRICE	TOTAL
5000	UNLEADED FUEL	$2.20	$11,000.00
3000	DIESEL	$2.62	$7,860.00
	Police 252.1100.55080		$3119.68
	Fire 252.1200.55080		$1325.07
	Service 270.6100.55080		$1795.82
	Bldg 100.4000.55080		$74.11
	Senior 240.3520.55080		$954.05
	MHSD 100.7170.55080		$11,537.27

FINANCE NOV 2019 RECEIVED

Total Amount: $18,860.00

Date Required: _____

Appropriation Code(s): - Various

Requisitioned By: _____

Approved By: _____
(Departmental Director/Chief)

Competitive Price Quotations:

Date Received by Purchasing Division:

CUYAHOGA LANDMARK

21079 Westwood Dr, Strongsville, OH 44149
PH: 440-238-3900
FX: 440-238-3639
EMAIL: SEAN@LANDMARKFUEL.COM

WWW.LANDMARKFUEL.COM WWW.LANDMARKLUBES.COM

PRICE QUOTE

DATE 11/14/2019

Company: Maple Heights Service Department
Contact: Tony Ciresi
Ken Friedl 216-587-9680
Address: 5501 Dunham Rd.
City: Maple Heights, OH 44137
PH: 216-587-9014 **FX:** 216-518-9724
216-587-9679
Email: aulee@mapleheightsohio.com tciresi@mapleheightsohio.com
kfriedl@mapleheightsohio.com

	PRICE	TAX	PRICE W/ TAX	EST GAL	TOTAL
446551 **On Road Diesel**	**2.10760**	0.51989	2.62749	0	$0.00
446550 **No Lead Gasoline**	**1.80390**	0.39938	2.20328	2,000	$4,416.56
					$4,416.56

*** Fuel prices include freight and are for transport quantities.*
*** Diesel additive is .035 per gallon (included in price).*
*** Fuel prices are subject to fluctuate up or down daily.*
*** Fuel & Environmental surcharges = $10 per load.*
***** ***Terms are net 10 days.***

If you have any questions, please contact:

Sean Daley - Inside Contact
Office: 440-238-3900
Email: sean@landmarkfuel.com

Matt Smith - Outside Contact
Cell: 440-503-3711
Email: matt@landmarkfuel.com

A FULL SERVICE COMPANY SINCE 1934 *VETERAN OWNED*

Expense Report by Object

AS OF: 11/19/2019

YEAR: 2019 STARTING ACCOUNT: ENDING ACCOUNT: ZZZZZZZZZZZ

ACCOUNT NO./		ACCOUNT DESC/ SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/ PRIOR YR ENC	Y-T-D EXP/ PRIOR YR EXP	ENCUMBERANCE/ M-T-D EXP	UNENC BALANCE
55080	100-1100-55080	Gas/Fuel		.00	.00	0.00	.00
55080	100-1200-55080	Gas/Fuel		.00	.00	0.00	.00
55080	100-3000-55080	Gas/Fuel		.00	.00	0.00	.00
55080	100-3520-55080	Gas/Fuel		.00	.00	0.00	.00
55080	100-3530-55080	Gas/Fuel		.00	.00	0.00	.00
55080	100-4000-55080	Gas/Fuel		2750.00	732.01	0.00	2017.99
55080	100-5200-55080	Gas/Fuel		.00	.00	0.00	.00
55080	240-3520-55080	Gas & Fuel		11775.00	6948.82	0.00	4826.18
55080	252-1100-55080	Gas/Fuel		37100.00	22629.40	0.00	14470.60
55080	252-1200-55080	Gas/Fuel		20175.00	15800.90	0.00	4374.10
55080	270-6100-55080	Gas/Fuel		60000.00	50191.20	0.00	9808.80
TOTAL	55080			131800.00	96302.33	0.00	35497.67
		0.00	0.00	0.00	.00	15503.29-	
TOTAL				131800.00	96302.33	0.00	35497.67
		0.00	0.00	0.00	.00	15503.29-	
TOTAL REPORT:				131800.00	96302.33	0.00	35497.67

Expense Report

AS OF: 11/19/2019 YEAR: 2019

STARTING ACCOUNT: 100717055080 ENDING ACCOUNT: 100717055080

100 GENERAL FUND

ACCOUNT NO./	ACCOUNT DESC/ SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/ PRIOR YR ENC	Y-T-D EXP/ PRIOR YR EXP	ENCUMBERANCE/ M-T-D EXP	UNENC BALANCE
7170	MISCELLANEOUS EXPENSES					
100-7170-55080	MHSD Fuel		30000.00	15506.65	0.00	14493.35
TOTAL 7170	MISCELLANEOUS EXPENSES		30000.00	15506.65	0.00	14493.35
TOTAL 100	GENERAL FUND		30000.00	15506.65	0.00	14493.35
TOTAL REPORT:			30000.00	15506.65	0.00	14493.35

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Date: 11/15/2019

Suggested Supplier: Countryside Truck Service, Inc.
Address: 16100 G.A.R. Highway Box 196
Montville, OH 44064
Telephone # 440-968-3505

Ship To: Maple Hts. Fire Dept.
5520 Warr. Ctr. Rd.
Maple Hts., OH 44137
Tax ID: 34-1895034

Quantity	Item	Unit Price	Total
	Repair defective front steer axle brakes, exhaust system on		$ 2,377.15
	Engine 1		

TOTAL: $ 2,377.15

Date Required: ASAP

Appropriation Code: 252 1200 55075

Requisition By: J. Tippen

Approved By:

Competitive Price Quatations:

Date Received by Purchasing Div.

COUNTRYSIDE TRUCK SERVICE, INC.

16100 G.A.R. HIGHWAY
BOX 196
MONTVILLE, OH 44064
(440) 968-3505 / 1-800-544-9475

Estimate

11/14/2019	01-11-14-19

City of Maple Heights - Finance Dept
5353 Lee Road.
Maple Heights Ohio 44137

PROJECT

DESCRIPTION	QTY	COST	TOTAL
The following estimate is for services and repairs required on Maple Heights Fire Department's 2016 Sutphen Engine #1 / HS-5781			
Estimated labor charges to rebuild the defective front steer axle brakes. Noticable popping noises coming from the worn camshafts when brakes are applied - verfified at the station / Remove and replace the right and left side brake drums, brake shoes, brake hardware kits, brake "S" camshafts and camshaft bushing kits, wheel oil seals and gear oil replaced along with new automatic brake slack adjusters & clevis pin kits	4.6	100.00	460.00
Meritor 2210W7537 / 04-481152 - L/H camshaft	1	52.50	52.50
Meritor 2210V7536 / 04-481151 - R/H camshaft	1	52.50	52.50
Meritor 08-131700 Nylon camshaft bushing repair kits	2	20.40	40.80
Meritor KB-L3386-R403 / KSR4034715QP Brake shoes	4	144.10	576.40
Meritor - DAB-08111630 hardware kit for brake shoes	2	24.99	49.98
Meritor 85123657-002 / W65152B20 brake drums	2	186.50	373.00
Meritor - R18344459 brake slack adjusters	2	104.50	209.00
Misc. lubes and supplies	1	12.00	12.00
Estimated labor charges to remove and replace the failed exhaust system bellow pipe due to cracking / Will require additional time to cut down the outer leg of the body U-bolt in order to slide the piping further forward for proper adjustment with less strain on the pipe to prevent cracking again - NO ADDITIONAL LABOR CHARGES	0	100.00	0.00
OEN exhaust bellow pipe #10125175	1	285.00	285.00
Estimated labor charges to add additional gromet for wiring cables in the rear-rear compartment - NO ADDITIONAL CHARGES	0	100.00	0.00
3/4 cable gromet	1	1.20	1.20
		TOTAL	

COUNTRYSIDE TRUCK SERVICE, INC.

16100 G.A.R. HIGHWAY
BOX 196
MONTVILLE, OH 44064
(440) 968-3505 / 1-800-544-9475

Estimate

11/14/2019	01-11-14-19

City of Maple Heights - Finance Dept
5353 Lee Road.
Maple Heights Ohio 44137

PROJECT

DESCRIPTION	QTY	COST	TOTAL
Estimated labor charges to repair air line leaks at the rear drive axle lower air tank reservoir fittings / Remove and replace the quik-connect DOT fitting with up-graded NPT x 1/2" compression fitting	0.3	100.00	30.00
1/2" NPT x 90 x 1/2" tube fitting 61024	1	15.29	15.29
Discount allowance to Maple Heights Fire Department for installation of (1) Sutphen discharge		-25.00	-25.00
Estimated labor charges to repair the engine coolant leak coming from the thermostat housing / Drain - refill the cooling system - remove and replace the thermostat housing gasket seal / Pressure test the cooling system for leaks to verify repairs	2.25	100.00	225.00
OEM Cummins 134-1614 seal	1	3.49	3.49
Top off antifreeze coolant	1	15.99	15.99
*This estimate shall be good for 30 days from the above estimate date - Estimate written by Jim Marsic - thank you!			
		TOTAL	$2,377.15

Expense Report

AS OF: 11/19/2019 YEAR: 2019

STARTING ACCOUNT: 252120055075 ENDING ACCOUNT: 252120055075

252 AMBULANCE BILLING SERVICES

ACCOUNT NO./	ACCOUNT DESC/ SUPP. BUDGET	TRANS. BUDGET	BUDGET AMT/ PRIOR YR ENC	Y-T-D EXP/ PRIOR YR EXP	ENCUMBERANCE/ M-T-D EXP	UNENC BALANCE
1200	FIRE					
252-1200-55075	Vehicle Repairs		28100.00	23782.12	1935.19	2382.69
TOTAL 1200	FIRE		28100.00	23782.12	1935.19	2382.69
TOTAL 252	AMBULANCE BILLING SERVICES		28100.00	23782.12	1935.19	2382.69
TOTAL REPORT:			28100.00	23782.12	1935.19	2382.69