

**CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA (Amended)**

Maple Heights Senior Center – 7:00 PM

December 5, 2018

- | | | |
|-----|----------------------------------|---|
| 1. | Caucus: 6:30 pm | All members of Council |
| 2. | Call to Order: | Council President Ron Jackson |
| 3. | Invocation/Pledge of Allegiance: | Councilwoman Tanglyn Madden |
| 4. | Roll Call: | Council Clerk Leonette Cicirella |
| 5. | Addendum: | |
| 6. | Approval of Minutes: | September 19, 2018 (Regular Meeting of Council) |
| 7. | Council Committee Reports: | |
| 8. | Department Reports: | |
| 9. | Citizen's Comments: | 3-minute limitation |
| 10. | Legislation: | |

2018-100 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH UNION EYE CARE PERTAINING TO GROUP VISION INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2018-101 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUN LIFE FINANCIAL PERTAINING TO GROUP LIFE INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2018-102 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUN LIFE PERTAINING TO GROUP DENTAL INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2018-103 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER IN TO A CONTRACT WITH THE CITY OF GARFIELD HEIGHTS AND ITS FINANCE DIRECTOR BARBARA BIRO TO ALLOW BIRO TO RENDER TEMPORARY MUNICIPAL FINANCE SERVICES TO THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

Reading 2 (Blackwell)

2018-104 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PICKUS LLC TO TRANSFER OWNERSHIP OF TWO (2) UNIMPROVED VACANT LOTS ALONG PAPER STREET MILAN DRIVE OWNED BY THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM IN EXCHANGE FOR OWNERSHIP OF TWO (2) UNIMPROVED VACANT LOTS ALONG PAPER STREET BELLVIEW STREET OWNED BY PICKUS LLC TO BE TRANSFERRED TO THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

**2018-105 AN ORDINANCE ADOPTING THE 2018 CITY OF MAPLE HEIGHTS
MASTER PLAN.**

Reading 1 (Blackwell)

MOTION: A MOTION AUTHORIZING THE MAYOR AND FIRE CHIEF TO ACCEPT AND EXPEND NON-MATCHING GRANT FUNDS FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES, FOR A 2018-2019 PRIORITY 1 TRAINING AND EQUIPMENT GRANT IN AN AMOUNT NOT TO EXCEED \$3,575.00.

11. Expenditures over \$1,000.00
12. Mayor's Report
13. Council & Council President's Report
14. Adjournment

RESOLUTION NO. 2018-100

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH UNION EYE CARE PERTAINING TO GROUP VISION INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, The Fedeli Group recommends that the City of Maple Heights contracts for full time employee vision insurance coverage with Union Eye Care as being in the best interests of the City; and

WHEREAS, Council desires that Union Eye Care provides the Employee Group Vision Insurance for full-time employees for a period of twelve months, beginning January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. Council authorizes and directs the Mayor and the Director of Finance to enter into a contact with Union Eye Care for the Employee Group Vision Insurance Policy beginning January 1, 2019, a copy of which is available in the Human Resources Department.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the health and welfare of the employees and residents of the city, and to timely renew said policy, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

Resolution No. 2018-100
Page Two

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

RESOLUTION NO. 2018-101

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUN LIFE FINANCIAL PERTAINING TO GROUP LIFE INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, The Fedeli Group recommends that the City of Maple Heights contracts for full time employee life insurance coverage with Sun Life Financial as being in the best interests of the City; and

WHEREAS, Council desires that Sun Life Financial provides the Employee Life Insurance for full-time employees for a period of twelve months, beginning January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. Council authorizes and directs the Mayor and the Director of Finance to enter into a contact with Sun Life Financial for the Employee Group Life Insurance Policy beginning January 1, 2019, a copy of which is available in the Human Resources Department.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the health and welfare of the employees and residents of the city, and to timely renew said policy, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

Resolution No. 2018-101
Page Two

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

HealthCare Renewal and Review

Delivered October 30, 2018

Prepared for:



Presented by:

Harry Brownfield, Executive Vice President

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Medical Mutual

Medical/Rx Renewal

Two Year rate Guarantee with 24th Month Premium Holiday

Medical/Rx		Medical Mutual PPO Plan Current	
Calendar Year Deductible		Network	Non-Network
Single		\$0	\$300
Family		\$0	\$600
Coinsurance		100%	70%
Out-of-Pocket Max		(Includes Deductible)	
Single		\$500	\$3,000
Family		\$1,000	\$6,000
Primary Care Physician/Specialist		\$10/\$10	Ded.-70%
Inpatient Hospital		100%	Ded.-70%
Diagnostic Lab & X-ray		100%	Ded.-70%
Outpatient Surgery		100%	Ded.-70%
Preventive Office Visits		100%	Ded.-70%
Emergency Room		\$50 Copay	
Urgent Care		\$25 Copay	Ded.-70%
Rx Plan		Retail	Mail Order
Tier 1		\$10	\$20
Tier 2		\$20	\$40
Tier 3		\$40	\$80
Tier 4		n/a	n/a
Days Supply		30 Days	90 Days
Notes			
RATES			
EE	28	Rate Guarantee*	
Family	62	\$834.87	
	Monthly	\$2,039.99	
	Annual	\$149,855.74	
		\$1,798,268.88	

*Rate guarantee is effective through 12/31/2019

SunLife

January 1, 2019 Dental Renewal

Dental		SunLife Current		SunLife Renewal	
		Network	Non-Network	Network	Non-Network
Calendar Year Deductible			\$50		\$50
Single			\$150		\$150
Family					
Waived for Preventative?		Yes	Yes	Yes	Yes
Waived for Orthodontia?		Yes	Yes	Yes	Yes
Class I - Preventative		80%	80%	80%	80%
Class II - Basic		80%	80%	80%	80%
Class III - Major		80%	80%	80%	80%
Class IV - Orthodontia		50%	50%	50%	50%
Adult		Not Covered		Not Covered	
Benefit		No Waiting Periods		No Waiting Periods	
Waiting Periods					
Annual Maximum		\$1,000		\$1,000	
Lifetime		\$1,000		\$1,000	
Orthodontia Maximum					
Non-Network Percentile		90%		90%	
Implants		Not Covered		Not Covered	
Endodontics		Class II		Class II	
Periodontics		Class II		Class II	
Maximum Rollover		Not Included		Not Included	
RATES					
				Two Year Rate Guarantee	
EE	27	\$25.22		\$25.22	
EE & Sp	5	\$51.51		\$51.51	
EE & Ch	9	\$56.70		\$56.70	
Family	49	\$83.00		\$83.00	
Monthly		\$5,516		\$5,516	
Annual		\$66,189		\$66,189	
Rate Adjustment				0.00%	

*Rate guarantee is effective through 12/31/2020

Dental Options

Dental		SunLife Current		SunLife Revised Renewal		Ameritas Option 1		MetLife Option 2		Delta Dental Option 3	
Calendar Year Deductible Single Family Waived for Preventative? Waived for Orthodontia? Class I - Preventative Class II - Basic Class III - Major Class IV - Orthodontia Adult Benefit Waiting Periods Annual Maximum Lifetime Orthodontia Maximum Non-Network Percentile Implants Endodontics Periodontics Maximum Rollover Annual Open Enrollment		Network	Non-Network	Network	Non-Network	Network	Non-Network	Network	Non-Network	Network	Non-Network
			\$50		\$50		\$50		\$50		\$50
			\$150		\$150		\$150		\$150		\$150
		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
		80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
		80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
		80%	80%	80%	80%	80%	80%	60%	60%	80%	80%
		50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
		Not Covered		Not Covered		Not Covered		Not Covered		Not Covered	
		No Waiting Periods		No Waiting Periods		No Waiting Periods		No Waiting Periods		No Waiting Periods	
		\$1,000		\$1,000		\$1,000		\$1,000		\$1,000	
		\$1,000		\$1,000		\$1,000		\$1,000		\$1,000	
		90%		90%		90%		90%		National Rating Table	
		Not Covered		Covered		Not Covered		Covered		Covered	
		Class II		Class II		Class II		Class II		Class II	
	Class II		Class II		Class II		Class II		Class II		
	Not Included		\$1,000		\$1,000		Not Included				
RATES											
		Two Year Rate Guarantee		Two Year Rate Guarantee		Two Year Rate Guarantee		Two Year Rate Guarantee		One Year Rates Two Year Rates	
EE	27	\$25.22		\$24.72		\$20.80		\$24.20		\$23.16 \$24.11	
EE & Sp	5	\$51.51		\$50.48		\$46.32		\$48.15		\$45.17 \$47.08	
EE & Ch	9	\$56.70		\$55.57		\$56.64		\$55.05		\$55.00 \$57.23	
Family	49	\$83.00		\$81.34		\$82.16		\$84.72		\$86.13 \$89.64	
	Monthly	\$5,516		\$5,406		\$5,329		\$5,541		\$5,567 \$5,794	
	Annual	\$66,189		\$64,868		\$63,946		\$66,491		\$66,798 \$69,526	
	Rate Adjustment			-2.00%		-3.39%		0.45%		0.92% 5.04%	

Union Eye Care

January 1, 2019 Vision Renewal

Vision		Union Eye Care Current	
		Network	
Copays		\$10/\$25	
Exam		\$10	
Lenses		*No Copay on Frames	
Materials		Covered in Full	
Exam		(Per Pair)	
Lenses		Covered in Full	
Single		Covered in Full	
Bifocal		Covered in Full	
Trifocal		Covered in Full	
Progressive		Covered in Full	
Frames		Up to \$160	
Contact Lenses		Covered in Full	
Medically Necessary		Up to \$150	
Elective			
Frequency		24 Month	
Exam		24 Month	
Lenses		24 Month	
Frames			
Annual Open Enrollment			
RATES			
EE		Rate Guarantee*	
28		\$3.35	
Family		\$8.20	
Monthly		\$602	
Annual		\$7,226	
Rate Adjustment			

*Rate guarantee is effective through 12/31/2019

Vision Options

Vision		Carrier Current	EyeMed Option 1	MetLife Option 2
		Network	Network Non-Network	Network Non-Network
Copays	Exam	\$10/\$25	\$10 \$40 Allowance	\$10 \$45 Allowance
	Lenses	\$10	\$10 \$30 Allowance	\$10 \$30 Allowance
	Materials	*No Copay on Frames	\$0 \$30 Allowance	\$10 \$30 Allowance
Exam		Covered in Full		Covered in Full
Lenses		(Per Pair)	(Per Pair)	(Per Pair)
Single		Covered in Full	\$10 \$30 Allowance	Covered in Full \$30 Allowance
		Covered in Full	\$10 \$50 Allowance	Covered in Full \$50 Allowance
	Bifocal	Covered in Full	\$10 \$70 Allowance	Covered in Full \$65 Allowance
	Trifocal	Covered in Full	\$65 \$50 Allowance	Covered in Full \$100 Allowance
Progressive		Covered in Full		
Frames		Up to \$160		
Contact Lenses				
Medically Necessary		Covered in Full	Covered in Full \$210 Allowance	Covered in Full \$210 Allowance
Elective		Up to \$150	\$160 Allowance plus 20% off balance \$150 Allowance	\$160 Allowance \$105 Allowance
Frequency				
Exam		24 Months	24 Months	24 Months
	Lenses	24 Months	24 Months	24 Months
	Frames	24 Months	24 Months	24 Months
Annual Open Enrollment				
RATES				
EE	28	\$3.35	\$5.10	Two Year Rate Guarantee \$5.76
	Family	\$8.20	\$14.99	\$13.52
	Monthly	\$602	\$1,072	\$1,000
Annual		\$7,226	\$12,866	\$11,994
Rate Adjustment			78.04%	65.98%

SunLife

January 1, 2019 Life/AD&D Renewal

Life/AD&D	SunLife Current	SunLife Renewal
Benefit - Flat	\$25,000	\$25,000
Age Reduction Schedule	To 67% @ Age 70; To 50% @ Age 75 Terminates @ Retirement	To 67% @ Age 70; To 50% @ Age 75 Terminates @ Retirement
Guarantee Issue	\$25,000.00	\$25,000.00
RATES		
Volume	\$2,225,000	\$2,225,000
Life Rate Per \$1,000	\$0.180	\$0.180
AD&D Rate Per \$1,000	\$0.020	\$0.020
Monthly	\$445	\$445
Annual	\$5,340	\$5,340
Rate Adjustment		0%
Rate Guarantee		

Life/AD&D Options

Life/AD&D	SunLife Current	MetLife Option 1
Benefit	\$25,000	\$25,000
Age Reduction Schedule	To 67% @ Age 70; To 50% @ Age 75 Terminates @ Retirement	To 67% @ Age 70; To 50% @ Age 75
Guarantee Issue	\$25,000	\$25,000
RATES		
Volume	\$2,225,000	\$2,350,000
Life Rate Per \$1,000	\$0.180	\$0.167
AD&D Rate Per \$1,000	\$0.020	\$0.038
Monthly	\$445	\$482
Annual	\$5,340	\$5,781
Rate Adjustment		8%
Rate Guarantee		



Other Carriers Marketed

Lincoln Financial

Declined to Quote - Not Competitive

Compensation Disclosure - How We Get Paid

The Fedeli Group takes pride in the services we provide to you, our client, for insurance placement and other related services. For our efforts, we are compensated in a variety of ways, primarily in the form of commissions and contingency amounts paid by insurance companies and, sometimes, fees paid by clients. We are compensated by the following methods:

Commission Income - Commission, usually calculated as a percentage of the premium paid to the insurer for a specific policy, is paid to us by the insurer for the sale and servicing of an insurance policy. Our commission is included in the premium paid by you. The individuals at The Fedeli Group who place and service your insurance may be paid compensation that is directly related to the commissions we receive.

Contingent Income - We also receive income through contingency arrangements with many insurers. They are called “contingent” because to qualify for payment we need to meet certain criteria, normally calculated on an annual basis. Contingency arrangements vary, but payment under these agreements is normally the result of increasing the amount of business by attracting new customers, achieving certain claims results and/or renewing the policies of existing insureds. There is typically no meaningful method to determine the precise impact that any particular insurance policy has on contingency arrangements; however, agents tend to receive higher contingency payments when they increase their business and retain clients through better service. In other words, the amount of earned contingency income depends on the overall size and/or profitability of a group of accounts, as opposed to the placement or profitability of any particular account. The individuals involved in placing or servicing insurance are rarely compensated directly for the contingent income that we receive.

Override Income – Some insurance companies have replaced contingent commissions with override supplemental commissions. These commissions, in fixed amounts, are established annually in advance based on historical performance measured by criteria comparable to those by which contingent commissions are calculated. We refer to these commissions as overrides or guaranteed supplemental commissions.

Fees Paid by Clients - With more complex business insurance programs and where additional resources, products or services are appropriate, a fee may be negotiated for placement of insurance coverage or for additional services. Fees charged for the placement of insurance will be outlined in our proposal and approved, normally in writing, prior to binding coverage. On occasion, we may receive both commissions *and* client-paid fees for placing insurance, which will be disclosed in writing to you in advance. In some circumstances clients pay us mutually agreed-upon fees for additional services, such as risk management or for administration of employee benefits or workers’ compensation programs.

Other Compensation and Benefits - We may receive revenue or further benefits from our insurance activities in other ways, including, but not limited to, insurance company promotional events, payments from insurers for promotional marketing and/or employee training and development, fees or a percentage of the interest paid to us for the administration of premium finance contracts and interest paid to us by financial institutions earned on accounts in which we hold your premium payments pending remittance to the insurance company.

Our goal is to be the insurance agency of choice. We know you have many agencies to choose from, so to earn your confidence, we hold ourselves to the highest standard of service, a standard reflected in our written Client Commitment - we call it The Fedeli Way. We hope you will review our brochure outlining the principles in The Fedeli Way.

Please also feel free to ask any questions about our compensation generally, or as to your specific insurance proposal or placement, by contacting us.

RESOLUTION NO. 2018-102

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUN LIFE PERTAINING TO GROUP DENTAL INSURANCE FOR FULL-TIME EMPLOYEES IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, The Fedeli Group recommends that the City of Maple Heights contracts for full time employee dental insurance coverage with Sun Life as being in the best interests of the City; and

WHEREAS, Council desires that Sun Life provides the Employee Group Dental Insurance for full-time employees for a period of twelve months, beginning January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. Council authorizes and directs the Mayor and the Director of Finance to enter into a contact with Sun Life for the Employee Group Dental Insurance Policy beginning January 1, 2019, a copy of which is available in the Human Resources Department.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the health and welfare of the employees and residents of the city, and to timely renew said policy, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

Resolution No. 2018-102
Page Two

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

RESOLUTION NO. 2018-103

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF GARFIELD HEIGHTS AND ITS FINANCE DIRECTOR BARBARA BIRO TO ALLOW BIRO TO RENDER TEMPORARY MUNICIPAL FINANCE SERVICES TO THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

WHEREAS, Maple Heights, which is currently in fiscal emergency as determined by Ohio law, is in immediate need of an experienced and qualified Finance Director to render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances, and Ohio law; and

WHEREAS, Garfield Heights has offered to assist Maple Heights by allowing its Finance Director, Barbara Biro, who is qualified and experienced in rendering municipal finance services, including experience in rendering financial services for a municipality in fiscal emergency under Ohio law, to render municipal financial services to Maple Heights; and

WHEREAS, R.C. 9.482(B)(1) provides that a political subdivision may enter into an agreement with another political subdivision whereby the contracting political subdivision agrees to render any service for the contracting recipient political subdivision that the contracting recipient political subdivision is otherwise legally authorized to render; and

WHEREAS, Garfield Heights, as the “contracting political subdivision”, and the City of Maple Heights, as the “contracting recipient political subdivision”, desire to enter into an agreement as authorized by R.C. 9.482(B)(1) whereby Garfield Heights will render, through its Finance Director Biro, municipal finance services to Maple Heights.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Mayor is authorized to enter into a contract with the City of Garfield Heights and its Finance Director Barbara Biro to render temporary municipal finance services to the City of Maple Heights as set forth in the attached contract which is incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public health and welfare and to allow Finance Director Biro to immediately render municipal financial services to the City and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by

the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

Barbara Ann Biro
4562 East 49th Street
Cuyahoga Hts., OH 44125

Mayor Blackwell
Council Members of Maple Heights

Dear Mayor Blackwell and Council Members:

The Cities of Garfield Heights and Maple Heights have an opportunity to become part of a new concept that is becoming more prevalent for local governments. All local governments face the same issues of state funding reductions, maintaining commercial property values and housing stock, and the challenges of economic development while attempting to maintain the delicate balance of revenues and services to our respective residents. We are forced to think of new ideas and the shared services of different local government departments are becoming more popular as a cost-saving measure.

Throughout my career, I have established myself as a successful and effective accounting professional. My deep understanding of accounting principles, familiarity with federal and state laws/regulations and local laws/ordinances are the reasons I have thrived in the areas of public, private and governmental accounting.

My extensive knowledge and experience I developed during the City of Garfield Heights status of fiscal emergency will bring a sense of reassurance to the governing body and residents of the City of Maple Heights that the City will be released from fiscal emergency and continue to thrive in the future. My thorough nature to detail and mandatory continuing education requirements for fiscal officers ensures that the Finance Department will operate in an efficient and productive manner. Additionally, my time management skills will allow me to successfully manage the requirements of both cities.

In addition to my accounting background and organizational skills, I have learned to work with a wide range of professionals that are needed in order to manage a governmental office. Throughout my career, I have always worked well with people of varying backgrounds. My communication skills ensure that the Finance Department will remain productive and professional.

I have attached my resume for your review and would like the opportunity to answer any questions you may have for me in regards to the shared service agreement approved by the City of Garfield Heights Council.

Sincerely,



Barbara Ann Biro

4562 East 49th Street Home 216-271-4577
Cuyahoga Hts., OH E-mail:
44125 bab3591@yahoo.com

Barbara Ann Biro

Objective To obtain a position either in the private or public sector that will utilize my skills, ability and experience that I have developed during my accounting career.

Experience 2010-Current City of Garfield Hts., Garfield Hts., OH
Administrative Manager – 2010 to 2015

Finance Director 2015 to present

- Finance Director supervising daily operations of the department including financial statement compilation, banking/investments, departmental reporting, accounts receivable/accounts payable GAAP compilations, tax abatements.

2010-Current Village of Cuyahoga Hts. Cuyahoga Hts., OH
Councilperson

- Represent Village residents along with local business in a legislative role.
- Member of Economic Development, Finance, Codified Ordinance Review and Health Committee
- Income tax, School and TIRC Committee

2002-2009 Village of Cuyahoga Hts. Cuyahoga Hts., OH
Clerk of Council/Finance Director

- Director of Village's governmental funds. Managed all areas of fund accounting including banking/investments, account receivables/payables, payroll for both collective and non-collective bargaining employees including pension reporting, departmental and committee budget preparation, bank reconciliation. Prepared all mandatory governmental reports. Management representative for the Village's collective bargaining agreements.
- Clerk to the Village Council. Worked directly with the governing body of the Village. Prepared all agendas and meeting minutes. Conducted all public Council meetings.
- Additional Responsibilities:
Human Resources Manager, Benefit Plans Administrator, Secretary-Planning Commission and Zoning Board of Appeal, Public Records Manager
- Member of the Municipal Finance Officers Association since 2002.

1992 – 2002 Garland Floor Company Cuyahoga Hts., OH
Accounting Supervisor

- Preparation of financial statements, bank reconciliations for presentation to the CFO.
- Assisted with the daily operations of accounts receivable/payables, payroll, human resources and banking.
- Worked directly with the CFO in departmental budget preparation, yearly audit review and company's profit sharing plan.

1987-1990 Cozza & Steuer, LPA Cleveland, OH
Tax Accountant/Auditor

- Performed compilations for various private and public businesses.
- Tax preparer of federal, state and local tax returns for business, payroll and individual taxes.
- Union auditor.

Education

1983-1987 Cleveland State University Cleveland, OH
Four year Business Administration degree with a major in Accounting

1983 Graduate of the Cuyahoga Hts. School System
Cuyahoga Hts, OH

- Class Valedictorian, Senior Class Treasurer
- Phi Beta Kappa Recipient, National Honor Society Student

Skills

Proficient in Microsoft Word, Excel, Publisher, Microsoft XP Professional, SSI governmental software.

Interests

Member of Cuyahoga Hts. School Finance/Audit Committee, Church Volunteer

References available upon request

ORDINANCE NO.:

82-2018

*Adopted
November 13, 2018*

*5 YEAS
1 Present
1 Absent*

SPONSORED BY:

MAYOR VIC COLLOVA

CO-SPONSORED BY:

COUNCILMAN MATT BURKE, COUNCILMAN MICHAEL
NENADOVICH, AND COUNCILMAN JOSEPH SUSTER

TVAUGHN

AN EMERGENCY ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH THE CITY OF MAPLE HEIGHTS AND BARBARA BIRO TO ALLOW MS. BIRO TO ACT AS THE ACTING FINANCE DIRECTOR FOR THE CITY OF MAPLE HEIGHTS

WHEREAS, The City of Maple Heights, which is currently in fiscal emergency as determined by Ohio law, is in immediate need of an experienced and qualified Finance Director to render municipal finance services to Maple Heights, and

WHEREAS, Garfield Heights has offered to assist Maple Heights by allowing Finance Director Barbara Biro, who is qualified and experienced in rendering financial services for a municipality in fiscal emergency under Ohio law, to render municipal financial services to Maple Heights.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARFIELD HEIGHTS, OHIO, THAT:

SECTION 1. The Mayor, or his Designee, is hereby authorized and directed to enter into an agreement (attached hereto as Exhibit A, and incorporated as if fully written within) with the City of Maple Heights and Barbara Biro.

SECTION 2. Council declares this Ordinance to be an emergency measure necessary for the preservation of the public health, safety and welfare; therefore, this Ordinance shall be in full force and effect immediately upon the adoption by Council and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED:

November 13, 2018

APPROVED:

[Signature]
MAYOR

[Signature]
PRESIDENT OF COUNCIL

ATTEST:

[Signature]
CLERK OF COUNCIL

EFFECTIVE DATE:

11/13/2018

AGREEMENT

This Agreement is entered into pursuant to R.C. 9.482(B)(1) between the City Of Garfield Heights, an Ohio political subdivision ("Garfield Heights") (the "contracting political subdivision"), and the City of Maple Heights, an Ohio political subdivision ("Maple Heights") (the "contracting recipient political subdivision") and Barbara Biro, Garfield Heights Finance Director ("Biro"), and is effective November 1, 2018.

WHEREAS, Maple Heights, which is currently in fiscal emergency as determined by Ohio law, is in immediate need of an experienced and qualified Finance Director to render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances, and Ohio law; and

WHEREAS, Garfield Heights has offered to assist Maple Heights by allowing Biro, who is qualified and experienced in rendering municipal finance services, including experience in rendering financial services for a municipality in fiscal emergency under Ohio law, to render municipal financial services to Maple Heights; and

WHEREAS, R.C. 9.482(B)(1) provides that a political subdivision may enter into an agreement with another political subdivision whereby the contracting political subdivision agrees to render any service for the contracting recipient political subdivision that the contracting recipient political subdivision is otherwise legally authorized to render; and

WHEREAS, Garfield Heights, as the "contracting political subdivision", and the City of Maple Heights, as the "contracting recipient political subdivision", desire to enter into an agreement as authorized by R.C. 9.482(B)(1) whereby Garfield Heights will render, through its Finance Director Biro, municipal finance services to Maple Heights; and

WHEREAS, the Maple Heights City Council on _____, _____, 2018 passed Resolution No. 2018-_____ authorizing Maple Heights Mayor Blackwell to enter into this Agreement; and

WHEREAS, the Garfield Heights City Council on November 13, 13, 2018 passed Ordinance No. 2018- 82 authorizing Garfield Heights Mayor Collova to enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained herein, and pursuant to R.C. 9.482(B)(1), Maple Heights, Garfield Heights and Biro hereby agree as follows:

1. Garfield Heights Finance Director Biro shall be designated and authorized as "Acting Finance Director" for Maple Heights and render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances and Ohio law.

2. Biro shall have full access and use of the office space, supplies and equipment, including computers and software, within the Maple Heights Finance Department located at Maple Heights City Hall, 5353 Lee Road.

3. Biro shall attempt to equalize her weekly work hours between the Maple Heights Finance Department and Garfield Heights Finance Department as reasonably as possible, but in no event shall Biro render less than 20 hours per week of municipal finance services to Maple Heights, excluding weeks wherein Biro takes sick leave, holiday or vacation leave.

4. Garfield Heights shall continue to pay Biro's monthly salary and benefits, including, PERS, holidays, vacation and health care benefits, which amounts to a total of \$9,564.34. Maple Heights shall pay to Garfield Heights, by the 10th of each month, one-half of Biro's monthly salary and benefits, which amounts to \$4,782.17. In the event the Garfield Heights gives Biro a salary increase, the same shall be paid equally by both Garfield Heights and Maple Heights as set forth herein.

5. Notwithstanding the number of weekly hours Biro spends rendering municipal services to Maple Heights, Biro will continue to earn PERS benefits, sick time, holidays and vacation with Garfield Heights as if she was working full-time for Garfield Heights. Accordingly, Biro understands and agrees that she will not be entitled to earn PERS benefits, sick time, holidays and vacation leave despite hours worked for Maple Heights.

6. Pursuant to R.C. 9.482(F), Biro understands and agrees that she may participate in any pension or indemnity fund established by Maple Heights, including contributions to PERS, but declines to do so and affirmatively waives any right to seek contributions by Maple Heights to PERS based on hours of service she renders to Maple Heights pursuant to this Agreement.

7. Pursuant to R.C. 9.482(F), Maple Heights understands and agrees that Biro is entitled to all the rights and benefits of R.C. Chapter 4123 (Workers Compensation).


8. Pursuant to R.C. 9.482(F), the Parties understand, agree and intend that R.C. Chapter 2744 applies to and protects Garfield Heights, Maple Heights and Biro as parties to this Agreement, wherein Biro will be rendering a service outside the boundary of her employing political subdivision, Garfield Heights.

9. The Parties understand and agree that this Agreement is temporary and shall be reviewed at least every 6 months.

10. The Parties agree to give each other at least thirty (30) days' notice of the intent to terminate this Agreement.

THE CITY OF GARFIELD HEIGHTS

THE CITY OF MAPLE HEIGHTS

By: 

By: _____

Its: MAYOR

Its: _____

Date: 11/15/18

Date: _____

BARBARA BIRO

Date: _____

AGREEMENT

This Agreement is entered into pursuant to R.C. 9.482(B)(1) between the City Of Garfield Heights, an Ohio political subdivision (“Garfield Heights”)(the “contracting political subdivision”), and the City of Maple Heights, an Ohio political subdivision (“Maple Heights”) (the “contracting recipient political subdivision”) and Barbara Biro, Garfield Heights Finance Director (“Biro”), and is effective November 1, 2018.

WHEREAS, Maple Heights, which is currently in fiscal emergency as determined by Ohio law, is in immediate need of an experienced and qualified Finance Director to render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances, and Ohio law; and

WHEREAS, Garfield Heights has offered to assist Maple Heights by allowing Biro, who is qualified and experienced in rendering municipal finance services, including experience in rendering financial services for a municipality in fiscal emergency under Ohio law, to render municipal financial services to Maple Heights; and

WHEREAS, R.C. 9.482(B)(1) provides that a political subdivision may enter into an agreement with another political subdivision whereby the contracting political subdivision agrees to render any service for the contracting recipient political subdivision that the contracting recipient political subdivision is otherwise legally authorized to render; and

WHEREAS, Garfield Heights, as the “contracting political subdivision”, and the City of Maple Heights, as the “contracting recipient political subdivision”, desire to enter into an agreement as authorized by R.C. 9.482(B)(1) whereby Garfield Heights will render, through its Finance Director Biro, municipal finance services to Maple Heights; and

WHEREAS, the Maple Heights City Council on _____, _____, 2018 passed Resolution No. 2018- _____ authorizing Maple Heights Mayor Blackwell to enter into this Agreement; and

WHEREAS, the Garfield Heights City Council on _____, _____, 2018 passed Ordinance No. 2018- _____ authorizing Garfield Heights Mayor Collova to enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained herein, and pursuant to R.C. 9.482(B)(1), Maple Heights, Garfield Heights and Biro hereby agree as follows:

1. Garfield Heights Finance Director Biro shall be designated and authorized as “Acting Finance Director” for Maple Heights and render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances and Ohio law.

2. Biro shall have full access and use of the office space, supplies and equipment, including computers and software, within the Maple Heights Finance Department located at Maple Heights City Hall, 5353 Lee Road.

3. Biro shall attempt to equalize her weekly work hours between the Maple Heights Finance Department and Garfield Heights Finance Department as reasonably as possible, but in no event shall Biro render less than 20 hours per week of municipal finance services to Maple Heights, excluding weeks wherein Biro takes sick leave, holiday or vacation leave.

4. Garfield Heights shall continue to pay Biro’s monthly salary and benefits, including, PERS, holidays, vacation and health care benefits, which amounts to a total of \$9,564.34. Maple Heights shall pay to Garfield Heights, by the 10th of each month, one-half of Biro’s monthly salary and benefits, which amounts to \$4,782.17. In the event the Garfield Heights gives Biro a salary increase, the same shall be paid equally by both Garfield Heights and Maple Heights as set forth herein.

5. Notwithstanding the number of weekly hours Biro spends rendering municipal services to Maple Heights, Biro will continue to earn PERS benefits, sick time, holidays and vacation with Garfield Heights as if she was working full-time for Garfield Heights. Accordingly, Biro understands and agrees that she will not be entitled to earn PERS benefits, sick time, holidays and vacation leave despite hours worked for Maple Heights.

6. Pursuant to R.C. 9.482(F), Biro understands and agrees that she may participate in any pension or indemnity fund established by Maple Heights, including contributions to PERS, but declines to do so and affirmatively waives any right to seek contributions by Maple Heights to PERS based on hours of service she renders to Maple Heights pursuant to this Agreement.

7. Pursuant to R.C. 9.482(F), Maple Heights understands and agrees that Biro is entitled to all the rights and benefits of R.C. Chapter 4123 (Workers Compensation).

8. Pursuant to R.C. 9.482(F), the Parties understand, agree and intend that R.C. Chapter 2744 applies to and protects Garfield Heights, Maple Heights and Biro as parties to this Agreement, wherein Biro will be rendering a service outside the boundary of her employing political subdivision, Garfield Heights.

9. The Parties understand and agree that this Agreement is temporary and shall be reviewed at least every 6 months.

10. The Parties agree to give each other at least thirty (3)0 days' notice of the intent to terminate this Agreement.

THE CITY OF GARFIELD HEIGHTS

THE CITY OF MAPLE HEIGHTS

By:_____

By:_____

Its:_____

Its:_____

Date:_____

Date:_____

BARBARA BIRO

Date:_____

RESOLUTION NO. 2018-104

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PICKUS LLC TO TRANSFER OWNERSHIP OF TWO (2) UNIMPROVED VACANT LOTS ALONG PAPER STREET MILAN DRIVE OWNED BY THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM IN EXCHANGE FOR OWNERSHIP OF TWO (2) UNIMPROVED VACANT LOTS ALONG PAPER STREET BELLVIEW STREET OWNED BY PICKUS LLC TO BE TRANSFERRED TO THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, on February 16, 2011, by Resolution 2011-15, Council authorized and directed the City Engineer to begin the preparation of plans and specifications and to provide advertising for bids for the Milan & Harlan Drive Sanitary Replacement Project in the City of Maple Heights; and

WHEREAS, the Ohio Public Works Commission will contribute funding for 56% of the construction costs, up to a maximum of Two Hundred Forty Thousand Dollars and No Cents (\$240,000.0), for the replacement of the Milan & Harlan Drive Sanitary Sewer from Erwin Street to Bellview Street; and

WHEREAS, on February 21, 2018, by Resolution 2018-17, Council authorized and directed the Mayor to enter into a Member Community Infrastructure Program with the Northeast Ohio Regional Sewer District (NEORSDD) for the Milan & Harlan Drive Sanitary Replacement Project in the City of Maple Heights; and

WHEREAS, the City of Maple Heights had been awarded One Hundred Fifty-Three Thousand Five Hundred Forty-Four Dollars and Sixty-Five Cents (\$153,544.65) by the Northeast Ohio Regional Sewer District for the replacement of the Milan & Harlan Drive Sanitary Sewer from Erwin Street to Bellview Street; and

WHEREAS, on August 24, 2018, the bids for the Milan & Harlan Drive Sanitary Replacement Project were opened and inspected by the City Engineer to determine the lowest and best bid; and

WHEREAS, on September 5, 2018, by Resolution 2018-71, Council authorized and directed the Mayor to enter into a contract with Terrace Construction Company, Inc., for the Milan & Harlan Drive Sanitary Replacement Project, for a cost not to exceed Three Hundred Fourteen Thousand One Hundred Fifty Seven Dollars and Fifty Cents (\$314,157.50), as more fully described in the bid record on file in the Office of the Finance Director in the City of Maple Heights; and

WHEREAS, The City Engineer has advised the Mayor that he will require the purchase of various sewer easements and properties along paper streets Milan Drive and Bellview Street in order to allow for the efficient construction of the Milan & Harlan Drive Sanitary Replacement Project; and

WHEREAS, The City Engineer has advised the Mayor that he has negotiated an agreement to transfer the ownership of two (2) unimproved vacant lots located along the paper street known as Milan Drive owned by the City of Maple Heights through its Land Reutilization Program, **Permanent Parcel Nos.: 782-18-038 & 781-18-039 (“Milan Drive Lots”)** to Pickus LLC in exchange for the transfer of ownership of two (2) unimproved vacant lots located along the paper street known as Bellview Street owned by Pickus LLC **Permanent Parcel Nos.: 782-18-038 & 781-18-039 (“Bellview Street Lots”)** to the Maple Heights Land Reutilization Program, and

WHEREAS, The City Engineer has advised the Mayor and Council that the acquisition of the Bellview Street Lots will allow for the efficient construction of the Milan & Harlan Drive Sanitary Replacement Project and the future maintenance of the sanitary and storm sewers located within the paper street known as Bellview Street and the Milan Drive sewer easements.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into an Agreement with Pickus LLC to transfer the ownership of the Milan Drive Lots to Pickus LLC in exchange for the transfer of ownership of the Bellview Street Lots to the Maple Heights Land Reutilization Program.

Section 2. The Mayor, Housing Manager and the Law Director are authorized to prepare, sign and file with the County Recorder and Fiscal Officer all documents and tender any closing fees necessary to effect the transfer of the Milan Drive Lots from the Maple Heights Land Reutilization Program to Pickus LLC and the transfer of the Bellview Street Lots from Pickus LLC to the Maple Heights Land Reutilization Program.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the public health and welfare and to ensure the timely completion of the construction and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect

and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

ORDINANCE NO.: 2018-105

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE ADOPTING THE 2018 CITY OF MAPLE HEIGHTS MASTER PLAN

WHEREAS, The City's last Master Plan update occurred in 1999 and it is a best practice for Communities to update Master Plans at least every 10 years, more or less; and

WHEREAS, in 2017 the City received a grant from the Cuyahoga County Department of Development to update its 1999 Master Plan; and

WHEREAS, the County started work on the City's Master Plan in the fall of 2017, including gathering input from City Officials, Residents, Business Owners and other Stakeholders; accumulating and analyzing data about current conditions; developing the City's vision for the future and goals and action steps to reach that vision; and preparing the final Master Plan document; and

WHEREAS, a Master Plan is an important planning tool, that although does not have the force of law, helps City Officials, Boards, Commissions and Council to make informed decisions about future land use, zoning and development in the City; and

WHEREAS, the County presented the Master Plan to a joint meeting of Council and the Planning and Zoning Commission on October 23, 2018; and

WHEREAS, Council desires to adopt the 2018 City of Maple Heights Master Plan.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, that:

Section 1. Council hereby approves and adopts the 2018 City of Maple Heights Master Plan, a copy of which is on file in the office of the Clerk of Council.

Section 2. The City's 1999 Master Plan is hereby replaced by the 2018 City of Maple Heights Master Plan adopted in Section 1 of this Ordinance.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Legislation were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
SAFETY • SERVICE • PROTECTION

- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



John R. Kasich, Governor
John Born, Director
Melvin R. House
Executive Director

Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

**Ohio Division of EMS
Notice of Contract Award
2018 - 2019 Award Year**

Grant Description 2018-2019 Priority One Grant	Funding Period July 01, 2018 - January 31, 2019	Award Amount \$3,575.00
Agency ID#: 18-055	Agency Name: Maple Heights Fire Department	Tax ID: 34-6001809

This document represents approval of your EMS **2018-2019 Priority One Grant** application. This notification supersedes all other notification of grant awards. **Failure to use all of the awarded funds within the award period of July 01, 2018 - January 31, 2019 will result in a forfeiture of all unexpended funds.**

Grantees may submit invoices for reimbursement as frequently as once a month. Grantees needing funds in advance should complete the Agency Hardship Application available at www.ems.ohio.gov and fax the form to 614-351-6006. **Any applicant who leaves a balance of \$300 or more by the end of the grant cycle, or uses grant funds to purchase items not on the approved on the Training & Equipment List will forfeit any remaining award and will forfeit a grant for one year. (See additional restrictions below for Economic Hardship and Board Priority awards.)**

Guidelines for the purchase of training and equipment:

- 1) Purchases for software and hardware for the purpose of reporting to EMSIRS are limited to \$1,500.00 annually.
- 2) Paid invoices must be submitted within 60 days of the issuance date of the invoice to be eligible for reimbursement.
- 3) Invoices must be submitted by no later than **60 days** following the end of the grant cycle in order to be eligible for reimbursement.
 - a. An EMS organization shall forfeit any remaining money in a grant award and may not be eligible for an award in the following grant year, if the EMS organization:
 - I. leaves an unexpended balance of \$300.00 or more by the end of the grant cycle; OR
 - II. has a remaining balance of \$300.00 or more after the reimbursement deadline (60 days after end of grant cycle) ; OR
 - III. uses grant funds to purchase items not approved by the Ohio EMFTS Board.

Supplemental Economic Hardship & Board Priority Grantees:

If you have been awarded Supplemental Board Priority or Economic Hardship funds your agency has been approved to purchase the equipment items provided by your agency in the supplemental funds application. Under the application agreement, these funds are **only** for the purchase of the equipment or training Item(s) on your approved grant application. Failure to expend these funds on the approved equipment items listed on this document will result in a forfeiture, and repayment of these grant funds to the Division by your agency.

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available"



OHIO DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MEDICAL SERVICES

**TRAINING AND EQUIPMENT APPROVED
REIMBURSEMENT LIST
EFFECTIVE JULY 1, 2016**

ELIGIBLE ITEMS	CLARIFICATION	SCOPE OF PRACTICE	ITEM CODE
AIRWAY SUPPLIES AND EQUIPMENT			
Airway Supplies non disposable	Adult & Pediatric	P, A, E	E14
BiPAP Equipment non disposable		P	B5
CPAP Equipment non disposable, except Circuits		P, A, E	E10
Forceps		P, A	E300
Laryngoscope Blades & Handles non disposable	Adult & Pediatric	P, A	E15
Video Laryngoscope Blades and Handles non disposable	Adult & Pediatric	P, A	E17
DIAGNOSTICS & MONITORING			
AED		P, A, E, R	E22
AED Batteries		P, A, E, R	E20
Aneroid Calibration Kit		P, A, E, R	E25
Automated BP Monitor		P, A, E, R	E30
Blood Glucose Monitors	Lancets & test strips not eligible	P, A, E	E35
Blood Pressure Cuffs non disposable	Includes replacement parts & latex free products. Adult & Pediatric	P, A, E, R	E40
CO Monitoring Equipment non disposable	For risk assessment. Includes: non-disposable devices used to detect CO levels within a structure / space	P, A, E, R	E49
Waveform Capnography		P, A, E, R	E47
Heart Monitor / Defib, to include Quick Combo Pads		P, A, E, R	E43
Heart Monitor / Defib Batteries		P, A, E, R	E42
Heart Monitors & Defib Upgrades		P, A, E, R	E46
Patient Simulator (Monitor output tester)		P, A	E45
Pediatric Body Weight Estimating Device		P, A, E, R	E55
Pulse Oximeter & Reusable Sensors	Adult & Pediatric	P, A, E	E50
Stethoscopes		P, A, E, R	E60
Thermometers	Single use thermometers not eligible, sheaths not eligible	P, A, E, R	E65
EQUIPMENT CARRYING CASES – Supplies for bags are not eligible unless they are included on this approved list. Individual bags, such as holsters and fanny packs, are not eligible.			
AED Monitor carrying case		P, A, E, R	E70
Airway Bag		P, A, E, R	E75
ALS Bag		P, A	E80
Controlled Access Pharmaceutical Case	Storage case for scheduled medication	P, A	E81
Drug Case / Drug Box	Lock box for drugs	P, A, E, R	E82
Refrigerated Medication Cooler		P, A, E, R	E84
First Responder Bag		P, A, E, R	E85
Intubation Kit		P, A, E	E90
Oxygen Carrying Bag		P, A, E, R	E95
Pedi Bag		P, A, E, R	E100
Pulse Oximeter Carrying Case		P, A, E	E105
Trauma Bag		P, A, E, R	E110

ELIGIBLE ITEMS	CLARIFICATION	SCOPE OF PRACTICE	ITEM CODE
IMMOBILIZATION & EXTRICATION			
Backboard	Adult & Pediatric	P, A, E, R	E115
Backboard Straps		P, A, E, R	E120
Cervical Immobilization Devices non disposable	Sand bags not eligible. Adult & Pediatric	P, A, E, R	E125
Extremity Immobilization Devices non disposable	i.e. board, air, vacuum, ladder	P, A, E, R	E130
Motorcycle / Football Helmet Removal Kit	Adult & Pediatric	P, A, E	E137
Rigid Cervical Collars non disposable	Adult & Pediatric	P, A, E, R	E140
Ring Cutter		P, A, E, R	E145
Short Spine Board		P, A, E, R	E150
Traction Splints		P, A, E	E155
Trauma Shears		P, A, E, R	E156
Vacuum Mattress	Adult & Pediatric	P, A, E, R	E160
Vacuum Splints non disposable		P, A, E, R	E161
I.V. THERAPY & SUPPLIES			
Infusion Pump		P	E165
I.O. Devices, to include needles	Adult & Pediatric	P, A	E164
I.V. Supplies non-disposable	Adult & Pediatric	P, A	E170
MASS CASUALTY, DISASTER & DECON			
High Visibility Vests	To comply with federal requirements 23 CFR 634. No turnout gear	P, A, E, R	E176
Mercury Spill Kit		P, A, E, R	E175
Triage / Mass Casualty Incident Management Kit	Replacement or supplemental supplies not eligible	P, A, E, R	E185
PATIENT TRANSPORT PRODUCTS & TRANSPORT ACCESSORIES			
Air Mattress Transfer System	Adult & Pediatric	P, A, E, R	E126
Bariatric Mattress and Lift Equipment non disposable		P, A, E, R	E124
Child Restraint Seats		P, A, E, R	E196
Cots		P, A, E, R	E190
Electric Landing Zone Lighting Equipment	To establish helicopter landing zone	P, A, E, R	E191
Language Translators	To include visual language translators, field guide language translators, 911 language translators, telephone language translators, language interpreters, and language self study products.		E192
Rescue Stretchers		P, A, E, R	E195
Soft Stretchers non disposable		P, A, E, R	E200
Stair Chairs		P, A, E, R	E205
RESUSCITATION & OXYGEN ADMINISTRATION			
Automatic Ventilator	Disposable oxygen masks, tubing, and airways are not eligible.	P	E210
CPR Assisting devices	Includes: Chest Compression Assisting devices	P, A, E, R	E212
Oxygen Cylinder Lift for Ambulance		P, A, E, R	E226
Oxygen Cylinders	Cylinder holders / brackets are not eligible.	P, A, E, R	E220
Oxygen Regulators & Flow Meters	Wrenches, gaskets, and fittings are not eligible.	P, A, E, R	E225
SUCTION SUPPLIES & EQUIPMENT			
Suction Units		P, A, E, R	E235
VEHICLES			
New and Used Ambulances	Must conform to General Services Administration Standard KKK-A-1822E.		E240
Reconditioning or Rebuild of Existing Ambulance	Includes: Reconditioning or rebuild for chassis replacement, new interior, engine, lights, or cabinet. Does not include regular maintenance, brakes, tires, shocks, tune-ups, etc.		E245

ELIGIBLE ITEMS	CLARIFICATION	SCOPE OF PRACTICE	ITEM CODE
DATA REPORTING			
Hardware or software necessary to become or remain compliant with the requirements of Ohio's EMS Incident Reporting System.	Hardware includes desktop, laptop, and tablet computers. Excludes PDA devices. Does not include network infrastructure or internet connectivity. Maximum of \$1,500 annually for this category.	P, A, E	E-25
TRAINING AND TRAINING EQUIPMENT			
EMS TRAINING – Courses must meet the guidelines of either Ohio Revised Code (R.C.) 4765.30 or 4765.19.02(B)			
ABLS-Advanced Burn Life Support			T35
ACLS-Advanced Cardiac Life Support – AHA or equivalent			T40
AEMT / Advanced	Advanced EMT		T15
ASLS-Advanced Stroke Life Support			T41
BTLS-Basic Trauma Life Support			T45
CPR-Cardio Pulmonary Resuscitation			T50
EMR	Emergency Medical Responder		T5
EMS Instructor Training			T30
EMT / Basic			T20
EMT-Paramedic			T25
GEMS-Geriatric Training for Emergency Medical Services			T51
JumpSTART-Pediatric Triage Trauma			T83
PALS-Pediatric Advanced Life Support			T55
PEPP-Pediatric Education for Pre-hospital Providers			T60
PHTLS-Pre-hospital Trauma Life Support			T65
PTLS-Pediatric Trauma Life Support			T70
S.C.O.P.E.-Special Children's Outreach and Pre-hospital Education			T75
START Triage Training-Training resources and disposable bags			T76
Testing Fees for National Registry Test	Actual cost of fees only		T71
TRAINING AND TRAINING EQUIPMENT			
Only EMS agencies that are accredited training institutions or approved CE training sites may purchase training equipment.			
AED Trainer			T80
Airway Management Trainer			T85
ALS Manikin			T90
Ambulance Driving Course			T95
Basic CPR Manikins-Infant, Child and Adult			T100
Breath Sound Simulator			T105
Childbirth Trainer			T110
CPR Manuals and Videos			T125
Cricothyroidotomy Trainer			T120
Crisis Manikin			T130
DC Power Supplies for Training Devices			T135
Defib Torso-Manual and AED			T140
ECG rhythm simulator			T145
Hazardous Materials Training	Must be through an accredited or approved institution. Awareness and Operations level only.		T150
Intraosseous Trainer			T165
Intubation Trainer-Infant, Adult			T160
IV Training Arm and Hand			T170
Manikin Upgrades			T175
Moulage Kit	Replacement supplies not eligible		T180
Rescue Manikin			T195

TRAINING AND TRAINING EQUIPMENT – continued		
Only EMS agencies that are accredited training institutions or approved CE training sites may purchase training equipment.		
Simulator and Manikin Maintenance		T131
Supraglottic Airway Trainer		T115
ELIGIBLE TRAINING	EXPLANATION	ITEM CODE
TAX AND SHIPPING		
Tax and Shipping Charges		T230
CONTINUING TRAINING – Courses must meet the guidelines of R.C. 4765.19.02(B)		
Continuing Education Courses	Any course that can be used as continuing education for renewal of an EMS provider certificate to practice.	T211
Education Resources	In-house training by a CE site is only eligible for reimbursement if there is an actual documented expense for the course (i.e., purchase of textbooks, contracted instructor fee, etc.).	T202
HIPAA-Health Insurance Portability and Accountability Act		T155
Leadership / Managerial Training Course	Must be a structured, standardized, self-standing program. No room, board, or meals.	T185
Pre-requisite classes for Paramedic course (Includes tuition and books)		T190

City of Maple Heights
Council Expenditures over \$1,000.00
Wednesday, December 05, 2018

APPROVAL NUMBER	COST	VENDOR	ITEM and DESCRIPTION	Date Requested	Requested By	Fund	Dept	Account	AVAILABLE BUDGET	Additional \$ Needed	Transfer from Budget Acct
2018-099	\$1,104.43	Dominion Energy Ohio	Labor and Vehicle Usage Charge for Repair of Broken Gas Line at 5582 Dalewood on June 29, 2018	11/26/2018	Service Director	SCMR	Streets	270-6100-55095 Outside Contractors	\$42,990		
2018-100	\$2,564.00	The Park Catalog	Six(6) Custom Laser Cut U-Bike Racks Lee-Libby Park Improvement Project Reimbursed through the 2018 CDSG Funding	11/30/2018	Engineering	SCMR	Streets	270-6100-55095 Outside Contractors	\$41,885		
2018-101	\$1,398.00	The Park Catalog	Two(2) 36gal Plaza Steel Strap Trash Receptacles Lee-Libby Park Improvement Project Reimbursed through the 2018 CDSG Funding	11/30/2018	Engineering	SCMR	Streets	270-6100-55095 Outside Contractors	\$39,321		
2018-102	\$5,473.00	GCRTA	Installation of New Small Bus Shelter Lee-Libby Park Improvement Project Reimbursed through the 2018 CDSG Funding	11/30/2018	Engineering	SCMR	Streets	270-6100-55095 Outside Contractors	\$33,848		

TOTAL	\$10,539.43
--------------	--------------------

All Approved _____ YES _____ NO _____ Pull Out # _____

_____ Council President

Date Received by Purchasing Division:

**Dominion Energy Invoice**

Bill To:
MAPLE HEIGHTS SERVICE DEPT
5353 LEE RD
MAPLE HEIGHTS OH 44137
USA

Customer #: 440013308
SAP Doc No.: 6800006413
Inv. Number: 18214053JUDY042
Date: 11/15/2018
Page: 1 of 1

Terms	Due Date															
Net 30 Days	12/15/2018															
<table><tr><td>Description</td><td>Amount</td></tr><tr><td>76317</td><td>\$1,104.43</td></tr><tr><td>Date of Damages:</td><td>On or about June 29, 2018</td></tr><tr><td>Location of Damages:</td><td>5582 DALEWOOD AVE MAPLE HEIGHTS, OH 44137</td></tr><tr><td>Dominion Labor Charges:</td><td>\$850.52</td></tr><tr><td>Dominion Vehicle Usage:</td><td>\$253.91</td></tr><tr><td colspan="2">If you have any questions please contact Judy Hronek at 330-798-7221. One Call Ticket No.: None Provided. DI: None Provided.</td></tr></table>			Description	Amount	76317	\$1,104.43	Date of Damages:	On or about June 29, 2018	Location of Damages:	5582 DALEWOOD AVE MAPLE HEIGHTS, OH 44137	Dominion Labor Charges:	\$850.52	Dominion Vehicle Usage:	\$253.91	If you have any questions please contact Judy Hronek at 330-798-7221. One Call Ticket No.: None Provided. DI: None Provided.	
Description	Amount															
76317	\$1,104.43															
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Dominion Labor Charges:	\$850.52															
Dominion Vehicle Usage:	\$253.91															
If you have any questions please contact Judy Hronek at 330-798-7221. One Call Ticket No.: None Provided. DI: None Provided.																
	Invoice Amount	Tax	Total Due													
	1,104.43	0.00	1,104.43													

Payment Options**U.S. Mail**

Mail payments to: DOMINION ENERGY OHIO
PO Box 27463
Richmond, VA 23261

Credit Card, Debit Card, Purchasing Card or ECheck

Pay online at DominionEnergy.com and search "Invoice Payments" or call 1-800-624-5614.
- \$14.95 Convenience Fee per transaction charged by BillMatrix, a third party vendor
- Pay up to \$15,000 per transaction
Retain your payment confirmation for your records.

Please detach and return this payment coupon with your check including your account number and made payable to DOMINION ENERGY OHIO

Dominion Energy Invoice Payment Coupon

Notification Date Dec 15 18

Amount Due
\$ 1,104.43

Amount Enclosed

9-Digit Account No. 440013308

Send Payment To:

DOMINION ENERGY OHIO
PO Box 27463
Richmond, VA 23261

MAPLE HEIGHTS SERVICE DEPT
5353 LEE RD
MAPLE HEIGHTS OH 44137
USA

888 440013308 00110443 11 6800006413



REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Department of Administrative Services
Purchasing Division

Date: 11/30/2018

Purchase Order No.

Vendor Code: PARKCA050

Suggested Supplier: THE PARK CATALOG

Ship To: Engineering

Address: 3350 NW Boca Raton Blvd, Ste B2

Boca Raton, FL 33431

Telephone # 516-620-7878

Tax ID: _____

Quantity	Item	Unit Price	Total
6	Custom Laser Cut U- Bike Rack	\$ 364.00	\$ 2,184.00
	Lee-Libby Park Improvement Project		
	Reimbursed 100% through 2018 CDSG Funding		
	Shipping Charge		\$ 380.00
	Council Approval # 2018-100		

Total Amount: \$ 2,564.00

Date Required: ASAP

Appropriation Code(s): 270-6100-55095
Outside Contractors

Requisition By: Melissa Robinson
Approved By: _____
(Departmental Director/Chief)

Finance Director Approval: _____

Competitive Price Quotations:

Date Received by Purchasing Division

Billing:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Shipping:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Quote Proposal	Q10.37653
				Date of Proposal	Oct 29, 2018
				Proposal valid until	Nov 26, 2018 (29 days)
				Sales Rep	Brandon Burres
				Customer Account#	119705

Product Image	Product Name	SKU	QTY	Unit Price	Unit Discount	Extended Unit Price	Extended Line Subtotal
	Special Product1	536-SPC-1	6.0000	\$ 399.00	\$ 35.00	\$ 364.00	\$ 2,184.00

Custom Laser Cut U-Bike Rack

City of Maple Heights

Product Total	\$	2,394.00
Product Discount(s)	\$	210.00
Quote Subtotal	\$	2,184.00
Shipping	\$	380.00
Sales Tax	\$	0.00
TOTAL	\$	2,564.00

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE

Billing:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Shipping:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Quote Proposal	Q10.37653
				Date of Proposal	Oct 29, 2018
				Proposal valid until	Nov 26, 2018 (29 days)
				Sales Rep	Brandon Burres
				Customer Account#	119705

THANK YOU FOR CHOOSING HIGHLAND PRODUCTS GROUP!

SALES QUOTE TOTAL: \$2564.00

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE

IF YOU FIND A LOWER QUOTE FOR THIS PRODUCT, WE WILL NOT ONLY MATCH IT BUT BEAT IT!

TERMS & CONDITIONS

Shipping: All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday.

Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload.

If you are unable to accept a shipment via this method you must purchase additional services.

Additional Services: Residential Delivery, Limited Access Delivery, Liftgate Service, Inside Delivery, Construction Site Delivery, Notify Before Delivery.

Service Discrepancies: If there is a discrepancy in the services requested and the minimum services required to deliver the product, Highland reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

Inspection of Shipments: It is the customer responsibility to verify the delivery is for the correct product, count the number of pieces being delivered, and inspect for damages PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery.

Highland Products does NOT GUARANTEE replacement parts or product FREE of charge due to concealed or unreported damages

Assembly May Be Required. Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS: All cancellations must be done in writing prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:: We will accept returns of unused products up to 30 days from shipping date subject to ALL of the following terms and conditions:

Written approval : and instructions must be issued by our Customer Service Department before any merchandise can be returned.

Shipping Returns: All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.

Re-Stocking & Shipping Fees: The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

Web-Orders: For online orders, HPG is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.

Made-to-Order or Personalized items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

NOTES:

*Unless Otherwise noted shipping charges include standard delivery only.

Liftgate service, notify before delivery available at additional cost.

To accept this proposal please sign here _____

Credit card holder name _____

Card No. _____

CVV2 code _____ Expiry Date _____

Card Billing Address _____

City _____ State _____ Zip _____

Customer agrees to inspect all deliveries for damage and correct quantities and to note any discrepancies on freight bill and report them to Highland within 48 Hours of receipt of goods or forfeit any right to freight damage claims or shortages.



REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Department of Administrative Services

Purchasing Division

Date: 11/30/2018

Purchase Order No.

Vendor Code: PARKCA050

Suggested Supplier: THE PARK CATALOG

Ship To: Engineering

Address: 3350 NW Boca Raton Blvd, Ste B2

Boca Raton, FL 33431

Telephone # 516-620-7878

Tax ID: _____

Quantity	Item	Unit Price	Total
2	36gal Plaza Steel Strap Tash Receptacle	\$ 544.00	\$ 1,088.00
	Lee-Libby Park Improvement Project	\$ 310.00	
	Reimbursed 100% through 2018 CDSG Funding		
	Shipping Charge		\$ 310.00
	Council Approval # 2018-101		

Total Amount: \$ 1,398.00

Date Required: ASAP

Appropriation Code(s): 270-6100-55095
Outside Contractors


Requisition By: Melissa Robinson
Approved By: _____
(Departmental Director/Chief)

Finance Director Approval: _____

Competitive Price Quotations:

Date Received by Purchasing Division

Billing:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Shipping:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Quote Proposal	Q10.37776
				Date of Proposal	Nov 1, 2018
				Proposal valid until	Nov 29, 2018 (29 days)
				Sales Rep	Brandon Burres
				Customer Account#	119705

Product Image	Product Name	SKU	QTY	Unit Price	Unit Discount	Extended Unit Price	Extended Line Subtotal
	Plaza Steel Strap Trash Receptacle - 36 Gallon	398-8002-111	2.0000	\$ 599.00	\$ 55.00	\$ 544.00	\$ 1,088.00

Lid Option
Flat Top Lid
Color
Black

Product Total	\$	1,198.00
Product Discount(s)	\$	110.00
Quote Subtotal	\$	1,088.00
Shipping	\$	310.00
Sales Tax	\$	0.00
TOTAL	\$	1,398.00

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE

Billing:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Shipping:	Bryan Nero CHAGRIN VALLEY ENGINEERING, LTD. 22999 Forbes Road, Suite B Cleveland, Ohio, 44146 T: 440.317.7052	Quote Proposal	Q10.37776
				Date of Proposal	Nov 1, 2018
				Proposal valid until	Nov 29, 2018 (29 days)
				Sales Rep	Brandon Burres
				Customer Account#	119705

THANK YOU FOR CHOOSING HIGHLAND PRODUCTS GROUP!

SALES QUOTE TOTAL: \$1398.00

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE

IF YOU FIND A LOWER QUOTE FOR THIS PRODUCT, WE WILL NOT ONLY MATCH IT BUT BEAT IT!

TERMS & CONDITIONS

Shipping: All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday.

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Assembly May Be Required. Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

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RETURNS: We will accept returns of unused products up to 30 days from shipping date subject to ALL of the following terms and conditions:

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Made-to-Order or Personalized items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

NOTES:

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Liftgate service, notify before delivery available at additional cost.

To accept this proposal please sign here _____

Credit card holder name _____

Card No. _____

CVV2 code _____ Expiry Date _____

Card Billing Address _____

City _____ State _____ Zip _____

Customer agrees to inspect all deliveries for damage and correct quantities and to note any discrepancies on freight bill and report them to Highland within 48 Hours of receipt of goods or forfeit any right to freight damage claims or shortages.



REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Department of Administrative Services
Purchasing Division

Date: 11/30/2018

Purchase Order No.

Vendor Code: _____

Suggested Supplier: GCRTA

Ship To: Engineering

Address: Greater Cleveland Regional Transit Authority

1240 West 6th Street

Cleveland, OH 44113-1302

ATTN: Mandy Metcalf, Programming & Planning

Telephone # _____

Tax ID: _____

Quantity	Item	Unit Price	Total
1	Installation of New Samall Bus Shelter		\$ 5,473.00
	Lee-Libby Park Improvement Project		
	Reimbursed 100% through 2018 CDSG Funding		
	Council Approval # 2018-102		

Total Amount: \$ 5,473.00

Date Required: ASAP

Appropriation Code(s): 270-6100-55095

Outside Contractors

Requisition By: Melissa Robinson

Approved By: _____

(Departmental Director/Chief)

Finance Director Approval: _____

Competitive Price Quotations:

Date Received by Purchasing Division



Shelter Improvement Community Partner Contract Form

Allow at least six weeks for shelter painting and installation of in-stock roof, and sixteen weeks for special order roofs and shelters.

Upgrade Existing RTA Shelter with Pre-Approved Roof

Amount	Roof Type	Size	Price from Enhanced Shelter Price List	Subtotal
	Gable, Acrylic (bronze color in-stock)	5'X9'		0
	Gable, Acrylic (bronze acrylic, any standard color trim)	5'x9'		0
	Gable, Acrylic (bronze acrylic, any standard color trim)	6'x12'		0
	Hip, Acrylic	5'X9'		0
	Hip, Acrylic	6'x12'		0
	Barrel, Acrylic	5'x9'		0
	Barrel, Acrylic	6'x12'		0
	Hip, Standing Seam	5'X9'		0
	Hip, Standing Seam	6'x12'		0
	Reverse Gable, Acrylic	5'x9'		0
	Reverse Gable, Acrylic	6'x12'		0
	Reverse Barrel With 1' Overhang, Standing Seam Aluminum	5'X9'		0
	Reverse Barrel With 1' Overhang, Standing Seam Aluminum	6'X12'		0

Add New Bench to Upgrade

	Size	Price	Subtotal
Standard Wall Mount, HPDE, Gray or Black	6'		\$0

Paint Standard Shelter: Silver or Black

	Size	Price	Subtotal
Painting only	5'x9'		\$0
Painting only	6'x12'		\$0
When also upgrading roof	5'x9'		\$0
When also upgrading roof	6'x12'		\$0

New Standard Shelter, Any Available Color

	Size	Price	Subtotal
Standard Extra Small	3'X9'		\$0
1 Standard Small	5'X9'	\$ 5,473	\$5,473
Standard Medium	6'x12'		\$0
Standard Large	6'x18'		\$0

New Eclipse Shelter with GCRTA Amenity Package

	Size	Price	Subtotal
Flat	5'x8'		\$0
Flat	5'X12'		\$0
Flat	7'X12'		\$0

TOTAL **\$5,473**

As an authorized representative of the organization listed below I agree to pay the cost of the shelter improvements as listed above within 30 days of receipt of invoice. I understand that RTA will retain all ownership rights to the shelters and shelter improvements, and that RTA reserves the right to modify or remove the improvements at any time without a reimbursement obligation if RTA deems this necessary for safety or service purposes.

Signature  Date 10-1-18

Name Edward J. Hren Position City Engineer

Organization City of Maple Heights

Email hren@cvelimited.com Phone 440-399-0816

Billing Address Maple Heights City Hall; 5353 Lee Rd; Maple Hts, OH 44137

Please remit all payments by check to:

Greater Cleveland Regional Transit Authority, 1240 West 6th Street, Cleveland, Ohio 44113-1302,
Attention: Mandy Metcalf, Programming and Planning

ATTN: Finance Dept

Small Shelter

Small Shelters are very similar to extra small shelters; however, the side panels extend so there is no overhang. See Figures 31 and 32. There is a large opening and one bench seat. These may also be front or rear facing.

Dimensions	Small Bus Shelter
Length	9 feet
Width	5 feet
Height	8 feet 8 inches or less

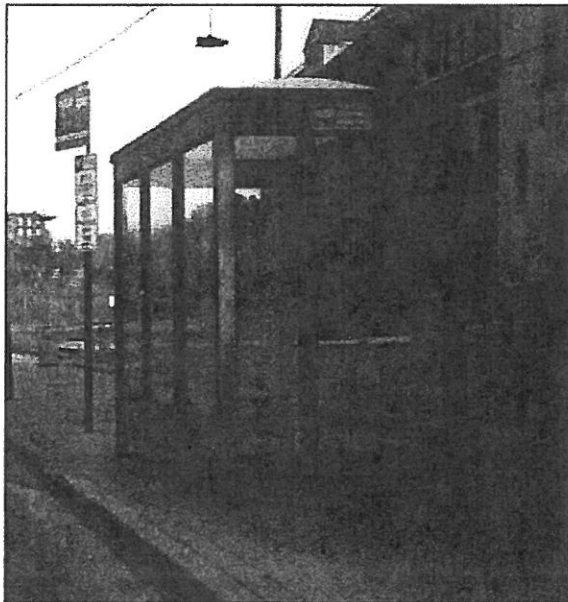


Figure 32- Small Shelter Rear Facing

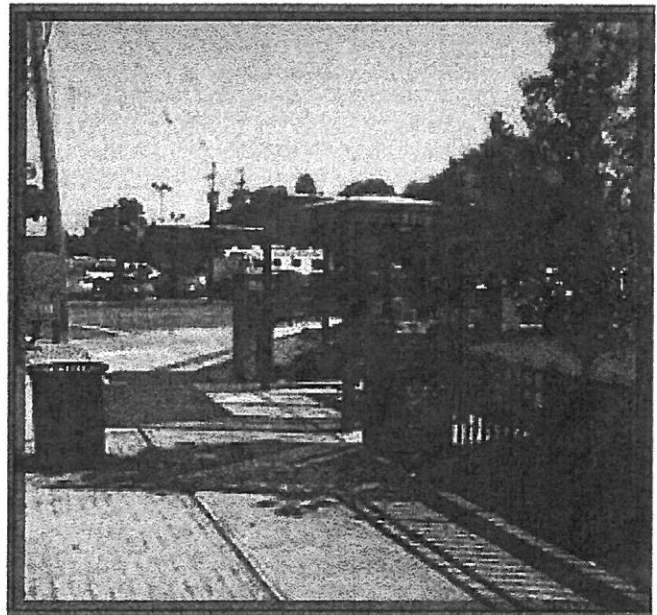


Figure 31- Small Shelter Front Facing

Small Shelter
Front Facing
Desired Style
of Shelter