

**CITY OF MAPLE HEIGHTS
COUNCIL MEETING AGENDA**

Maple Heights Senior Center

April 18, 2018

- | | | |
|-----|---|--|
| 1. | Caucus: | All members of Council |
| 2. | Call to Order: | Council President Ron Jackson |
| 3. | Invocation/Pledge of Allegiance: | Councilwoman Edwina Agee |
| 4. | Roll Call: | Council Clerk Leonette Cicirella |
| 5. | Addendum: | |
| 6. | Approval of Minutes: | April 4 and March 21, 2018 (Regular Meetings of Council)
October 4, 2017 (Regular Meeting of Council) |
| 7. | Council Committee Reports: | |
| 8. | Department Reports: | |
| 9. | Citizen's Comments: | 3-minute limitation |
| 10. | Legislation: | |

2018-28 AN ORDINANCE AMENDING SECTIONS 1486.02(i) AND 1486.03 OF THE CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS CONCERNING RENEWAL OF RENTAL REGISTRATIONS AND TENANT RENTAL LICENSES, AND DECLARING AN EMERGENCY.

Reading 2 (Thomas)

2018-34 AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO ENTER INTO A CONTRACT WITH GATCHELL GRANT RESOURCES, LLC TO DEVELOP AND SUBMIT ON BEHALF OF THE CITY AN APPLICATION FOR A 2017 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT, WHICH WOULD ALLOW THE CITY TO HIRE THREE (3) ADDITIONAL FIREFIGHTERS/PARAMEDICS, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2018-35 A RESOLUTION ACCEPTING A FUNDING AWARD FROM THE CLEVELAND WATER SUBURBAN WATER MAIN RENEWAL (SWMR) PROJECT FUND AND DIRECTING THE CITY ENGINEER TO PREPARE PLANS, BID SPECIFICATIONS AND COST ESTIMATES FOR THE MAPLE AVENUE WATER PROJECT, AND TO PROVIDE THE ADVERTISING FOR BIDDING SAID PROJECT, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

2018-36 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR COMMUNITY COST-SHARE PROGRAM FUNDS FOR YEAR 2018 MS4 STORM WATER MANAGEMENT AND THE CONSTRUCTION OF A NEW SALT STORAGE FACILITY (SALT DOME #2) AT THE DUNHAM ROAD SERVICE CENTER IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

11. **Expenditures over \$1,000.00**
12. **Mayor's Report**
13. **Council & Council President's Report**
14. **Adjournment**

MAPLE HEIGHTS COUNCIL MEETING
Maple Heights Senior Center
15901 Libby Road, Maple Heights, OH 44137

APRIL 18, 2018

7:00 p.m.

ADDENDUM FOR
REGULAR COUNCIL MEETING
OF APRIL 18, 2018

LEGISLATION:

RESOLUTION NO. 2018-37

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PRO CONSTRUCTION INC., TO PROVIDE REPAIRS TO THE BATHROOM/CONCESSION BUILDING AT STAFFORD PARK, AND DECLARING AN EMERGENCY.

Reading 1 (Blackwell)

ORDINANCE NO. 2018-28

INTRODUCED BY: Councilwoman Sharri Thomas

MOTION FOR ADOPTION BY:

**AN ORDINANCE AMENDING SECTIONS 1486.02(i) AND 1486.03 OF THE
CODIFIED ORDINANCES OF THE CITY OF MAPLE HEIGHTS
CONCERNING RENEWAL OF RENTAL REGISTRATIONS AND TENANT
RENTAL LICENSES, AND DECLARING AN EMERGENCY.**

WHEREAS, the Housing Committee of Council has recommended to Council that Sections 1486.02(i) and 1486.03 of the City's Codified Ordinances concerning renewal of rental registrations and tenant rental licenses be amended to provide that renewals and payment of fees be annual instead of upon a change in tenant or ownership of the property.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio that:

Section 1. Section 1486.02(i) of the City's Codified Ordinances is hereby amended to read as follows:

(i) A rental registration and a tenant rental license are not assignable or transferable. If there is a change in ownership and/or transfer of title of the rental unit during the calendar year then the new owner or agent in charge shall be required to fully comply with Section 1486.02, including the fee provisions, even if the previous owner or agent in charge of that property had already paid the fee for that calendar year.

Section 2. Section 1486.03 of the City's Codified Ordinances is hereby amended to read as follows:

The owner or agent in charge of the rental unit shall renew the rental registration or tenant rental license of the rental unit annually no later than April 30 of each calendar year. At the time of renewal, the owner or agent in charge shall be required to once again fully comply with Section 1486.02.

Section 3. The Clerk of Council is hereby authorized and directed to forward a certified copy of this Ordinance to the publisher of the Codified Ordinances of the City for immediate inclusion of amended Sections 1486.02(i) and 1486.03 in the current print and electronic editions of the City's Codified Ordinances.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the notice provision must be amended prior to the April 30 annual deadline for paying fees, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Approved as to legal form:

Annette M. Blackwell, Mayor

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

CONTRACT FOR SERVICES

Between

*Maple Heights Fire Department
5520 Warrensville Center Road
Maple Heights, Ohio 44137-3126*

and

*Gatchell Grant Resources, LLC
Vera V. Gatchell/Didi Everhart
5202 14th Street SW
Canton, Ohio 44710*

*This document represents a contractual agreement effective April 12, 2018, between **Gatchell Grant Resources, LLC** (hereinafter referred to as "GGR") and **Maple Heights Fire Department** (hereinafter referred to as "Fire Department").*

Section I Responsibilities

Grant Advisors

Under this agreement, GGR will develop a specific grant: [2017 FEMA SAFER Grant for Hiring].

- In conjunction with the Fire Chief or designee, GGR will develop a proposal according to the Fire Department wishes.*
- Submit the specified grant proposal on time unless otherwise directed to by the Fire Department. Grant shall not be submitted unless approval has been given by the Fire Chief or designee.*

Fire Department

The Fire Department agrees:

- Not to share any information or procedures concerning this contract or process with any other entities or their agents. In addition, the Fire Department agrees not to use this or any part of this grant proposal in other future grant proposals to be submitted by the Fire Department without expressed permission from GGR.*

- *Not to release a copy of the grant proposals or the funded grants to any individual or entity in order to protect the technology and grant design which is developed and owned by GGR. The Fire Department agrees that the grant mode, concept, and formatting are the sole property of GGR.*
- *To provide any aid and assistance to GGR in researching and developing the proper information necessary in order to facilitate said grant proposal.*
- *When the Fire Department is actually submitting the grant proposal, will do so on time and agrees not to hold GGR responsible for not submitting the grant proposal on time.*
- *In the event that a grant permits "administration fees", Fire Department agrees to utilize the services of GGR and not a third party source unless GGR declines the offer.*

Section II

Method of Payment

The Fire Department Agrees:

- *To pay GGR a non-refundable seven hundred fifty dollar (\$750.00) fee for the specified grant proposal. [2017 FEMA SAFER Grant for Hiring].*
- *Payment shall be made by check payable to: **Gatchell Grant Resources, LLC***
- *To pay the fee for the specified grant within fourteen (14) calendar days of the signing of this agreement. The Fire Department also understands that this fee may be refundable if applicable in the grant application and according to the grant guidelines.*
- *A fee of eight percent (8%) of the grant award will be paid to GGR at the time the grant contracted for is awarded by the grant funder. This amount shall not exceed three thousand dollars (\$3,000.00). It is also understood that some grant funders make payments to the awarded Fire Department over a period of time and not in a lump sum, depending on the type of grant awarded. Therefore, upon issuance of the grant award contracted for by the grant funder, the Fire Department agrees within thirty (30) days of the award date, make full payment of the eight percent (8%) fee to GGR, again not to exceed the \$3,000.00 cap.*
- *GGR agrees that if this grant application is not awarded the first time, GGR will re-write the grant application the following year for FREE. The eight percent (8%) award fee still applies.*
- *This contract may be terminated by the Fire Department upon thirty (30) days written notice to GGR. Upon notice of termination, GGR shall be entitled to fees for work performed up to the date of receipt of the written notice of termination.*
- *For the eight percent (8%) fee GGR agrees to assist with any reports required to be submitted to the grant funder.*

- *The Fire Department has the sole discretion as to what grant that they want to apply for. However, GGR will advise as to eligibility and potential for success of grant being submitted.*
- *Renewal of this contract will be voluntary on the part of the Fire Department as it may choose to renew or to terminate Fire Department grant writing services.*

Section III Agreements

This Agreement is binding between all present and future agents of Fire Department. In the even the authority of the responsible parties detailed in the documentation of this agreement is transferred for any reason, to include occupation, retirement, disability or death, demotion, the agreement shall remain binding with Fire Department.

IN WITNESS THEREOF, all parties have caused this contract to be executed by their duly authorized officials:

MAPLE HEIGHTS FIRE DEPARTMENT

Fire Chief

Date

Fire Department

Date

GATCHELL GRANT RESOURCES, LLC



Vera V. Gatchell

Date



Diell Everhart

Date

ORDINANCE NO. 2018-34

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE AUTHORIZING THE MAYOR AND FIRE CHIEF TO ENTER INTO A CONTRACT WITH GATCHELL GRANT RESOURCES, LLC TO DEVELOP AND SUBMIT ON BEHALF OF THE CITY AN APPLICATION FOR A 2017 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT, WHICH WOULD ALLOW THE CITY TO HIRE THREE (3) ADDITIONAL FIREFIGHTERS/PARAMEDICS, AND DECLARING AN EMERGENCY.

WHEREAS, the City desires to apply for a fiscal year 2017 Staffing for Adequate Fire and Emergency Response Grant (SAFER Grant) to receive financial assistance to support the hiring of three (3) additional firefighters/paramedics for a 36-month period; and

WHEREAS, the primary purpose of the SAFER Grant Program is to provide funding directly to fire departments and volunteer firefighter interest organizations to assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments; and

WHEREAS, the FY 2017 SAFER Grant shall be offered to support the activity of hiring of firefighters to improve staffing levels, for a 36-month period from July 1, 2018 through June 30, 2021; and

WHEREAS, under the FY 2017 SAFER Grant for hiring of firefighters, grant recipients are required to contribute a Cost Share toward the actual cost of hiring firefighters under this program. The Federal portion of the costs of hiring new firefighters under this grant may not exceed:

- 75 percent of the actual costs incurred in each of the first and second years of the grant; and
- 35 percent of the actual costs incurred in the third year of the grant.
- Therefore, the recipient is required to contribute at least the following in non-Federal funds:
 - 25 percent of the actual costs incurred in each of the first and second years of the grant; and
 - 65 percent of the actual costs incurred in the third year of the grant; and

WHEREAS, the Mayor and Fire Chief have recommended that the City enter into a contract with Gatchell Grant Resources, LLC ("GGR") to develop and submit on behalf of the City an application for a FY 2017 SAFER Grant to receive financial assistance to support the hiring of three (3) additional firefighters/paramedics for a 36-month period.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. Council hereby authorizes the Mayor and Fire Chief to enter into a Contract for Services with GGR, which contract is attached hereto as Exhibit A and incorporated as if fully rewritten herein, to develop and submit on behalf of the City an application for a FY 2017 SAFER Grant to receive financial assistance to support the hiring of three (3) additional firefighters/paramedics for a 36-month period. In consideration of developing and submitting the grant application, GGR shall be paid a non-refundable fee of Seven Hundred Fifty Dollars (\$750.00), plus a fee of eight percent (8%) of the amount of the grant awarded, up to a maximum payment amount of Three Thousand Dollars (\$3,000.00).

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance constitutes an emergency measure necessary for the public safety, health and welfare and for the further reason that it is necessary to apply for the FY 2017 SAFER Grant by April 27, 2018 and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

Ordinance No. 2018-34
Page Three

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

RESOLUTION NO. 2018-35

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION ACCEPTING A FUNDING AWARD FROM THE CLEVELAND WATER SUBURBAN WATER MAIN RENEWAL (SWMR) PROJECT FUND AND DIRECTING THE CITY ENGINEER TO PREPARE PLANS, BID SPECIFICATIONS AND COST ESTIMATES FOR THE MAPLE AVENUE WATER PROJECT, AND TO PROVIDE THE ADVERTISING FOR BIDDING SAID PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maple Heights, upon application of the City Engineer, was awarded a grant in the amount of Four Hundred Fifty-Three Thousand Twenty Dollars and Zero Cents (\$453,020.00) for the Maple Avenue Water Project ("the Project"); and

WHEREAS, SWMR requires that the City accept the funds and confirm that it intends to complete the Projects in a timely manner; and

WHEREAS, the Mayor and Engineer have recommended to Council that the City accept the funds and that the Engineer immediately begin the planning and design, bid specifications and cost estimates so that the Project, and advertising for bidding said Project, shall be completed in a timely manner.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio that:

Section 1. The Mayor and/or Engineer is hereby authorized and directed to accept the funding award from the SMWR and is hereby authorized to sign and file all necessary documents and contracts to facilitate and/or administer this award.

Section 2. The Engineer is authorized and directed to prepare plans, bid specifications and cost estimates for the Maple Avenue Water Project in the amount of the award, and to provide the advertising for bidding said Project so that the City will complete the Project in a timely manner pursuant to the terms of the award.

Section 3. The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend appropriations as required for the expenditures outlined within this resolution.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to complete the Project in the time specified for the award and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga and State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

EXHIBIT A

NORTHEAST OHIO REGIONAL SEWER DISTRICT
RESOLUTION NO. 114-13

Authorizing the Executive Director to enter into Regional Stormwater Management Program Community Cost-Share Program Agreements with Member Communities.

WHEREAS, the Code of Regulations of the Northeast Ohio Regional Sewer District, Title V – Stormwater Management Code Chapter 9 outlines the Community Cost-Share Program developed to provide funds to District Member Communities for construction, operation and maintenance activities of community-specific stormwater management projects; and

WHEREAS, under the Community Cost-Share Program, 25% of the annual collected stormwater revenue from each Member Community will be held by the District in a Community Cost-Share account, whereby Communities, with review and approval by the District, through specific applications outlining the community-specific stormwater work to be performed can access reimbursement of their funds; and

WHEREAS, the District is seeking authority to enter into Regional Stormwater Management Program Community Cost-Share Program Agreements with Member Communities for the purpose of detailing and memorializing responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTHEAST OHIO REGIONAL SEWER DISTRICT:

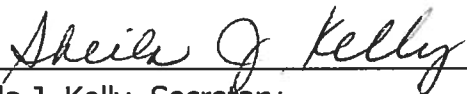
Section 1. That this Board finds that for the reasons stated in the preamble hereof it is in the best interests of the District to enter into Regional Stormwater Management Program Cost-Share Program Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program.

Section 2. That this Board hereby authorizes the Executive Director to enter into Regional Stormwater Management Program Cost-Share Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program under such terms and conditions that are satisfactory to the Director of Law and in the best interests of the District.

Section 3. That this Board authorizes the Executive Director to execute all documents and do all things necessary to effect the terms and conditions of the Stormwater Management Program Direct Billing Agreements with Member Communities.

Section 4. That this Board declares that all formal actions of the Board concerning and relating to the adoption of this resolution and that all deliberations of the Board and any of its committees that resulted in said formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On motion of Mayor Starr seconded by Mr. O'Malley, the foregoing resolution was unanimously adopted on May 16, 2013.



Sheila J. Kelly, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District



Community Cost-Share Program APPLICATION

Member Community Information

Community:	City of Maple Heights
Primary Project Contact: (Name & Title)	Ed Hren City Engineer
Mailing Address:	22999 Forbes Road, Suite B Cleveland, Ohio 44146-5667
Phone Number:	440.439.1999
Email:	hren@cvelimited.com

Project Information

Project Title:	Salt Dome #2 Construction
Address or Location of Project:	5501 Dunham Road Maple Heights, Ohio 44137
Project Start Date:	April 16, 2018
Project End Date:	December 31, 2018
Community Cost-Share Fund Request:	\$194,000.00
Submission Date:	April 5, 2018



Project Narrative

1) Project Summary (1,000 word maximum)

Describe the Project and include the following information, as applicable:

- Describe the Project and deliverables; provide a map if applicable
- Submit a deliverable worksheet listing tasks and deliverables with start dates and end dates for the significant benchmarks.
- List permitting requirements necessary to initiate and complete project and how the requirements will be met.

This project's purpose is to build a second salt dome for the City of Maple Heights. The first salt dome was funded through Community Cost Share.

The City Engineer will survey the proposed site (see attached map) to locate any storm drains to ensure that there will be no surface flow to any surrounding storm drains. The City will also locate all the property lines and any other site constraints to ensure that the Salt Dome is constructed in the best possible location.

The City Engineer will work with the City to publish the needed bid documents and hire the preferred winning bid to complete the project by the fall of 2018.

The City Engineer will be responsible for construction oversight and administer the project for the City of Maple Heights. See attached map for project location.

Deliverables:

Task	Start Date	End Date	Responsible Party	Cost
Designs, survey, permitting and bidding	April 16, 2018	May 21, 2018	City Engineer	\$18,000.00
Select Contractor, Award contract	May 21, 2018	June 2, 2018	City Engineer	\$2,000.00
Construct Salt Dome & contract administrator	June 4, 2018	September 3, 2018	Contractor City Engineer	\$170,000.00
Submit Reimbursement and close out project	December 1, 2018	December 15, 2018	City Engineer	\$4,000.00

No local, state or federal permits will be required for this activity.



*Community Cost-Share Program
Application*

2) Ability to Provide Long Term Maintenance (500 word maximum)

Describe the plans for long-term maintenance, addressing the following question:

- Who is responsible to provide on-going maintenance for the project and how will maintenance be ensured?
- Provide documentation of scheduled maintenance and operation for completed stormwater project(s).

The City and its employees will be in charge of the long term maintenance of the Salt Dome. The contractor who installs the Salt Dome will communicate any needed long term maintenance needs to the service director. The City will also work with its Minimum Control Measure #6 "Good Housekeeping" facilitator to include long term and short term maintenance training to City staff.



*Community Cost-Share Program
Application*

3) Visibility and Public Outreach: (500 word maximum)

Public outreach is required if appropriate for your project.

- What audiences will be exposed to this Project (neighbors, students, community groups, general public)?

The City will work with the local watershed groups such as Mill Creek Watershed Partnership to place information sheets throughout the community on how to "Adopt a Low (Road) Salt Habit" (See attached fact sheet).

4) Budget Summary (500 words maximum)

The Budget Summary and Project Budget (*see page 3*) represent the Community Cost-Share Project components exclusively. Include details on the provider of all services such as design, engineering, construction management and materials including specific material cost, equipment, and hourly rate.

If an engineer's estimate is included with the application, indicate which line items are included in the Community Cost-Share Project application.

The City Engineer will be in charge of managing the project from start to finish and will oversee the budget and construction aspects of this project.

The site plan and salt dome will be designed by the City Engineer. The labor, materials, and equipment will be contracted to the preferred bidder.



*Community Cost-Share Program
Application*

Vendor Registration

Prior to submission, ensure that the Member Community is a registered vendor with the District. Vendor Registration can be done by accessing http://www.neorsd.org/isupplier_homepage.php and completing the New Vendor Registration. If unsure of the Member Community vendor status, by initiating the New Vendor Registration a message of active registration will appear if currently registered as a vendor.

Project Budget

Project Expenses	Community Cost-Share Expense	Line Item Description
Professional Services	\$ 24,000.00	City Engineer, design, survey, project management
Personnel <i>(Member Community staff only)</i>		
Subcontract	\$ 170,000.00	Construction of salt dome
Equipment		
Materials		
Other		
TOTAL	\$ 194,000.00	



Cuyahoga County GIS Viewer



Date Created: 3/15/2018

Legend

- Municipalities
- Point Parcels
- Right Of Way
- Platted Centerlines
- Parcels



141 0 70 141 Feet

Projection:
WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

CUYAHOGA COUNTY
GEOGRAPHICAL
INFORMATION
SYSTEMS
GIS

Adopt a Low (Road) Salt Habit!

You have probably heard that too much salt in your diet can be bad for your health but did you know that it can be also be harmful for your local waterway?

Road salt is the most commonly used de-icer and it contains sodium and chloride. This road salt is carried by melting snow and ice into local lakes, streams and wetlands. Chloride is too costly to remove from water and it takes just one teaspoon of road salt to permanently pollute five gallons of water.

Here are some of the affects that road salts can have on our environment:

- At high concentrations, chloride is toxic to fish and insects.
- At lower levels, chloride can negatively affect the fish and insect populations by reducing reproduction and survival rates of young.
- Direct road salt splash can kill plants and grass.
- Sodium in road salt can destroy soil stability, decreasing the ability of the soil to filter water, and increasing soil erosion.

Here are some tips for using road salt wisely:

- Shovel (and use the right tool for the job). The more snow and ice you remove manually, the less salt you will have to use and the more effective it will be when you do use it.
- 15°F is too cold for salt. Most salts stop working at this temperature. Use sand instead for traction, but remember that sand does not melt ice.
- For best results, apply salt to cleared surfaces. The salt crystals should not overlap but be spread out a few inches apart.
- More salt does not mean more melting. Use less than 4 pounds of salt per 1,000 square feet (and average parking spot is about 150 square feet). One pound of salt is approximately a heaping 12-ounce coffee mug.
- Sweep up extra. If salt or sand is visible on dry pavement it is no longer doing any work and will be washed away into your local streams thru a storm drain or ditch system.
- Even if the de-icer says it's safe for pets - look at the ingredients! Calcium and magnesium chloride can burn their paws. Use a product with glycol or just use sand. And when you take your animals on a walk, cover their feet and/or wash them off after a walk.

For more information, go to www.youtube.com and search for
'Improved Water Maintenance: Good Choices for Clean Water.'

Information is provided by the Mississippi Watershed Management Organization

Visit our website for more conservation tips on how to Keep Your Yard Green and Our Waters Clean!

www.cuyahogaswcd.org



Engineer's Project Estimate
Maple Heights Salt Storage Facility Phase 2

April 4, 2018

Prepared By Chagrin Valley Engineering, Ltd.

Item No.	Item Description	Unit	Quantity	Unit Price	Total Price
1	PREPARATION/ DEMO EXISTING STRUCTURE (INCLUDING ELECTRIC)	LUMP	1	\$20,000.00	\$20,000.00
2	SUBGRADE STABILIZATION	CY	10	\$60.00	\$600.00
3	4" ODOT 304 AGGREGATE BASE	CY	40	\$50.00	\$2,000.00
4	8" CONCRETE PAD (NEW)	SF	340	\$8.00	\$2,720.00
5	CONCRETE SEALER	LUMP	1	\$3,840.00	\$3,840.00
6	8" CONCRETE REPAIR	SF	75	\$10.00	\$750.00
7	TRUSS ARCH FABRIC STRUCTURE	LUMP	1	\$56,200.00	\$56,200.00
8	PRE-CAST CONCRETE BLOCK FOUNDATION WALL	LUMP	1	\$39,750.00	\$39,750.00
9	EIGHT FOOT BOLLARDS	LUMP	1	\$1,340.00	\$1,340.00
10	INTERIOR APPURTENANCES	LUMP	1	\$3,800.00	\$3,800.00
11	COVER FOR EXISTING SALT SHED	LUMP	1	\$5,500.00	\$5,500.00
12	LIGHTING ALLOWANCE	LUMP	1	\$5,000.00	\$5,000.00
13	INSPECTION FEE ALLOWANCE	LUMP	1	\$13,045.45	\$13,045.45
				Probable Construction Cost	\$154,545.45
				Contingencies (10%)	\$15,454.55
				Total Estimated Construction Cost	\$170,000.00



Community Cost-Share Program APPLICATION

Member Community Information

Community:	Maple Heights
Primary Project Contact: (Name & Title)	Ed Hren City Engineer
Mailing Address:	22999 Forbes Road, Suite B Cleveland, Ohio 44146-5667
Phone Number:	440.439.1999
Email:	hren@cvelimited.com

Project Information

Project Title:	2018 MS4 Stormwater Management
Address or Location of Project:	5353 Lee Road Cleveland, Ohio 44137
Project Start Date:	April 16, 2018
Project End Date:	December 31, 2018
Community Cost-Share Fund Request:	\$30,000.00
Submission Date:	April 4, 2018



Project Narrative

1) Project Summary (1,000 word maximum)

Describe the Project and include the following information, as applicable:

- Describe the Project and deliverables; provide a map if applicable
- Submit a deliverable worksheet listing tasks and deliverables with start dates and end dates for the significant benchmarks.
- List permitting requirements necessary to initiate and complete project and how the requirements will be met.

The City plans to use the funding to pay for professional services for assistance in the implementation of the City's MS4 program during 2018. The projects that the services could cover are as follows:

- Annual Report Preparation
- Develop City Stormwater Management Plan
- Update Facilities SWP3
- Update City ordinances
- Update City Storm Sewer Map

The funding will also be used to pay for the following watershed membership fees:

- Mill Creek Watershed Partnership and services
- Tinkers Creek Watershed Partnership

Furthermore, the funding will be used for supplies, materials, and trees for the Cuyahoga SWCD PIPE Outreach events at Lee-Libby Greenspace Project and other community parks locations. The events, materials, supplies, and trees will be used to educate residents about the impacts that stormwater discharges have on large bodies of water and how they can take steps to reduce the amount of pollutants in stormwater runoff.

2) Ability to Provide Long Term Maintenance (500 word maximum)

Describe the plans for long-term maintenance, addressing the following question:

- Who is responsible to provide on-going maintenance for the project and how will maintenance be ensured?
- Provide documentation of scheduled maintenance and operation for completed stormwater project(s).

The project is not a construction project and will not require long term maintenance.



*Community Cost-Share Program
Application*

3) Visibility and Public Outreach: (500 word maximum)

Public outreach is required if appropriate for your project.

- What audiences will be exposed to this Project (neighbors, students, community groups, general public)?

The projects will focus on legislative and permitting requirements that the City has to update. The projects and deliverables will be open for public review and comments. The projects will enhance the City's MS4 program and enable the City to update and keep its MS4 program up to date and working properly. PIPE Outreach events will reach the general public/residents, garden clubs, and school groups.



4) Budget Summary (500 words maximum)

The Budget Summary and Project Budget (*see page 3*) represent the Community Cost-Share Project components exclusively. Include details on the provider of all services such as design, engineering, construction management and materials including specific material cost, equipment, and hourly rate.

If an engineer's estimate is included with the application, indicate which line items are included in the Community Cost-Share Project application.

The City Engineer is responsible for managing the day to day MS4 program in the City of Maple Heights and will use the funding to update the needed deliverables under the City's current MS4 permit #3GQ00057*CG. The City Engineer will also use the funding to seek other funding sources to implement projects identified in the City's Stormwater Management Plan. These projects will improve the City's MS4 program and the water quality in Lake Erie.



*Community Cost-Share Program
Application*

Vendor Registration

Prior to submission, ensure that the Member Community is a registered vendor with the District. Vendor Registration can be done by accessing http://www.neorsd.org/isupplier_homepage.php and completing the New Vendor Registration. If unsure of the Member Community vendor status, by initiating the New Vendor Registration a message of active registration will appear if currently registered as a vendor.

Project Budget

Project Expenses	Community Cost-Share Expense	Line Item Description
Professional Services	\$ 20,000.00	MS4 Project Management & Implementation
Personnel <i>(Member Community staff only)</i>		
Subcontract	\$ 2,500.00	Tinkers and Mills Creek Watershed Partnership
Equipment	\$ 1,000.00	Equipment for PIPE Outreach Events
Materials	\$ 6,500.00	Supplies and materials for PIPE Outreach Events
Other		
TOTAL	\$ 30,000.00	

RESOLUTION NO. 2018-36

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR COMMUNITY COST-SHARE PROGRAM FUNDS FOR YEAR 2018 MS4 STORMWATER MANAGEMENT AND THE CONSTRUCTION OF A NEW SALT STORAGE FACILITY (SALT DOME #2) AT THE DUNHAM ROAD SERVICE CENTER IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, the Maple Heights Service Director has informed the Mayor and the City Engineer that the existing salt storage facility located at the Dunham Road Service Center is in a state of disrepair and can no longer provide adequate protection against the Northeast Ohio climatic conditions; and

WHEREAS, the City of Maple Heights is currently operating under the Ohio EPA's National Pollutant Discharge Elimination System (NPDES) Storm Water General Permit Coverage (Small MS4 General Permit) which gives authorization to discharge to the surface waters of Ohio; and

WHEREAS, the Ohio EPA's (NPDES) Storm Water General Permit for a Small MS4 (Municipal Separate Storm Water System) requires the City of Maple Heights to provide effective storm water management by using a holistic system management approach known as Best Management Practices (BMPs); and

WHEREAS, the Ohio EPA's BMPs encourage Pollution Prevention and Good Housekeeping at all municipal facilities including, but not limited to maintenance areas, storage yards, waste transfer stations and salt storage areas; and

WHEREAS, municipal activities such as winter road maintenance and in particular the storage of road salt can release pollutants into MS4s that ultimately discharge to the surface waters of Ohio; and

WHEREAS, the Northeast Ohio Regional Sewer District (NEORS) provides funding to Member Communities, including the City of Maple Heights, for community specific storm water management projects under the Community Cost-Share Program; and

WHEREAS, the City Engineer and the Service Director have been informed by NEORS that the construction of a new salt storage facility (Salt Dome #2) would effectively serve as a Pollution Prevention and Good Housekeeping BMP and thus qualify as a storm water management project eligible for Community Cost-Share Program funds; and

WHEREAS, the City Engineer and the Service Director were successful in their application to the NEORS for the disbursement of Community Cost-Share Program funds associated with the design and construction of a new salt storage facility (Salt Dome #2) in the amount of One Hundred Ninety-Four Thousand Dollars (\$194,000.00) for such services; and

WHEREAS, the Maple Heights City Engineer has informed the Mayor that in 2018 it is necessary for work to be performed in the City associated with OEPA MS4 storm water permit requirements (2018 MS4 Storm Water Management); and

WHEREAS, the 2018 MS4 Storm Water Management work includes the following activities: 1) Annual report preparation; 2) Development of City Storm Water Management Plan; 3) Update Facilities Storm Water Pollution Prevention Plan (SWP3); 4) Review and update City Ordinances; 5) Update City Storm Sewer Map; 6) Pay membership fees for Mill Creek Watershed Partnership and Tinkers Creek Watershed Partnership; 7) Procure supplies, materials, and trees for the Cuyahoga SWCD PIPE Outreach events at the Lee-Libby Greenspace Project and other community parks locations; and

WHEREAS, the City Engineer and the Service Director have been informed by NEORSD that the 2018 MS4 Storm Water Management work would effectively serve as a Pollution Prevention and Good Housekeeping BMP and thus qualify as a storm water management project eligible for Community Cost-Share Program funds; and

WHEREAS, the City Engineer and the Service Director were successful in their application to the NEORSD for the disbursement of Community Cost-Share Program funds associated with OEPA MS4 storm water permit requirements (2018 MS4 Storm Water Management) work in the amount of Thirty Thousand Dollars (\$30,000.00) for such services.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

Section 1. The Mayor is hereby authorized and directed to execute a Community Cost-Share Agreement and any other documents with the NEORSD as required for the disbursement of Community Cost-Share Program funds in the total amount of Two Hundred Twenty Four Thousand Dollars (\$224,000.00) to facilitate the design and construction of a new salt storage facility (Salt Dome #2) at the Dunham Road Service Center and to provide services associated with OEPA MS4 storm water permit requirements work (2018 MS4 Storm Water Management) in the City of Maple Heights.

Section 2. The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the health and general welfare of the residents of the City, and to begin the project in a timely manner in the spring months, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

0263126		TRFO	ARIES RESTAURANT AND LOUNGE LLC DBA ARIES LOUNGE 5154 WARRENSVILLE CENTER RD MAPLE HGTS OH 44137
PERMIT NUMBER		TYPE	
10	01	2017	
ISSUE DATE			
03	09	2018	
FILING DATE			
D5			
PERMIT CLASSES			
18	319	C	F20055
TAX DISTRICT			RECEIPT NO.

FROM 03/26/2018

8443120			SPOTLIGHT RESTAURANT AND LOUNGE LLC DBA SPOTLIGHT RESTAURANT AND LOUNGE 5154 WARRENSVILLE CENTER RD MAPLE HGTS OH 44137
PERMIT NUMBER		TYPE	
10	01	2017	
ISSUE DATE			
03	09	2018	
FILING DATE			
D5			
PERMIT CLASSES			
18	319		
TAX DISTRICT			RECEIPT NO.



MAILED 03/26/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/26/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING. C TRFO 0263126
REFER TO THIS NUMBER IN ALL INQUIRIES

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF MAPLE HGTS CITY COUNCIL
5353 LEE RD
MAPLE HGTS OHIO 44137

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA**Permit Number**

0263126

Permit Name / DBA**Member / Officer Name****Search****Reset****Main Menu**

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 0263126; Name: ARIES RESTAURANT AND LOUNGE LLC; DBA: DBA ARIES LOUNGE; Address: 5154 WARRENSVILLE CENTER RD MAPLE HGTS 44137		
MARY MONTGOMERY	MANAGE MEM	CEO

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**COMMUNITY COST-SHARE AGREEMENT
BY AND BETWEEN
THE NORTHEAST OHIO REGIONAL SEWER DISTRICT
AND
CITY OF MAPLE HEIGHTS**

This Agreement is made and entered into this _____ day of _____, 2017, by and between the Northeast Ohio Regional Sewer District (District) acting pursuant to Resolution No. 114-13, adopted by the Board of Trustees of the District on May 16, 2013 (Exhibit “A”), and the City of Maple Heights (“City”) acting pursuant to Ordinance/Resolution No. _____, adopted on _____, 20____ (Exhibit “B”).

Recitals

WHEREAS, the District, as a component of implementing a regional stormwater management program, manages a financial account termed the “*Community Cost-Share Account*” that is for the aggregation and dissemination of funds derived from revenues collected from the Stormwater Fee; and

WHEREAS, the purpose of the Community Cost-Share Account is to provide funding to assist the City with District-approved projects through the Community Cost Share Program; and

WHEREAS, the Community Cost-Share Program funds are used for construction, operation, and maintenance of the Local Stormwater System, including administrative costs directly associated with such projects as well as costs related to repair or upgrade; and

WHEREAS, the District supports the Community Cost-Share 2018 MS4 Stormwater Management and Salt Dome #2 Construction project (the “Projects”) as Community Cost-Share projects proposed by the City; and

NOW THEREFORE, in consideration of the foregoing, the payment and the mutual promises contained in this Agreement, the parties agree as follows:

Article 1.0 City Obligations

1.1 The City agrees to perform as follows:

- 1.1.1 Complete work as detailed in the District approved Community Cost-Share application (Exhibit “C”).
- 1.1.2 Complete and submit Progress Reports when submitting Request for Payment as needed, or within 30 days of close of the Projects, per Section 5.0 of the *Community Cost-Share Program Policy*.
- 1.1.3 Notify the City’s Watershed Team Leader at least 7 business days prior to the start of the Project.

- 1.1.4 Meet with District staff when requested to review the Projects status.
- 1.1.5 Obtain all necessary legal agreements with affected property owners to perform the Projects and to bind any successor in title to maintain compliance as specified in this Agreement between the District and the City for the Projects.
- 1.1.6 Comply with all applicable local, state and federal requirements. This may include, but is not limited to, U.S. Army Corp of Engineers Section 404, Ohio EPA Section 401 water quality certification, and Ohio Department of Natural Resources Dam Safety Laws.
- 1.1.7 If the City fails to maintain the Projects in accordance with this Agreement, the City shall be liable for the full amount of any Community Cost-Share Program funds paid for the Projects. Such amount shall be offset against the City Community Cost-Share Account.
- 1.1.8 Submit requests for approval to modify the budget, deadline, deliverables, or other components of the Projects to the City's Watershed Team Leader at least 30 business days prior to the desired date of execution of the modification.
- 1.1.9 Acknowledge the District on any public advertisement or outreach efforts including all publications and signage related to the Projects which shall include the following disclaimer:

This project was funded in part or totally through the Northeast Ohio Regional Sewer District (NEORS D) Community Cost-Share Program in coordination with City, under the provisions of the NEORS D Regional Stormwater Management Program. The contents and views, including any opinions, findings, or conclusions or recommendations, contained in this publication are those of the authors and have not been subject to NEORS D review and may not necessarily reflect the views of NEORS D, and no official endorsement should be inferred.
- 1.1.10 Provide the District the opportunity to have design approval for any signage or public education and outreach efforts related to the Projects.
- 1.1.11 Permit the District to photograph the Projects and to incorporate the Projects into the District's overall public education and outreach efforts for stormwater management.
- 1.2 Failure to meet any of the requirements listed in Article 1.1 may result in termination of this Agreement and reimbursement of disbursed funds to the District.

Article 2.0 **District's Obligations**

- 2.1 The District agrees to perform as follows:

- 2.1.1. Allocate \$224,000.00 to the City for the Projects from the City's Community Cost-Share Account.
- 2.1.2. Provide reimbursement of funds up to \$224,000.00 to the City within 60 days of receipt of a complete Request for Payment from the City, detailing costs related to the Projects, as follows:
- 2018 MS4 Stormwater Management - \$30,000.00
 - Salt Dome #2 Construction - \$194,000.00
- 2.1.3. Timely review and approval or disapproval of requests to modify the budget, deadline, deliverables, or other components of the Projects.
- 2.1.4. Acknowledge the City in presentations or publications related to the Projects.

Article 3.0 **Dispute Resolution**

- 3.01 The Parties shall continue the performance of their obligations under this Agreement notwithstanding the existence of a dispute.
- 3.02 The Parties shall first try to resolve the dispute at the level of the designated representatives as follows:

District Representative	City Representative
Senior Watershed Team Leader	Edward J. Hren, P.E., City Engineer

If the Parties are unable to resolve the dispute at that level within ten (10) working days, the Parties shall escalate the dispute to the following level to resolve the dispute:

District Representative	City Representative
Director of Watershed Programs	Edward J. Hren, P.E., City Engineer

- 3.03 If the Parties remain unable to resolve the dispute within an additional ten (10) working days, the Parties shall proceed to mediation upon request by either party. The mediator shall review all documents and written statements, in order to accurately and effectively resolve the dispute. The mediator shall call a meeting between the Parties within ten (10) working days after mediator appointment, which meeting shall be attended by at least the respective representatives listed in paragraph 3.02 above. The Parties shall attempt in good faith to resolve the dispute. The Parties agree to follow the Uniform Mediation Act, Chapter 2710 of the Ohio Revised Code. The Parties shall share the cost of the mediator equally.
- 3.04 Such mediation shall be non-binding between the Parties and, to the extent permitted by law,

shall be kept confidential. If the dispute is resolved and settled through the mediation process, the decision will be implemented by a written agreement signed by both Parties. If the dispute is unable to be resolved through mediation, the Parties agree to submit the dispute to the appropriate jurisdiction as per Article 4, Remedies, below.

Article 4 **Remedies**

- 4.01 The Parties agree that, after exhausting the dispute resolution process outlined above, all claims, counter-claims, disputes and other matters in question between the Parties arising out of or relating to this Agreement, or the breach thereof, will be decided at law. This Agreement shall be governed by and interpreted according to the law of the State of Ohio.

Article 5 **Counterpart Signatures**

- 5.01 This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which counterparts when taken together shall constitute one Agreement.

Article 6 **Governing Law**

- 6.01 The terms and provisions of this Agreement shall be construed under and governed by the laws of Ohio (to which all Parties hereto consent to venue and jurisdiction).

Article 7 **Disclaimer of Joint Venture**

- 7.01 This Agreement is not intended to create a joint venture, partnership or agency relationship between the Parties, and such joint venture, partnership, or agency relationship is specifically hereby disclaimed.

Article 8 **Authority to Execute**

- 8.01 Each person executing this Agreement represents and warrants that it is duly authorized to execute this Agreement by the party on whose behalf it is so executing.

Article 9 **Exhibits**

The following exhibits are attached hereto and incorporated herein:

Exhibit “A” – District Resolution

Exhibit “B” – City Ordinance/Resolution

Exhibit “C” – District-Approved Community Cost Share Application

The parties have executed this Agreement on the day and year first above written.

NORTHEAST OHIO REGIONAL SEWER DISTRICT

BY: _____
Julius Ciaccia
Chief Executive Officer

AND

BY: _____
Darnell Brown, President
Board of Trustees

CITY OF MAPLE HEIGHTS

By: _____
Title: _____

The Legal Form and Correctness of this
Instrument is hereby Approved:

CITY OF MAPLE HEIGHTS

Assistant/Director of Law

This Instrument Prepared By:
Katarina K. Waag
Assistant General Counsel
Northeast Ohio Regional Sewer District

Each party agrees that this Agreement may be executed and distributed for signatures via email, and that the emailed signatures affixed by both parties to this Agreement shall have the same legal effect as if such signatures were in their originally written format.

[FOR NEORS D USE]

CONTRACT NO.

NORTHEAST OHIO REGIONAL SEWER
DISTRICT

WITH

CITY OF MAPLE HEIGHTS

FOR

COMMUNITY COST-SHARE PROJECTS:
2018 MS4 STORMWATER MANAGEMENT
AND SALT DOME #2 CONSTRUCTION

Total Approximate Cost: \$224,000.00

The legal form and correctness of the within
instrument are hereby approved.

CHIEF LEGAL OFFICER

Date

CERTIFICATION

It is hereby certified that the amount required
to meet the contract, agreement, obligation,
payment or expenditure, for the above, has
been lawfully appropriated or authorized or
directed for such purpose and is in the
Treasury or in process of collection to the
credit of the fund free from any obligation or
certification now outstanding.

CHIEF FINANCIAL OFFICER

Date

RESOLUTION NO. 2018-37

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PRO CONSTRUCTION INC., TO PROVIDE REPAIRS TO THE BATHROOM/CONCESSION BUILDING AT STAFFORD PARK, AND DECLARING AN EMERGENCY.

WHEREAS, on December 7, 2016 Council authorized the Mayor to make application, sign and file all necessary documents and contracts with the Cuyahoga County Department of Development for the 2017 Community Development Block Grant and Community Development Supplemental Grant Programs; and

WHEREAS, the City of Maple Heights has been awarded \$150,000.00 by the Cuyahoga County Department of Development under the 2017 Competitive Municipal Block Grant Program for the City Parks Improvement Project and \$50,000.00 by the Cuyahoga County Department of Development under the 2017 Competitive Municipal Supplemental Grant Program for the City Parks Improvement Project which will include the rehabilitation of the bathroom building within Stafford Park as well as various improvements to the pavement, parking and facilities at Dunham Park; and

WHEREAS, the funds awarded for the City Parks Improvement Project by the Cuyahoga County Department of Development under the 2017 Competitive Municipal Block Grant Program and the 2017 Competitive Municipal Supplemental Grant Program were required to be expended before December 31, 2017; and

WHEREAS, the City Engineer prepared plans and specifications and advertised for bids for the City Parks Improvement Project in the City of Maple Heights which included demolition work at Dunham Park; and

WHEREAS, on September 18, 2017 the City Engineer received and opened two (2) bid proposals for the City Parks Improvement Project and determined that the lowest and best bid, which bid was in the total amount of \$190,675.00, exceeded the Engineer's Estimate of \$165,000.00 by greater than 10% and could not be recommended to Council for award; and

WHEREAS, the Cuyahoga County Department of Development had extended the deadline for the expenditure of \$150,000.00 in funds under the 2017 Competitive Municipal Block Grant Program to May 31, 2018 but had maintained the deadline for the expenditure of \$50,000.00 in funds under the 2017 Competitive Municipal Supplemental Grant Program at December 31, 2017; and

WHEREAS, the City Engineer had advised Council that it was necessary to expend the amount of \$50,000.00 for work to be performed at Dunham Park before December 31, 2017, or risk the forfeiture of \$50,000.00 in funding from the Cuyahoga County Department of Development under the 2017 Competitive Municipal Supplemental Grant Program; and

WHEREAS, the Council authorized the Mayor to enter into contracts which resulted in the expenditure of an aggregate amount of \$50,000.00 at Dunham Park before December 31, 2017 by performing demolition work and by purchasing asphalt materials to be utilized for the Dunham Park Improvement Project in Spring 2018, the cost of which will be fully reimbursed to the City by the Cuyahoga County Department of Development under the 2017 Competitive Municipal Supplemental Grant Program; and

WHEREAS, on February 9, 2018, the bids for the City Parks Improvement- Dunham Park Project were opened and inspected by the City Engineer to determine the lowest and best bid; and

WHEREAS, on February 21, 2018, under Resolution 2018-20, the Council of the City of Maple Heights authorized the Mayor to enter into a contract with Chagrin Valley Paving, Inc. for the City Parks Improvement- Dunham Park Project; and

WHEREAS, the City Engineer sought four (4) proposals and received three (3) price proposals for the Repairs to the Bathroom/Concession Building at Stafford Park and determined that Pro Constriction Inc. has submitted the lowest and best bid, which bid is in the total amount of Twenty-Three Thousand Four Hundred Sixty Dollars and No Cents (\$23,460.00).

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into a contract with Pro Construction Inc. in an amount not to exceed Twenty-Three Thousand Four Hundred Sixty Dollars and No Cents (\$23,460.00) to perform repairs to the Bathroom/Concession Building at Stafford Park, as more fully described in the price proposal on file in the Office of the City Engineer.

Section 2. The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution:

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution constitutes an emergency measure necessary for the public welfare and to ensure the timely completion of the construction and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law


ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

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Cuyahoga County
Office of Procurement & Diversity

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Listing of Certified Diversity Businesses

Diversity Program - Good Faith Efforts

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Search Results for 'on point'

On Point Construction Services, LLC

Contact: Mr. Edwin Munoz

Address: 13665 Laurel Lane Valley View, Ohio 44125

Phone: 216-346-5115 Fax: 440-286-5286

Email: onpointconstructionservicesllc@gmail.com

Services: Construction: Construction Contractor Vendor States That They Provide: Construction contractor services specializing in supervision, project manager and construction services.

SBE MBE

Office of Procurement & Diversity
 2079 East Ninth Street | 2nd Floor
 Cleveland, OH 44115
 216.443.7200
 216.443.7206 (fax)

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TO: CITY OF MAPLE HEIGHTS
5353 LEE ROAD
MAPLE HEIGHTS, OHIO 44137

PRICE PROPOSAL FOR
STAFFORD PARK RESTROOMS IMPROVEMENT PROJECT

JOB # 18138

4/11/2018

Item	Description	Unit	Qty	MATERIAL Unit Price	LABOR Unit Price	TOTAL Unit Price	Total Price
1	EXTERIOR MASONRY & STEEL LINTEL REPAIRS, TUCK POINTING, & PAINTING	LUMP	1	\$3,490.00	\$5,235.00	\$8,725.00	\$8,725.00
2	INTERIOR MASONRY & STEEL LINTEL REPAIRS, TUCK POINTING, & PAINTING	LUMP	1	\$3,990.00	\$5,985.00	\$9,975.00	\$9,975.00
3	INTERIOR CONCRETE FLOOR SLAB REPAIRS, CRACK SEALING & PAINTING	LUMP	1	\$2,540.00	\$3,810.00	\$6,350.00	\$6,350.00
4	CONCRETE WALK	SF	450	\$3.88	\$5.83	\$9.71	\$4,370.00
5	6" UNDERDRAIN	LF	80	\$42.84	\$64.25	\$107.09	\$8,567.20
6	PROJECT CONTINGENCY	LUMP	1	n/a	n/a	n/a	\$ 2,000.00
****TOTAL PROJECT COST=							\$39,987.20
Proposed Start Date:							April 30, 2018
Number of days to Complete:							22 Days

**** Include ITEM 6 - PROJECT CONTINGENCY when tabulating TOTAL PROJECT COST

ALL WORK AND RELATED ITEM COSTS TO INCLUDE THE FOLLOWING:

1. CONTRACTOR REGISTRATION WITH THE MAPLE HEIGHTS BUILDING DEPARTMENT
2. Conformance to IMPROVEMENT PLANS Titled "Stafford Park Restrooms"
3. Conformance to GENERAL CONDITIONS
4. Conformance to DETAILED SPECIFICATIONS
5. Entry into CONTRACT AGREEMENT with City of Maple Heights

CONTRACTOR: On Point Construction Services LLC

SIGNATURE: E. Munter

TITLE: President

DATE: April 16, 2018

EARLIEST STARTING DATE: April 30, 2018

SUBSTANTIAL COMPLETION DATE: May 25, 2018

TOTAL COMPLETION DATE BY: May 31, 2018

E-MAIL QUOTES TO ED HREN at hren@cvelimited.com by April 16, 2018 at 10:00 AM

Cuyahoga County
Office of Procurement and Diversity

hereby recognizes

Pro Construction Incorporated

as a certified
SBE MBE

from October 17, 2017 to October 17, 2018
in the area of

Construction: General Construction

Vendor States That They Provide: Carpentry, concrete, demolition, excavation, general construction of sewers and structural steel.

Lenora M. Lockhart
Director, Office of Procurement and Diversity



Vanessa L. ...
Sr. Contract Compliance Officer
...
Compliance Officer

This certificate is subject to suspension or revocation

TO: CITY OF MAPLE HEIGHTS
5353 LEE ROAD
MAPLE HEIGHTS, OHIO 44137

PRICE PROPOSAL FOR
STAFFORD PARK RESTROOMS IMPROVEMENT PROJECT

JOB # 18138

4/11/2018

Item	Description	Unit	Qty	MATERIAL	LABOR	TOTAL	Total Price
				Unit Price	Unit Price	Unit Price	
1	EXTERIOR MASONRY & STEEL LINTEL REPAIRS, TUCK POINTING, & PAINTING	LUMP	1	1,600	5,000	6,600	6,600
2	INTERIOR MASONRY & STEEL LINTEL REPAIRS, TUCK POINTING, & PAINTING	LUMP	1	1,300	4,000	5,300	5,300
3	INTERIOR CONCRETE FLOOR SLAB REPAIRS, CRACK SEALING & PAINTING	LUMP	1	760	1,600	2,360	2,360
4	CONCRETE WALK	SF	450	7	5	12	5,400
5	6" UNDERDRAIN	LF	80	7.50	15	22.50	1,800
6	PROJECT CONTINGENCY	LUMP	1	n/a	n/a	n/a	\$ 2,000.00
*****TOTAL PROJECT COST=							23,460
Proposed Start Date: N/A							
Number of days to Complete: 15							

**** Include ITEM 6 - PROJECT CONTINGENCY when tabulating TOTAL PROJECT COST

ALL WORK AND RELATED ITEM COSTS TO INCLUDE THE FOLLOWING:

1. CONTRACTOR REGISTRATION WITH THE MAPLE HEIGHTS BUILDING DEPARTMENT
2. Conformance to IMPROVEMENT PLANS Titled "Stafford Park Restrooms"
3. Conformance to GENERAL CONDITIONS
4. Conformance to DETAILED SPECIFICATIONS
5. Entry into CONTRACT AGREEMENT with City of Maple Heights

CONTRACTOR: Pro construction

SIGNATURE: Dellat Jada

TITLE: President

DATE: 4-16-2018

EARLIEST STARTING DATE: N/A

SUBSTANTIAL COMPLETION DATE: N/A

TOTAL COMPLETION DATE BY: May 31, 2018

E-MAIL QUOTES TO ED HREN at hren@cvelimited.com by April 16, 2018 at 10:00 AM

City of Maple Heights
5353 Lee Road
Maple Heights, Ohio 44137

April 16, 2018

Attention: Council

Re: Stafford Park Bathroom/Concession Building Repair Project
Request for Proposal (RFP) Results and Contract Award Recommendation

Dear Council,

Three (3) Price Proposals were received for the Stafford Park Bathroom/Concession Building Repair Project before the 10:00 am Monday April 16, 2018 deadline. The Price Proposals received for the project ranged from a high proposal of \$39,987.20 to a low bid proposal of \$23,460.00. Copies of the individual proposals and the contractors' county SBE, MBE, or WBE certifications are attached for your use.

The lowest and best price proposal was submitted by Pro Construction Inc., with a proposal amount of \$23,460.00. I recommend that Council authorize the Mayor to enter into a contract with Pro Construction Inc. for the Stafford Park Bathroom/Concession Building Repair Project.

The earliest start date for the project was not listed and I spoke with the representative of Pro Construction Inc., Mr. Delbert Jordan earlier today. He indicated that the schedule would be determined by when the Council authorizes the contract and the time of completion for the project will remain 15 days as indicated on the Proposal. Mr. Jordan will also coordinate the work so that the facilities will be open for Memorial Day activities. As previously discussed with Council, this project will be funded by the Cuyahoga County Department of Development's Community Development Block Grant Program and in any case the proposed scheduling will meet the required May 31, 2018 completion date.

I will be attending the Wednesday April 18, 2018 Council meeting caucus to discuss the project in greater detail. Please feel free to call or email if you have any questions regarding this project prior to the meeting.

Respectfully,



Edward J. Hren, P.E.
Maple Heights City Engineer

cc: Mayor Annette M. Blackwell
Finance Director Tracy Smith
Law Director Frank Consolo

City of Maple Heights
Council Expenditures over \$1,000.00
Wednesday, April 18, 2018

APPROVAL NUMBER	COST	VENDOR	ITEM and DESCRIPTION	Date Requested	Requested By	Fund	Dept	Account	AVAILABLE BUDGET	Additional \$ Needed	Transfer from Budget Acct
2018-043	\$12,000.00	Kokosing/Unique/Allied	Asphalt for City Streets	4/11/2018	Service Director	SCM&R	Streets	270-6100-56001	\$19,237.65		
2018-044	\$10,000.00	Carr	Concrete for City Streets	4/11/2018	Service Director	SCM&R	Streets	270-6100-56002	\$17,000.00		
2018-045	\$32,849.00	Ace Equipment	2009 Ford F550 Bucket Truck	4/5/2018	Service Director	SCM&R State Highway	Streets	270-6100-55070 271-6100-55070	\$35,000.00 25,000.00		
2018-046	\$1,500.00	Ramsey & Associates	Police Cadet Examination	4/11/2018	Police Chief	Ambulance Billing	Police	252-1100-55015	\$8,257.00		
2018-047	\$20,000.00	Great Lakes/Landmark	Fuel for City Vehicles	4/6/2018	Service Director	All	All	100-4000-55080 240-3520-55080 252-1100-55080 252-1200-55080 270-6100-55080	\$3,475.03 BD 9,370.00 SC 38,460.93 PD 9,677.28 FD 18,751.67 SV		
2018-048	\$5,500.00	Cuyahoga Soil & Water	PIPE program	4/5/2018	Engineer/Mayor	Sewer	Sewer & Drains	219-7123-59000	\$28,857.00		
2018-049	\$3,307.63	Cuyahoga Cty Mayor's & City Managers Assoc.	2018 Association Dues	1/24/2018	Mayor	General	Mayor	100-7110-55095	\$4,650.00		
2018-050	\$8,940.00	Software Solutions	Annual Software Support	1/3/2018	Finance Director	General	Finance	100-7160-55900	\$44,556.01		
2018-051	\$8,086.00	Signal Service Company	Repairs to Turney & Dunham and Warrensville Center & Raymond	4/5/2018	Service Director	SCM&R	Streets	212-5400-55072 270-6100-55015	\$6,393.25 193,611.92		
2018-052	\$2,707.00	Ohio Municipal League	2018 Membership Dues	4/6/2018	Mayor	General	Mayor Council	100-7110-55095 100-7210-52059	\$4,400.00 2,000.00		
2018-053	\$2,185.69	Liberty Ford	Repairs to Rescue Squad #3	4/12/2018	Fire Chief	Ambulance Billing	Fire	252-1200-55071	\$29,945.77		
2018-054	\$23,476.09	D&W Diesel	Replace Engine/Motor in Engine #2	4/11/2018	Fire Chief	Ambulance Billing	Fire	252-1200-55075	\$25,418.13		

TOTAL	\$130,551.41
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All Approved _____ YES _____ NO Pull Out # _____

Council President