

Ron Jackson, President

Stafford L. Shenett, Sr. Dist 1

Toni Jones, District 2

Christian Ostenson, District 3



Terry Woody, Sr., District 4

Tanglyn Madden, District 5

Sharri Thomas, District 6

Edwina Agee, District 7

# NOTICE

DATE: December 10, 2019

TO: Members of City Council  
Mayor Annette M. Blackwell

FROM: Committee Member Stafford L. Shenett, Sr.  
Committee Member Terry Woody, Sr.

RE: **Finance Committee Meeting**

In accordance with Section 220.01(e)(4) of the Codified Ordinances of the City of Maple Heights, a **Finance Committee Meeting** will be held on **Thursday, December 12, 2019, at 7:00 p.m.** at the Maple Heights Senior Center, 15901 Libby Road, Maple Heights, Ohio, to discuss the following:

- **Health insurance options for full-time city employees as presented by a representative of The Fedeli Group**
- **Ordinance No. 2019-104 regarding the 2020 appropriations**
- **Resolutions Nos. 2019-110 and 2019-111 regarding the changing of certain advances to transfers**
- **Other City Finance Business**

It is requested that the Mayor, Finance Director and Law Director attend this meeting.

Leonette F. Cicirella  
Clerk of Council  
City of Maple Heights

cc: Directors, Chiefs, Department Heads



**ORDINANCE NO. 2019-104**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Finance Director has prepared a budget for the appropriation of monies for current expenses and other expenditures of the City of Maple Heights for the fiscal year ending December 31, 2020 ("2020 Appropriations Budget").

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

**Section 1.** Council hereby approves and adopts the 2020 Appropriations Budget, which is on file in the office of the Finance Director and attached hereto as Exhibit A and incorporated as if fully rewritten herein, to provide for the current expenses and other expenditures of the City of Maple Heights during the fiscal year ending December 31, 2020.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

**Section 3.** This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the 2020 Appropriations Budget must be immediately adopted to insure the financial integrity of the City and presented to the County Fiscal Officer by December 31, 2019.. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-110**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO CHANGE THE FISCAL YEAR 2018 ADVANCE OF MONIES FROM THE GENERAL FUND TO THE POLICE LEVY FUND TO A TRANSFER OF MONIES FROM THE GENERAL FUND TO THE POLICE LEVY FUND, THEREBY REQUIRING NO REIMBURSEMENT TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Finance Director, pursuant to Codified Ordinance Sect. 240.11(a), made an advance of \$30,544.57 from the General Fund to the Police Levy Fund for fiscal year end 2018; and

**WHEREAS**, the Finance Director has recommended to Council that she be authorized to change the “advance” to a “transfer”, thereby eliminating the need for the Police Levy Fund having to reimburse the General Fund before the end of 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

**Section 1.** Council authorizes the Finance Director to change the 2018 year end “advance” of \$30,544.57 from the General Fund to the Police Levy Fund to a “transfer” of \$30,544.57 from the General Fund to the Police Levy Fund, thereby eliminating the need for the Police Levy Fund having to reimburse the General Fund before the end of 2019.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the 2018 advance must be changed to a transfer before the end of 2019 to avoid reimbursement requirements, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

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Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-111**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO CHANGE THE INTERNAL AUDIT CLASSIFICATIONS OF THE FOLLOWING FISCAL YEAR 2018 EXPENDITURES OUT OF THE GENERAL FUND TO CERTAIN SPECIAL REVENUE FUNDS FROM ADVANCES TO TRANSFERS, THEREBY REQUIRING NO REIMBURSEMENT TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.**

**WHEREAS,** Council passed **Ordinance No. 2018-106** on December 27, 2018 which amended the 2018 appropriations budget and which provided for certain transfers from the General Fund to certain Special Revenue Funds; and

**WHEREAS,** the transfers approved by Council in the 2018 appropriations budget were inadvertently classified as “advances” in the City’s internal audit system; and

**WHEREAS,** the Finance Director has recommended to Council that the internal audit classification be corrected from “advances” to “transfers”, thereby eliminating the need for the Special Revenue Funds at issue having to reimburse the General Fund before the end of 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** Council authorizes the Finance Director to change the internal audit classifications of the following fiscal year 2018 expenditures out of the General Fund to certain Special Revenue Funds from “advances” to “transfers”, thereby requiring no reimbursement to the General Fund before the end of 2019:

1) Change advance of \$50,100.00 from General Fund to Street Lighting Fund to a transfer of \$50,100.00 from General Fund to Street Lighting Fund, thereby requiring no reimbursement from the Street Lighting Fund to the General Fund;

2) Change advance of \$12,300.00 from General Fund to Ambulance Billing Fund to a transfer of \$12,300.00 from General Fund to Ambulance Billing Fund, thereby requiring no reimbursement from the Ambulance Billing Fund to the General Fund;

3) Change advance of \$12,100.00 from General Fund to EMS Grant Fund to a transfer of \$12,100.00 from General Fund to EMS Grant Fund, thereby requiring no reimbursement from the EMS Grant Fund to the General Fund.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal

requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the 2018 advances must be changed to transfers before the end of 2019 to avoid reimbursement requirements, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

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Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council