

Ron Jackson, President

Stafford L. Shenett, Sr. Dist 1

Toni Jones, District 2

Ebony Miller, District 3



Terry Woody, Sr., District 4

Tanglyn Madden, District 5

Sharri Thomas, District 6

Edwina Agee, District 7

NOTICE

DATE: September 11, 2018

TO: Committee Member Stafford L. Shenett, Sr.
Committee Member Terry Woody, Sr.
Members of City Council
Mayor Annette M. Blackwell

FROM: Ebony Miller, Chairwoman

RE: **Finance Committee Meeting**

In accordance with Section 220.01(e)(4) of the Codified Ordinances of the City of Maple Heights, a **Finance Committee Meeting** will be held on **Wednesday, September 12, 2018 at 6:30 p.m.** in Room 7, Maple Heights City Hall, 5353 Lee Road, Maple Heights, Ohio, to discuss the following:

- **Budget Process for 2019**
- **Financial Reporting**
- **Ordinance 2018-68 – Amended Appropriations**
- **Other City Finance Business**

It is requested that the Mayor and Finance Director attend this meeting.

Ebony Miller / 27c
Ebony Miller, Chairwoman
Finance Committee
Maple Heights City Council

cc: Directors, Chiefs, Department Heads



Date: September 5, 2018

EXHIBIT A

**CITY OF MAPLE HEIGHTS
2018 APPROPRIATIONS**

	Jan. 1 to Dec. 31 <u>Appropriations</u>	<u>Total Appropriations</u>
CAPITAL IMPROVEMENT FUND – 410		
Personal Services		
Other Expenditures	<u>30,000.00</u>	
Total		30,000.00
TRUST & AGENCY ESCROW FUND - 736		
Personal Services		
Other Expenditures	<u>150,000.00</u>	
Total		150,000.00
UNCLAIMED FUNDS - 738		
Personal Services		
Other Expenditures	<u>115,500.00</u>	
Total		115,500.00
EMS GRANT FUND - 256		
Personal Services		
Other Expenditures	<u>15,850.00</u>	
Total		15,850.00
ECONOMIC DEVELOPMENT FUND - 280		
Personal Services		
Other Expenditures	<u>14,705.27</u>	
Total		14,705.27
DRUG LAW ENFORCEMENT FUND - 274		
Personal Services		
Other Expenditures	<u>20,000.00</u>	
Total		20,000.00

**City of Maple Heights
Statement of Budget Analysis
and Cash Summary by Fund
2018**

	Jan. 1, 2018	Estimated 2018	Permanent 2018	Estimated
Fund Type	Cash Balance	Revenues	Appropriations	Dec. 31, 2018 Ending Cash
Operating Funds:				
101 - General	(\$778,420.80)	\$12,523,557.00	\$11,641,797.00	\$103,339.20
Special Revenue:				
201 - Computer Fee	109,142.57	10,000.00	43,000.00	76,142.57
212 - S/A Street Lighting	1,005.30	508,900.00	484,000.00	25,905.30
215 - Police Pension	26,919.15	74,590.00	74,500.00	27,009.15
216 - Fire Pension	5,808.65	74,590.00	74,500.00	5,898.65
219 - Water Use Charge	1,062,808.21	2,347,590.00	2,578,204.00	832,194.21
224 - Inmate Commissary	30,027.05	0.00	0.00	30,027.05
230 - Police Services Levy	125.51	495,558.00	495,558.00	125.51
235 - Fire Services Levy	76,044.11	498,198.00	495,000.00	79,242.11
240 - Senior Program	80,271.47	460,996.00	468,691.00	72,576.47
251 - Solid Waste Collection	558,210.77	1,839,900.00	1,743,000.00	655,110.77
252 - Ambulance Billing Service	26,331.16	710,800.00	704,000.00	33,131.16
253 - FEMA Fire Grant	0.76	0.00	0.00	0.76
254 - Recreation Donation	1,157.50	0.00	0.00	1,157.50
255 - Small Business Grant	0.00	200,000.00	200,000.00	0.00
256 - EMS Grant	744.74	15,850.00	15,850.00	744.74
270 - SCM&R	1,079,245.01	846,000.00	1,291,117.00	634,128.01
271 - State Highway	195,062.18	73,211.12	71,000.00	197,273.30
272 - Municipal Motor Vehicle License	19,822.50	0.00	0.00	19,822.50
274 - Drug Law Enforcement	126,658.15	10,608.00	39,500.00	97,766.15
280 - Economic Development Fund	14,705.27	0.00	14,705.27	0.00
289 - Housing Foreclosure	312,491.58	66,988.33	115,000.00	264,479.91
290 - Housing Revitalization	2,638.47	0.00	0.00	2,638.47
295 - SAFER Grant	1.80	485,598.74	485,600.00	0.54
Special Revenue	3,729,221.91	8,719,378.19	9,393,225.27	3,055,374.83
Debt Service:				
390 - Bond Retirement	162.83	1,199,000.00	1,183,297.00	15,865.83
Capital Projects:				
410 - Capital Improvement	39,884.53	0.00	30,000.00	9,884.53
471 - Street Improvement	31,962.80	0.00	0.00	31,962.80
480 - Home Exterior Maintenance	0.55	0.00	0.00	0.55
Capital Projects	71,847.88	0.00	30,000.00	41,847.88
Total Operating Funds	3,022,811.82	22,441,935.19	22,248,319.27	3,216,427.74
Enterprise:				
560 - Recreation Banners	2,150.85	0.00	0.00	2,150.85
Agency Funds:				
701 - D.A.R.E. Program	9,033.27	525.00	500.00	9,058.27
730 - Mayors Court	152,515.18	200,000.00	198,000.00	154,515.18
734 - Arch.-Engineer Plan	4,366.77	0.00	0.00	4,366.77
736 - Trust and Agency	513,683.24	0.00	225,000.00	288,683.24
738 - Unclaimed Monies	0.00	115,500.00	115,500.00	0.00
741 - Enterprise Park	590.44	0.00	0.00	590.44
743 - 3% OBBS Fees	6,855.69	4,000.00	4,500.00	6,355.69
Agency Funds	687,044.59	320,025.00	543,500.00	463,569.59
Total Nonoperating Funds	689,195.44	320,025.00	543,500.00	465,720.44
Total All Funds	\$3,712,007.26	\$22,761,960.19	\$22,791,819.27	\$3,682,148.18

ORDINANCE NO. 2018-68

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2018, AND DECLARING AN EMERGENCY.

WHEREAS, Council adopted a municipal budget pursuant to **Ordinance No. 2018-15** for the fiscal year January 1, 2018 through December 31, 2018 setting forth certain annual appropriations; and

WHEREAS, the interim Finance Director and the State Auditor have recommended to Council that amendments to the annual appropriation ordinance, as set forth in the attached Exhibit A, which is incorporated as if fully rewritten herein, are necessary to account for certain additional expenditures.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. The annual appropriations of the City, established by Ordinance No. 2018-15, shall be amended by the Council, as recommended by the interim Finance Director and State Auditor in accordance with Exhibit A, which is incorporated as if fully rewritten herein, and such amended budget is hereby adopted.

Section 2. To provide for operating expenditures during the fiscal year ending December 31, 2018, the amended appropriations, as recommended by the interim Finance Director and State Auditor in Exhibit A, are hereby made and the interim Finance Director is authorized to prepare and submit the amended appropriations set forth in Exhibit A to the Cuyahoga County Fiscal Officer.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the amended appropriations must be immediately made to insure the financial integrity of the City's budget and presented to the County Fiscal Officer. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

Ordinance No. 2018-68

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PASSED: _____

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council