

Ron Jackson, President

Stafford L. Shenett, Sr. Dist 1

Toni Jones, District 2

Ebony Miller, District 3



Terry Woody, Sr., District 4

Tanglyn Madden, District 5

Sharri Thomas, District 6

Edwina Agee, District 7

NOTICE

DATE: December 26, 2018

TO: Committee Member Stafford L. Shenett, Sr.
Committee Member Terry Woody, Sr.
Members of City Council
Mayor Annette M. Blackwell

FROM: Ebony Miller, Chairwoman

RE: **Finance Committee Meeting**

In accordance with Section 220.01(e)(4) of the Codified Ordinances of the City of Maple Heights, a **Finance Committee Meeting** will be held on **Thursday, December 27, 2018 at 7:00 p.m.** at the Maple Heights Senior Center, 15901 Libby Road, Maple Heights, Ohio, to discuss the following:

- **Temporary Finance Director Contract**
- **2018 Amended Appropriations**
- **2019 Budget**
- **Amended Resources for 2018/2019**

It is requested that the Mayor, Law Director and Finance Director attend this meeting.

Ebony Miller / 27c

Ebony Miller, Chairwoman
Finance Committee
Maple Heights City Council

cc: Directors, Chiefs, Department Heads



Ron Jackson, President

Stafford L. Shenett, Sr., Dist 1

Toni Jones, District 2

Ebony Miller, District 3



Terry Woody, Sr., District 4

Tanglyn Madden, District 5

Sharri Thomas, District 6

Edwina Agee, District 7

PUBLIC NOTICE

DATE: December 26, 2018

TO: Members of City Council
Mayor Annette M. Blackwell

FROM: Council President Ron Jackson

RE: **Special Meeting of Council**

In accordance with Article VII, Section 3, of the Charter of the City of Maple Heights a **Special Meeting of Council** will be held on **Thursday, December 27, 2018**, immediately following the Finance Committee Meeting scheduled for 7:00 p.m. at the Maple Heights Senior Center, 15901 Libby Road, Maple Heights, Ohio, to consider the following:

- **RESOLUTION NO. 2018-103: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF GARFIELD HEIGHTS AND ITS FINANCE DIRECTOR BARBARA BIRO TO ALLOW BIRO TO RENDER TEMPORARY MUNICIPAL FINANCE SERVICES TO THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

This Resolution is in the Finance Committee and will be on a Motion to be removed from Committee.

- **ORDINANCE NO. 2018-106: AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2018, AND DECLARING AN EMERGENCY.**

Reading 2 (Blackwell)

- **ORDINANCE NO. 2018-107: AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, AND DECLARING AN EMERGENCY.**

Reading 2 (Blackwell)



- **ORDINANCE NO. 2018-108: AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO PREPARE AND FILE AN AMENDED 2019 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.**

Reading 2 (Blackwell)

- **ORDINANCE NO. 2018-110: AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO PREPARE AND FILE AN AMENDED 2018 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.**

Reading 2 (Blackwell)

Ron Jackson / 27c

Ron Jackson, Council President
Maple Heights City Council

cc: Directors, Chiefs, Department Heads

RESOLUTION NO. 2018-103

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF GARFIELD HEIGHTS AND ITS FINANCE DIRECTOR BARBARA BIRO TO ALLOW BIRO TO RENDER TEMPORARY MUNICIPAL FINANCE SERVICES TO THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.

WHEREAS, Maple Heights, which is currently in fiscal emergency as determined by Ohio law, is in immediate need of an experienced and qualified Finance Director to render municipal finance services to Maple Heights as required by the Maple Heights Charter, Maple Heights Codified Ordinances, and Ohio law; and

WHEREAS, Garfield Heights has offered to assist Maple Heights by allowing its Finance Director, Barbara Biro, who is qualified and experienced in rendering municipal finance services, including experience in rendering financial services for a municipality in fiscal emergency under Ohio law, to render municipal financial services to Maple Heights; and

WHEREAS, R.C. 9.482(B)(1) provides that a political subdivision may enter into an agreement with another political subdivision whereby the contracting political subdivision agrees to render any service for the contracting recipient political subdivision that the contracting recipient political subdivision is otherwise legally authorized to render; and

WHEREAS, Garfield Heights, as the “contracting political subdivision”, and the City of Maple Heights, as the “contracting recipient political subdivision”, desire to enter into an agreement as authorized by R.C. 9.482(B)(1) whereby Garfield Heights will render, through its Finance Director Biro, municipal finance services to Maple Heights.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Mayor is authorized to enter into a contract with the City of Garfield Heights and its Finance Director Barbara Biro to render temporary municipal finance services to the City of Maple Heights as set forth in the attached contract which is incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure necessary for the public health and welfare and to allow Finance Director Biro to immediately render municipal financial services to the City and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by

the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2018-106

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE PROVIDING FOR AMENDMENT OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR 2018, AND DECLARING AN EMERGENCY.

WHEREAS, Council adopted a municipal budget pursuant to **Ordinance No. 2018-15** for the fiscal year January 1, 2018 through December 31, 2018 setting forth certain annual appropriations; and

WHEREAS, the interim Finance Director and the State Auditor have recommended to Council that amendments to the annual appropriation ordinance, as set forth in the attached Exhibit A, which is incorporated as if fully rewritten herein, are necessary to account for certain additional expenditures.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. The annual appropriations of the City, established by Ordinance No. 2018-15, shall be amended by the Council, as recommended by the interim Finance Director and State Auditor in accordance with Exhibit A, which is incorporated as if fully rewritten herein, and such amended budget is hereby adopted.

Section 2. To provide for operating expenditures during the fiscal year ending December 31, 2018, the amended appropriations, as recommended by the interim Finance Director and State Auditor in Exhibit A, are hereby made and the interim Finance Director is authorized to prepare and submit the amended appropriations set forth in Exhibit A to the Cuyahoga County Fiscal Officer.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the amended appropriations must be immediately made to insure the financial integrity of the City's budget and presented to the County Fiscal Officer. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

Ordinance No. 2018-106

Page Two

PASSED: _____

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2018-107

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, AND DECLARING AN EMERGENCY.

WHEREAS, the Interim Finance Director has prepared a budget for the appropriation of monies for current expenses and other expenditures of the City of Maple Heights for the fiscal year ending December 31, 2019 ("2019 Appropriations Budget").

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio, that:

Section 1. Council hereby approves and adopts the 2019 Appropriations Budget, which is on file in the office of the Finance Director and attached hereto as Exhibit A and incorporated as if fully rewritten herein, to provide for the current expenses and other expenditures of the City of Maple Heights during the fiscal year ending December 31, 2019.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason that the 2019 Appropriations Budget must be immediately adopted to insure the financial integrity of the City and presented to the County Fiscal Officer by December 31, 2018.. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: _____

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Ordinance No. 2018-107
Page Two

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2018-108

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO PREPARE AND FILE AN AMENDED 2019 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.

WHEREAS, R.C. 5705.36 requires that at the beginning of each fiscal year the Finance Director must certify to the County Fiscal Officer the total amount from all sources available for expenditures from each fund set up in the tax budget, including certain unencumbered balances that existed at the end of the preceding year; and

WHEREAS, the Interim Finance Director has recommended to Council that he be authorized, pursuant to R.C. 5705.36, to certify and file with the Cuyahoga County Fiscal Officer an amended official 2019 Certificate of Estimated Resources, as set forth in the attached Exhibit A to reflect the 2019 Appropriations Budget.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Finance Director is hereby authorized, pursuant to R.C. 5705.36, to file with the Cuyahoga County Fiscal Officer an amended official 2019 Certificate of Estimated Resources, as set forth in the attached Exhibit A, which is incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason to insure the financial integrity of the City and file the amended 2019 Certificate of Estimated Resources to the County Fiscal Officer by December 31, 2018. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: _____, 2018

Ron Jackson, President of Council

Annette M. Blackwell, Mayor

Ordinance No. 2018-108
Page Two

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council

ORDINANCE NO. 2018-110

INTRODUCED BY: Mayor Annette M. Blackwell

MOTION FOR ADOPTION BY:

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO PREPARE AND FILE AN AMENDED 2018 CERTIFICATE OF ESTIMATED RESOURCES WITH THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.

WHEREAS, R.C. 5705.36 requires that at the beginning of each fiscal year the Finance Director must certify to the County Fiscal Officer the total amount from all sources available for expenditures from each fund set up in the tax budget, including certain unencumbered balances that existed at the end of the preceding year; and

WHEREAS, the Finance Director has recommended to Council that he be authorized, pursuant to R.C. 5705.36, to certify and file with the Cuyahoga County Fiscal Officer an amended official 2018 Certificate of Estimated Resources, as set forth in the attached Exhibit A to reflect the 2018 Final Appropriations Budget.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

Section 1. The Finance Director is hereby authorized, pursuant to R.C. 5705.36, to file with the Cuyahoga County Fiscal Officer an amended official 2018 Certificate of Estimated Resources, as set forth in the attached Exhibit A, which is incorporated as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the City and for the further reason to insure the financial integrity of the City and present the amended 2018 Certificate of Estimated Resources to the County Fiscal Officer by December 31, 2018. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: _____, 2018

Ron Jackson, Council President

Annette M. Blackwell, Mayor

Ordinance No. 2018-110
Page Two

Approved as to legal form:

Frank Consolo, Director of Law

ATTEST: _____
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: _____

Leonette F. Cicirella, Clerk of Council