



## Civil Service Commission Meeting

Date: March 28, 2023

Time: 2:04 p.m.

In Attendance:

Linda Smith-Peterson, Commission Chair  
Shirley Merritt, Commission Secretary  
Herb Wilborn, Commission Member at Large  
Todd Hansen, Police Chief  
Vito Kavaliunas, Fire Chief  
Frank Consolo, Law Director  
Letitia Linker, HR Director  
Ron Jackson, Council President

- Meeting called to order by Linda Smith-Peterson, Commission Chair.
- Shirley Merritt read minutes from March 7, 2023 meeting.
- Minutes were approved by Linda Smith-Peterson and Herb Wilborn. Passed 3-0.

### New Business

- ❖ Motion to adopt and approve new rule, 6.2 (e), a copy of which is attached hereto and incorporated as if fully rewritten herein. Motion made by Linda Smith-Peterson, Shirley Merritt 2<sup>nd</sup>. Motion passed 3 to 0.
- ❖ Motion to adopt and approve changes to rules, 6.6 (c) (1) and (6) a copy of which is attached hereto and incorporated as if fully rewritten herein. Motion made by Linda Smith-Peterson, Shirley Merritt 2<sup>nd</sup>. Motion passed 3 to 0.
- ❖ Motion to adopt and approve changes to rule, 8.2 (a), a copy of which is attached hereto and incorporated as if fully rewritten herein. Motion made by Linda Smith-Peterson, Herb Wilbourn 2<sup>nd</sup>. Passed 3 to 0.
- ❖ Motion to adopt and approve new rule, 8.2 (c), a copy of which is attached hereto and incorporated as if fully rewritten herein. Motion made by Linda Smith-Peterson, Shirley Merritt 2<sup>nd</sup>. Passed 3 to 0.

- ❖ Motion to adopt and approve changes to rule, 6.A.5 (d), a copy of which is attached hereto and incorporated as if fully rewritten herein. Motion made by Linda Smith-Peterson, Shirley Merritt 2<sup>nd</sup>. Passed 3 to 0.
  
- ❖ Fire Chief Vito Kavaliunas  
Motion to authorize Fire Chief on behalf of the Commission to retain National Testing Network, a professional testing company, to conduct the written component of the original appointment examination for the Fire Department, per rule 6.1. Motion made by Shirley Merritt to approve request, Herb Wilborn 2<sup>nd</sup>. Passed 3-0.
  
- ❖ Motion to authorize Fire Chief to retain Ohio Fire Chiefs Association to provide Lieutenant Promotional testing in an amount not to exceed \$12,000. Motion made by Linda Smith-Peterson to approve request, Herb Wilborn 2<sup>nd</sup>. Passed 3-0.

Meeting Adjourned: 2:45 p.m.

Next meeting: TBA