

City of Maple Heights Building Department
5353 Lee Road, Maple Heights, Ohio 44137-2574
Office: 216-663-4094 Fax: 216-587-9094

Notice of Foreclosure Filing

VACANT PROPERTY REGISTRATIONS / NOTICE OF FORECLOSURE FILING –
PLEASE PRINT

Address of Property _____ PPN _____

Date of Application _____ Date of Foreclosure Filing with County _____

Type of Property: Single Family _____ Two Family _____ Other _____ Commercial _____

1. Current Owner Information

Name _____ Address _____

City _____ State _____ Zip _____ Phone/Cell _____

2. Name of Party Filing Complaint of Foreclosure

Name _____ Address _____

City _____ State _____ Zip _____ Phone/Cell _____

3. Name of Law Firm Handling Foreclosure _____ Case # _____

Attorney Handling Case File _____ Phone/Cell _____

Address _____ City _____ State _____ Zip _____

**4. Name of Local Agent, Property Preservation Company/Representative for Maintenance
when Property is Vacant:**

Name _____ Address _____

City _____ ,Ohio Zip _____ Phone/Cell _____

After Hours Phone/Cell _____ Emergency name & Phone# _____

5. Fees: In accordance with Section 1484.04 of the Codified Ordinances of the City of Maple Heights,
a fee of

two hundred fifty dollars (\$250.00) is required to be submitted with this Notification/Registration.

Late Fee: In accordance with Section 1484.05 "Any person as defined in 1484.01(a) who fails to file a
complaint of foreclosure form with the City of Maple Heights within the time required as defined in
1484.02 shall be charged a late filing fee in the amount of seven hundred fifty dollars (\$750.00).

Registration is valid one (1) year from the date of this application. The owner shall renew the
registration upon expiration for as long as the property remains vacant. Please make checks payable:

City of Maple Heights ATTN: Building Department 5353 Lee Road, Maple Heights, Ohio 44137

For Office Use Only

Date Paid

Check #

Receipt #

Employee