

Application for Point of Sale Inspection

City of Maple Heights Building Department
5353 Lee Road, Maple Heights, Ohio 44137

Office: 216-663-4094

Fax: 216-587-9094

MUST PROVIDE A COPY OF DRIVERS OR STATE ID

*An inspection of the **EXTERIOR AND INTERIOR** of the home will be performed

*The owner does NOT need to be present, a LOCK BOX can be provided but the homeowner must remove the **ELECTRICAL PANEL COVER** and the inspector must be able to have access to all areas of the yard including the garage.

*The City inspection **will not** be made on behalf of FHA, VA, the buyer(s) or the seller(s).

*The inspection will be for the City's interest in assuring compliance with City's Property Maintenance Code.

*The City **recommends** that buyers make a personal inspection or hire a property inspector to represent their interest.

*The issuance of an Occupancy License **shall not** be considered to be a warranty, guarantee or assurance that any aspect of the property and its structures or utilities are in compliance with the Code, are safe or are in properly working condition.

***All Outstanding Rubbish and all grass assessments must be paid prior to scheduling Point of Sale**

Property Address _____

(Check one)

Single Family _____ Two Family _____ Three Family _____ Condo _____

Owner(s): _____

Owner(s) present mailing address _____

Owner(s) Home phone _____ Work phone _____

Cell phone _____

Real Estate Agent Name(s) _____

Real Estate Company _____

Real Estate Company/Agent address _____

Agent Office phone number _____

inspections

I understand that the City's Finance Department must be notified, preferably in writing, when the property is left vacant or if the property has transferred to a new owner and refuse service is no longer required. If the seller does not inform the Finance department, they will be held accountable for the balance of their account.

Signature

Date

Make checks payable to "The City of Maple Heights"